



## Stratfield Mortimer Parish Council

**Minutes of the Finance and General Purposes Committee held at  
Mortimer Methodist Church Hall on Thursday the 5<sup>th</sup> of January at  
7.30pm.**

### **Present:**

#### **Councillors:**

Cllr. M. Dennett (Chairman), Cllr. S. Hill, Cllr. C. Lewis, Cllr. A. Marsden.

#### **Officers:**

Mrs. L. Hannawin.

#### **Public/Press:**

There were no members of the public and no members of the in attendance.

### **Part I**

#### **22/064 Public Questions (for agenda items only)**

None.

#### **22/065 To receive any apologies for absence**

Apologies were received from Cllr. N. Carter and Cllr. D. Morsley.

Cllr. G. Bridgman and Cllr. D. Kilshaw did not attend, and no apologies were received.

#### **22/066 To receive any declarations of interest**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.**

None. Cllr. Dennett confirmed that all councillors have a dispensation for setting the precept.

## **22/067 Minutes of Last Meeting**

**To resolve to approve the Minutes of the Finance and General Purposes Committee Meeting of the 1<sup>st</sup> of December 2022.**

**RESOLVED** unanimously that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

## **22/068 Clerk's Report**

**To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 1<sup>st</sup> of December 2022 and other updates.**

1. The draft budget and report were amended as agreed and circulated to Council members for comment. No comments had been received as of 28/12/2022.
2. The contract for the dog waste bin emptying, to run from January – December 2023, has been placed with Tactical Facilities.

The report was received.

## **22/069 Items to be taken into private session**

**To determine which items, if any, of the agenda should be taken with the public excluded.**

None.

## **22/070 Committee and Working Party/Group Reports**

### **1. Communications Working Party**

A written report was received. The Committee were in support of a February newsletter which would include information about the 2023/24 Budget, the upcoming elections and becoming a councillor.

### **2. Strategy Working Party**

A written report was considered, and the following comments made:

- CCTV: It was thought that the Council had only agreed to applying for the Members' bid and had not actually agreed to installing CCTV. The Clerk will check the minutes of the November Council meeting and include approval of CCTV in January's agenda if necessary.
- Cllr. Hill confirmed he had approached both Mortimer Cricket Club and Mortimer Football Club with regards to the WBC CIL Fund for projects such as grey water harvesting and solar panels and had directed both clubs to Cllr. Bridgman for further information.

## **22/071 Items for Consideration and Resolution**

### **1. Budget 2023/24**

**To receive the draft budget and approve it for presentation to Full Council on the 12th January 2023.**

The Clerk confirmed no comments on the draft budget and report had been received from members. Further to an update from the Neighbourhood Plan Steering Group it was agreed a transfer of circa £4,500 should be made from General Reserves to provide an earmarked reserve for the Neighbourhood Plan of £25,000.

Cllr. Dennett proposed the draft budget is approved for presentation to Full Council on the 12<sup>th</sup> of January 2023.

Seconded by Cllr. Lewis.

**RESOLVED** unanimously.

# The Clerk left the meeting and Cllr. Dennett took the minutes.

## **2. Personnel**

### **To consider and resolve the pay awards for officers and staff.**

Cllr. Dennett stated that Personnel Sub Committee had meet online on 19<sup>th</sup> December 2022 to consider rates of pay with effect from April 2022. The recommendations of the Personnel Sub Committee were accepted without change. The final expenditure on salaries for 2022/23 would probably be just under the current budgeted figure.

Proposed by Cllr. Dennett proposed.

Seconded by Cllr. Hill

**RESOLVED** unanimously.

# The Clerk returned to the meeting.

## **22/072 Finance**

### **1. Accounts to the 30th of November 2022**

#### **To receive and approve the Income and Expenditure Report to the 30<sup>th</sup> of November and the Balance Sheet as of that date.**

The reports were received.

Proposed by Cllr. Dennett.

Seconded by Cllr. Marsden.

**APPROVED** unanimously.

## **22/073 Items for information only**

### **Minor Matters**

- The Clerk informed the Committee that to promote the Mortimer Greening Campaign launch taking place on Saturday the 14<sup>th</sup> of January, the Mortimer Greening Campaign Group will be hanging “washing”, during the day from Monday onwards leading up to Saturday, on a temporary line near the launch poster on the Fairground fence.
- The Clerk confirmed that details of the final number of glasses leftover from the Queen’s Platinum Jubilee (Q70) celebrations had not yet been received. A further email will be sent.
- Cllr. Dennett confirmed that letters had been sent to all Q70 sponsors thanking them for their support. A copy of the December newsletter was also included, and both were well received. Some videos of the event have been forwarded to the Office and the Clerk will seek permission to use these in future communications.

## **22/074 Communications**

### **To identify items for communicating**

Budget once approved.

## **22/075 Future Agenda Items**

### **To identify future agenda items**

None.

## **22/076 Exclusion of Press and Public**

**To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 22/069 on the agenda due to the confidential nature of the business to be transacted.**

Not needed.

The meeting closed at 20:18.

Date of next meeting: Thursday the 2<sup>nd</sup> of March 2023.