



## Stratfield Mortimer Parish Council Community Grant Fund Application Form

Please read the Council's Community Grant Fund Policy before completing this form. You may use the continuation sheets provided if necessary. The maximum amount for any application is £1,500.00.

Details of Organisation:		
1.	Name of organisation and any company/charity number	Christians Together in Mission Company registration number 06914491 Charity registration number 1135307
2.	Purpose of organisation	Provision of a befriending service, TiM Friends for the lonely and isolated in our community. The Charity also runs a community Cafe, Cafe B
3.	Contact name  Position in organisation	
4.	Address	
5.	Telephone number  Email	
6.	Bank account name, sort code & account number	Christians Together in Mission.
Details of Project		
7.	Name of project	TiM Friends - Befriending service
8.	Brief overview – what are you looking to provide?  (max 100 words)	A grant to support the operational work of TiM Friends in the community of Mortimer. TiM Friends provides a befriending service for the lonely and isolated in our community. Our volunteers visit their clients weekly in the clients homes. Where possible we also will take clients out on trips and to organised social activities or events we arrange.
9.	Please describe in full your business case, including:  <ul style="list-style-type: none"> <li>• Set-up costs</li> <li>• Revenue costs</li> </ul>	The cost of operating TiM Friends for 2023 will be £10,500 (£9,548 in 2022). This excludes the charities general overheads such as Audit & accounting, Insurance & other general admin costs. It also excludes the charities other activity of operating a community Cafe. The costs for operating TiM Friends, for 2023 will be circa £8,500k for a paid co-ordinator, running community events (coffee & craft mornings, Silver lunches etc volunteer training and DBS checks circa £1,750 plus other expenses of circa £250. Funding for TiM as whole charity with a break out of the funding for specifically for TiM friends is provided on the continuation page. All the revenue for operating TiM friends comes from gifts and grants.
10.	Any supplementary evidence you feel is appropriate  (max 500 words)	TiM Friends visits 46 clients in the RG7 area of West Berkshire of this over half our clients, 27 are in Mortimer. We have 33 volunteers who visit our clients and 11 of the volunteers are from Mortimer. With over 50% of TiM Friends activity being in Mortimer we would therefore see approximately 50% of the costs of running the activity being attributable.

11.	Please describe the community benefit and levels of support for your proposal, with evidence.	The community benefit provided by TiM Friends is the reduction of loneliness and isolation in the community of Mortimer. With an aging population, increased levels of isolation and a greater pressure on social services and statutory care in general, being able to provide a service that is based on genuine friendships and care at a truly local community level ensures that those who are elderly and on their own feel valued and cared for by their own community. Testimonials are provided on the continuation page
12.	What is the anticipated start date?	The activity of TiM friends is ongoing and has been running for a number of years.
<b>Grant Request</b>		
13.	What is the total cost of the project?	£10,500 of which we would attribute 50% to work specifically in Mortimer
14.	How much are you applying for in this application to the Community Grant Fund?	£1,000
15.	If the grant is for revenue costs, please give details of how these will be funded in the future.	As a charity TiM's primary source of income is from gifts and donations. The charity does generate some income from it's community Cafe although the Cafe does ultimately run at a loss. The charity is reliant on support from grants, especially local ones as this and having been operating for over 10 years we remain confident of conitued support. Details of our funding is included on the continuation page.
16.	Please give details of the funds available from the organisation's own resources for this project	As an organisation we always try to maintain cash reserves of circa 25% to 50% of our annual operating expenditure. This is to ensure that in the event of any unexpected expenses or if we had a period where we failed to secure any grants or donations the charity could still operate. The total running costs for the whole charity is circa £30k pa of which £10k is generated via our Community Cafe and £20k via gifts & donations. Our current unrestricted cash reserves are £15k
17.	Please give details of funding available from other sources for this project, including match funding where the payment of any successful Community Grant needs to be made via a funding platform i.e The Good Exchange	Details of our existing sources of funding is provided on the continuation sheet
18.	Please supply the additional information: <ul style="list-style-type: none"> <li>• The financial balance of your organisation (copy of latest bank statement).</li> <li>• A copy of the accounts for the last financial year, or if a newly formed organisation, then a copy of the budget and business plan.</li> <li>• Current constitution or rules as appropriate.</li> </ul>	
<b>Declaration:</b>		
I confirm that I am making this application on behalf of the organisation named.		
I undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it has been granted, unless otherwise agreed and I agree to the Conditions of Funding.		
I understand that any false declaration or information may disqualify any further application.		
Name of authorised personnel:		
Signed:		
Date:		19th February 2023
For and on behalf of (state organisation):		Christians Together in Mission

Please return the completed Community Grant Fund Application Form and additional information to The Clerk, Parish Council Office, 27 Victoria Road, Mortimer, READING RG7 3SH or email scanned copies to [the.clerk@stratfield-mortimer.gov.uk](mailto:the.clerk@stratfield-mortimer.gov.uk).



