



Stratfield Mortimer Parish Council Agenda

Members of the Finance and General Purposes Committee are Summused to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer Common, RG7 3TB on Thursday the 4th of May 2023 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend. Please see "**LIVING WITH COVID**" below.

LIVING WITH COVID

We would still like to keep everyone as safe as possible and therefore, would ask you to take the following practices into consideration:

- **Stay at home if unwell.**
- **Use the hand sanitiser provided.**
- **Please feel free to wear a face covering and sit in a socially distanced manner.**

Part I

22/090 Public Questions (for agenda items only) - MD

22/091 To receive any apologies for absence - MD

22/092 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

22/093 Minutes of Last Meeting

To approve and sign the Minutes of the Finance and General Purposes Committee Meeting of the 2nd of March 2023 - **MD**

22/094 Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 2nd of March 2023 and other updates. Appendix 22/094 circulated - **CLERK**.

22/095 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded –
MD

22/096 Committee and Working Party/Group Reports

1. Mortimer to Burghfield Cycleway and Footpath - **DM**
2. Communications Working Party - **NC**
3. Strategy Working Party – **NC**

22/097 Items for Consideration and Resolution.

1. Insurance – CLERK

To receive the fee and insurance schedule for 2023/24 and consider any amendments required.

22/098 Finance

1. Account Adjustments - RFO

To review the account adjustments for the Financial Year 2022/23 and consider and agree any amendments.

2. Reserve Policy and Transfers – RFO

To review the reserve policy and transfers for the Financial Year 2022/23 and consider and agree any amendments.

3. Accounts to the 31st of March 2023 - RFO

To receive and approve the Income and Expenditure Report for the Financial Year 2022/2023 and the Balance Sheet as of that date, for presentation to Full Council on the 18th of May.

4. Bank Reconciliation - CL

To receive and note the report for the period 1st of January 2023 – 31st of March 2023.

4. Internal Control – MD

To receive and note the report for the period 1st of January 2023 – 31st of March 2023.

5. Statement of Internal Control – MD

To review and approve the Statement of Internal Control.

6. The Public Sector Deposit Fund – RFO

To note the return on investment as at 31st March 2023.

22/099 Items for information only

Minor Matters - **MD**

22/100 Communications

To identify items for communicating - **MD**

22/101 Future Agenda Items

To identify future agenda items - **MD**

22/102 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part

II, items identified at 22/095 on the Agenda, due to the confidential nature of the business to be transacted - **MD**.

Mrs. L. Hannawin, Clerk 28/04/2023