



Stratfield Mortimer Parish Council Agenda

Members of the Fairground and Cemetery Committee are Summoned to attend the Council Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday the 20th of July 2023 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend.

Part I

23/001 Public Questions (for agenda items only) - SH

23/002 To receive any apologies for absence – SH

23/003 To receive any declarations of interest – SH

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence or answered questions and before the debate starts unless he/she has obtained a dispensation.

23/004 Minutes of Last Meeting - SH

To resolve to approve the Minutes of the Fairground and Cemetery Committee Meeting of the 27th of April 2023.

23/005 Update from Previous Committee Meeting(s) – SH/CLERK

To receive an update, outlining actions taken following the meeting held on the 27th of April 2023 and other updates.

23/006 Items to be taken into private session - SH

To determine which items, if any, of the Agenda should be taken with the public excluded.

23/007 Items for Consideration and Resolution

1. Cemetery Extension - AN

To consider the draft layout and agree further actions to be taken.

2. Memorial Permits for Non-residential Interments – ASSISTANT to the CLERK

To review the fees being charged and agree any changes for recommendation to Full Council.

3. Review of Earmarked Reserves – SH/CLERK

To receive the Budget Tracker and review the current levels of the following Earmarked Reserves to confirm amounts needed:

- a. Cemetery Extension - £40,555
- b. Tennis Courts – £46,666.
- c. Fairground Work – Conservation Boards - £1000

4. Cemetery Policies - SH

To review the policies and agree any changes to be made:

- a. Cemetery Regulations
- b. Memorials in Stratfield Mortimer Cemetery

5. Cemetery Memorials – ASSISTANT to the CLERK

To receive the Memorial Inspection Report and agree any further actions needed.

6. Play Area Maintenance - SH

To receive the RoSPA Report and RoSPA Report Summary and resolve:

- a. The schedule of work and associated budget.
- b. The Clerk seeks quotes for work identified.
- c. The Clerk, in conjunction with the Chairman, places an order for the required work.

7. Lime Trees and Cherry Tree - SH

To receive an update on the trees and resolve the replacement options and associated budget.

8. Cemetery Tree Survey - SH

To review the quotes received and resolve the contractor for undertaking the work.

9. Fairground Policy - SH

To consider the need for a Fairground Policy and agree further actions to be taken.

23/008 Items for information only - SH

23/009 Communications - SH

To identify items for communicating.

23/010 Future Agenda Items - SH

To identify future agenda items

23/011 Exclusion of Press and Public - SH

To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 23/006 on the Agenda, due to the confidential nature of the information being discussed.

Mrs. L. Hannawin, Clerk 14/07/2023