## Continuation Sheet 1

### 1. Breakdown of TiM Funding overall including breakout for TiM Friends

Please see below a breakout of costs for operating TiM Friends for the year ending 31<sup>st</sup> December 2022.

With 27 of TiM's 46 (59%) clients being within Mortimer 50% of the costs of operating TiM can be attributed directly to supporting the residents of Mortimer.

#### **1.1 Breakout of costs for TiM Friends for year ending December 2022**

<b>Running Costs For TiM Friends</b>		<b>Running costs for Café B</b>	
Direct costs	£10,328.21	Direct costs	£19,053.73
Share of general costs	£1,662.00	Share of general costs	£1,662.00
<b>Total costs</b>	<b>£11,990.21</b>	<b>Total costs</b>	<b>£20,715.73</b>
<b>Funded via</b>		<b>Funded via</b>	
Grants & gifts	£11,990.21	Grants & gifts	£10,674.31
		Café income	£10,041.42
<b>Total</b>	<b>£11,990.21</b>	<b>Total</b>	<b>£20,715.73</b>

To provide a complete overview of how Christians Together in Mission Funds itself and the overall costs for operating the charity please find noted below our estimates for the charities costs and income for 2023.

#### **1.2 Together in Mission 2023 Estimated Income & Expenses**

Estimated 2023 expenses	£35,000.00
<b>Sources of income</b>	
Existing cash reserves	£15,000.00
Café B trading income	£6,512.74 After deducting costs of products sold
2023 gifts & donations	£29,000.00
<b>Total Income</b>	<b>£50,512.74</b>
Cash reserves at end of 2023	£15,512.74

The gifts and donations that TiM has received over the last years have in the most part come from local charities and donors with a couple of large grants that we have secured from national charities, as shown below. We expect that this mix of support will continue in 2023.

We feel that having the engagement of support from within the community we serve is important within our philosophy of having the support within the community we serve.

#### **1.3 Together in Mission Sources of Gifts & Donations**

Local organisations & charities	£16,000.00
National organisations & charities	£10,500.00
Personal local donations	£2,500.00
<b>Total</b>	<b>£29,000.00</b>

## Continuation Sheet 2

### 2. Testimonials

- “I look forward to the visit from my volunteer every week. She is so helpful and will take me out which I really appreciate.  
If I didn't have her to visit, I'd be lost.  
I would recommend anyone to have a volunteer” – *Shirley a client.*
- Just like to say how much Val's visits mean to Betty. Val goes well and above and makes Betty feel better. Although Betty has family a visit from Val is brilliant as she can share her news. When Betty has had to spend time in hospital and due to covid visits where difficult Val went out of her way to visit when possible  
this was even more appreciated. If no visit could be made, then Val would always phone for a chat. Betty's family would also like to say how we appreciate all you do for Betty.  
you really are a god send. XX – *From the daughter of a client.*
- My name is Margery and I have a visit from Linda every Wednesday. She stays for about one and a half hours each time, and also comes on other occasions. Linda has been coming to visit for the past five years. I look forward to her visits and when I am ok and feeling good, we may go to the cafe for a coffee and cake! I like going to events that have been arranged by TIM which are always fun. I really love Linda's visits as we chat about many things, and it is something to look forward to and I know it's a regular occurrence. Thank you – *Margery a client.*
- We had been aware of your activities, largely as a result of fairly regular visits to Café B, but our more regular contact started in November 2019, with visits from C. We, and especially Marion, found her very friendly and empathetic. She and Marion chatted away about everything (and nothing), leaving me to get on with other things. Marion's memory recall was starting to deteriorate, and those chats were very helpful, albeit that some took place at arm's length due to Covid.  
Unfortunately, Marion's walking inabilities and deteriorating memory loss (dementia), made things more difficult, but C kept coming and provided welcome support. When, eventually Marion went into an excellent care home in July 2021, C continued with her contact, as Covid restrictions allowed.

So, all in all, we are very grateful for the support provided, and wish you well in your efforts to help even more people. - *Son of a client*

### 3. A photo from a TiM Friends Silver Sunday lunch held in 2022

