



Stratfield Mortimer Parish Council Agenda

Members of the Finance and General Purposes Committee are Summused to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer Common, RG7 3TB on Thursday the 2nd of March 2023 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend. Please see “**LIVING WITH COVID**” below.

LIVING WITH COVID

To keep everyone as safe as possible and therefore, would ask you to take the following practices into consideration:

- **Stay at home if unwell.**
- **Use the hand sanitiser provided.**

Where possible, windows and doors will be open for ventilation. Please feel free to wear a face covering and sit in a socially distanced manner.

Part I

22/077 Public Questions (for agenda items only) - MD

22/078 To receive any apologies for absence - MD

22/079 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council’s Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

22/080 Minutes of Last Meeting

To approve and sign the Minutes of the Finance and General Purposes Committee Meeting of the 5th of January 2023 - **MD**

22/081 Clerk’s Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 5th of January 2023 and other updates. Appendix 22/081 circulated - **CLERK**.

22/082 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded –
MD

22/083 Committee and Working Party/Group Reports

1. Communications Working Party - **NC**
2. Strategy Working Party – **NC**

22/084 Items for Consideration and Resolution.

1. Risk Register – CLERK

To review and agree any changes and approve the Risk Register for recommendation to Full Council on the 9th of March 2023.

2. Investment Strategy – CLERK

To review and agree any changes and approve the Investment Strategy for recommendation to Full Council on the 9th of March 2023.

3. Annual Subscriptions and Continuous Payments - CLERK

To review the annual subscriptions and continuous payments for 2023/24 for recommendation to Full Council on the 9th of March 2023.

4. Service Charges – CLERK

To review and resolve the charges for SMPC services for the 2023/24 financial year.

5. VAT on Sporting Fees - CLERK

To receive an update and agree any further actions.

6. Personnel - MD

To consider and resolve the recommendations of the Personnel Sub-Committee.

22/085 Finance

1. Accounts to the 31st of January 2023 - RFO

To receive and approve the Income and Expenditure Report to the 31st of January 2023 and the Balance Sheet as of that date.

2. Bank Reconciliation - CL

To receive and note the report for the period 1st of October 2022 – 31st December 2022.

3. Internal Control – MD

To receive and note the report for the period 1st of October 2022 – 31st December 2022.

22/086 Items for information only

Minor Matters - **MD**

22/087 Communications

To identify items for communicating - **MD**

22/088 Future Agenda Items

To identify future agenda items - **MD**

22/089 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part

II, items identified at 22/082 on the Agenda, due to the confidential nature of the business to be transacted - **MD**.

Mrs. L. Hannawin, Clerk 23/02/2023