



## Stratfield Mortimer Parish Council

### **Minutes of the Extraordinary Meeting of the Parish Council held on Thursday the 1<sup>st</sup> of December 2022 @ 7.30pm at Mortimer Methodist Church Hall, West End Road, Mortimer**

*DRAFT MINUTES SUBJECT TO APPROVAL*

#### **Present:**

#### **Councillors:**

Cllr. M. Dennett (Chairman), Cllr. D. Butler, Cllr. N. Carter, Cllr. H. Geary, Cllr. S. Hill, Cllr. D. Kilshaw, Cllr. M. Lock, Cllr. M. Shaw, Cllr. J. Wells.

#### **Clerk:**

Mrs. L. Hannawin.

#### **Public/Press:**

There were no members of the public and no members of the press present.

#### **Part I**

#### **22/087 Public Questions (for agenda items only)**

None.

#### **22/088 To receive any apologies for absence**

Apologies were received from Cllr. G. Bridgman, Cllr. C. Lewis, Cllr. A. Marsden, Cllr. D. Morsley and Cllr. A. Noonan.

Cllr. K. Field did not attend, and no apologies were received.

#### **22/089 To receive any declarations of interest**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.**

None.

#### **22/090 Minutes of Last Meeting**

**To resolve to approve the Minutes of the Council Meeting of the 10<sup>th</sup> of November 2022.**

The Clerk reported that Cllr. N. Carter had been omitted, from the draft minutes that were circulated for November, from having attended. This has been corrected.

**RESOLVED** with one abstention, that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

## 22/091 Clerk's Report

**To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 10<sup>th</sup> of November and other updates.**

1. **Fitness Equipment:** Wicksteed have confirmed they will be issuing the credit note for the Post Installation Inspection charge as a gesture of goodwill in relation to the customer service received, but not in respect of the remedial works needed as these manifested later.
2. **MOR006 CIL Payments Part 2a:** West Berkshire Council (WBC) have confirmed that the £14,483.58 received in October 2022 was a proportion of the CIL money due for 21/02347/RESMAJ Land South of Tower Gardens Phase 2a, The Street, Mortimer Common, READING. A further £26,898.08 will be due for Phase 2a and is likely to be paid in April 2023.
3. **Fairground CCTV:** A joint Members' Bid was submitted by Dist. Cllrs. Bridgman and Mayes.
4. **Civility and Respect:** The signing of the pledge is being processed.
5. **Grants and Donations:** The Community Grants and Q70 Lucky Ticket donations are being processed.

In addition, the Clerk reported:

1. **The Street Footway Widening Kiln Lane to Pitfield Lane:** Notification has been received from WBC that footway reconstruction, vegetation clearance and embankment retention will commence on 5/12/2022 and end on 19/12/2022. Temporary traffic management including 2-way signals will be operational for the period. A temporary footway will be provided.
2. **WBC Community Champions Awards:** Notification has been received from WBC regarding this years Community Champion Awards. The closing date for nominations is 2/01/2023. Details have been circulated.
3. **WBC Equality, Diversity and Inclusion (EDI) Survey:** The survey is open to everyone until midnight on Sunday the 4<sup>th</sup> of December 2022. Details have been circulated.
4. **Thames Valley police (TVP) Force Review Survey:** The survey is open until the 31<sup>st</sup> of December 2022. Details have been circulated. Comments should be sent to the Clerk by Friday the 16<sup>th</sup> of December

The report was received.

## 22/092 Items to be taken into private session

**To determine which items, if any, of the Agenda should be taken with the public excluded.**

None.

## 22/093 Items for Consideration and Resolution

### 1. Mortimer to Burghfield Cycleway and Footpath

**To resolve to accept:**

- a. **The fee proposal for £14,350 +VAT from Ridge and Partners for the remaining work required to take the project to a planning application.**
- b. **The fee proposal for £1515 +VAT from Aspect Ecology for a Precautionary Mitigation Strategy.**

Cllr. Butler presented a report and answered questions regarding aspects of the fee proposals, associated budgets and costs, and the proposed surface structure.

Both items to resolve were taken together and were proposed by Cllr. Dennett.  
 Seconded by Cllr. Kilshaw.  
**RESOLVED** unanimously.

## 22/094 Finance

### 1. Accounts for Payment

To receive and **APPROVE** items of expenditure:

Item	Payee Details	Amount	Reference
1.	Kennett Community Radio – providing public access facilities and support for Remembrance Sunday service – inc. VAT	£ 216.00	
2.	Fine Images – A2 Correx signage x5 (NP) – inc. VAT	£ 60.00	
3.	Oakey Tree Services – tree works (x3) on Windmill Common – inc. VAT	£ 840.00	
4.	Tactical Facilities – final pillbox grass cut 2022 – inc. VAT	£ 33.60	
5.	Oliver Signs – A6 postcards & A1 map poster (NP) – inc. VAT	£ 237.48	
6.	Festive Lighting – 15x 24V LED String Lights, power lead and connector – inc. VAT	£ 615.00	

Cllr. Carter declared a non-pecuniary personal interest in item 1.  
 Proposed by Cllr. Dennett.  
 Seconded Cllr. Geary.  
**RESOLVED** with one abstention.

# Cllr. Hill gave thanks to those who assisted with the Christmas Tree installation.

## 22/095 Communications

### To identify items for communicating

A summarised update on the Mortimer to Burghfield Cycleway and Footpath – Cllrs. Butler and Carter.

## 22/096 Future Agenda Items

### To identify future agenda items

Grant for the Coronation event.

## 22/097 Exclusion of Press and Public

**To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 22/092 on the Agenda, due to the confidential nature of the business to be transacted.**

Not needed.

## Close

The meeting closed at 19:42.  
 Next meeting: January the 12<sup>th</sup> 2023.