

Stratfield Mortimer Parish Council

Finance and General Purposes 05/09/2023

Budget Process 2024/25

Agenda item 23/032 4. To Agree the approach and timetable for the preparation of the 2024/25 budget for recommendation to full Council on the 14th of September 2023.

The table below summarises the proposed approach to the preparation and agreement of the budget and precept for 2024/25:

Date	Activity	Responsible
September/October 2023	<ol style="list-style-type: none">Committees/ Working Parties/Steering Groups to:<ol style="list-style-type: none">Identify potential new projects and associated costs.Identify associated costs for ongoing projects.Consider operating costs and income.Chairman and Committee Chairs and RFO to review operating costs and income.	Chairs of Committees and Working Parties/NP Steering Group Chairman and RFO
November 2023	<p>F&GP to:</p> <ol style="list-style-type: none">Consider recommendations and associated capital and revenue costs/income of the:<ol style="list-style-type: none">Communications Working PartyThe Street Footway Working PartyMortimer to Burghfield Cycleway and Footpath Working PartyStrategy Working PartyReview the Investment Strategy	F&GP
1st December 2023	F&GP to review the draft budget and provide input and amendments.	F&GP
Mid December 2023	Amended draft budget to be issued to all councillors for information.	RFO
2nd January 2024	F&GP to approve draft budget for submission to Full Council. NB: councillors are welcome to attend F&GP public session if they wish to provide early comments to F&GP	F&GP
11th January 2024	Full Council to consider and approve the 2024/25 budget and precept.	Full Council
End January 2024	Precept for 2024/25 confirmed to West Berkshire Council.	Clerk