



## Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday the 13<sup>th</sup> of April 2023 at 7.30pm**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend. Please see "**LIVING WITH COVID**" below.

### **LIVING WITH COVID**

Thank you for everything you, your family and your friends have done over the past two years to protect each other and the community. Although the Government have lifted all restrictions, we would still like to keep everyone as safe as possible and therefore, would ask you to take the following practices into consideration:

- **Stay at home if unwell.**
- **Use the hand sanitiser provided.**

**Where possible, windows and doors will be open for ventilation. Please feel free to wear a face covering and sit in a socially distanced manner.**

### **Part I**

**22/137 Public Questions (for agenda items only) - MD**

**22/138 To receive any apologies for absence – MD**

**22/139 To receive any declarations of interest - MD**

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

*Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.*

**22/140 Minutes of Last Meeting - MD**

To resolve to approve the Minutes of the meeting of the Parish Council of the 9<sup>th</sup> of March 2023.

## **22/141 Clerk's Report - CLERK**

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 9<sup>th</sup> of March and other updates. Appendix 22/141 circulated.

## **22/142 Items to be taken into private session - MD**

To determine which items, if any, of the Agenda should be taken with the public excluded.

## **22/143 Committee and Working Party Reports**

1. Planning Committee - **DM**
2. Communications Working Party - **NC**
3. Strategy Working Party - **NC**
4. The Street Footway Working Party - **DM**

## **22/144 Items for Consideration and Resolution**

### **1. Neighbourhood Plan (NP) – AM/NC**

To receive and endorse a written report from the Neighbourhood Plan Steering Group.

### **2. Additional Meetings – MD**

To note that additional ordinary meetings shall be taking place as follows:

- a. Fairground and Cemetery on Thursday the 27<sup>th</sup> of April at 8.30pm.
- b. Finance and General Purposes on Thursday the 4<sup>th</sup> of May at 7.30pm

### **3. Asset Register and Asset Valuation and Register Policy – MD**

To receive and approve:

- a. The Asset Register as at the 31<sup>st</sup> of March 2023.
- b. The Asset Valuation and Register Policy.

### **4. Annual Governance and Accountability Return (AGAR) – MD**

To receive and note the guidance on the financial year end and AGAR process.

### **5. Windmill Common Boundary – CL**

To receive the document *22-144 5.0 Settlement Agreement Longmoor Lane* and resolve to proceed with the Settlement Agreement with the Clerk as Proper Officer signing on behalf of the Council.

### **6. Mortimer to Burghfield Cycleway and Footpath**

To receive an update and resolve to proceed with the planning application for the Mortimer to Burghfield Cycleway and Footpath at a maximum cost of £600.00.

## **22/145 Finance**

### **1. Accounts to the 28<sup>th</sup> of February 2023 - RFO**

To receive and approve the Income and Expenditure Report to the 28<sup>th</sup> of February 2023 and the Balance Sheet as of that date.

### **2. Payments made with authorisation of Chairman/Vice-Chairman – MD**

To receive and note summary of payments made in March 2023: Appendix 22/145 2.0 circulated.

### **3. Accounts for Payment - RFO**

To receive and approve items of expenditure: Appendix 22/145 3 – circulated.

## **22/146 Items for information only**

1. To note the meetings that have taken place of the following committees and to receive the draft minutes, where available: - **MD**

- a. Planning – 23/03/2023
2. Correspondence: Appendix 22/146 2 circulated - **CLERK**
3. Planning decisions and information from West Berkshire Council: Appendix 22/146 3 circulated - **DM**
4. Neighbourhood Action Group report – **NC/JW**
5. Health and Safety - **CLERK**
6. Minor Matters – **MD**

### **22/147 Communications**

To identify items for communicating - **MD**

### **22/148 Future Agenda Items**

To identify future agenda items - **MD**

### **22/149 Exclusion of Press and Public**

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 22/142 on the Agenda, due to the confidential nature of the business to be transacted.

**Mrs. L. Hannawin, Clerk**  
**05/04/2023**