



## Stratfield Mortimer Parish Council Community Grant Fund Application Form

Please read the Council's Community Grant Fund Policy before completing this form. You may use the continuation sheets provided if necessary.

Details of Organisation:		
1.	Name of organisation and any company/charity number	Mortimer Baby and Toddler Group
2.	Purpose of organisation	Provides toys, social play, singing, healthy snack and activities for 0-5 yr olds, and opportunity for Mums/guardians to meet up and socialise, Tuesday mornings term time.
3.	Contact name Position in organisation	[REDACTED]
4.	Address	[REDACTED]
5.	Telephone number Email	[REDACTED]
6.	Bank account name, sort code & account number	[REDACTED]
Details of Project		
7.	Name of project	Christmas Party
8.	Brief overview – what are you looking to provide?  (max 100 words)	Given the current economic climate and the recent impact of Covid-19 on families, we would like to provide a Christmas party for (c20-25) young children and guardians in our community, at minimal cost to them. (To include a small child's gift). We'd like to replace all of our aging

		decorations, including a new artificial Christmas tree, and hire a children's entertainer/professional Father Christmas. As we volunteer for Mortimer Lunch Club as well, the decorations will be shared by both community groups.
9.	<p>Please describe in full your business case, including:</p> <ul style="list-style-type: none"> <li>• Set-up costs</li> <li>• Revenue costs</li> </ul>	<p>Set up – Decorations £150, Entertainer - £150 (I have received quotes for 1 hour),</p> <p>Revenue – gifts £4 each - £100,</p> <p>Party food - £100</p>
10.	<p>Any supplementary evidence you feel is appropriate</p> <p>(max 500 words)</p>	
11.	<p>Please describe the community benefit and levels of support for your proposal, with evidence.</p>	<p>Our group provides a much-needed opportunity for new Mums/guardians, families new to the area to meet others, and to form a support network, helping with general well-being and avoiding feelings of isolation. It provides a variety of toys, activities, messy play, singing and a healthy snack encouraging social skills, creativity, and turn-taking. Evidence highlights that these skills are key in supporting readiness for the pre-school/school environment. The group is also fortunate to have a Speech and Language Therapist (SLT), monthly offering advice to promote and support language development.</p> <p>Below are some comments about the group's impact, from our families</p> <p><i>"A great opportunity to meet more local parents and make some new friendships. We've formed some great</i></p>

		<p><i>"The children love playing with the variety of toys they have out, especially the messy table!" Another Mum enjoys watching her support networks through this group. My daughter has also made some lovely friends who she will eventually go to the same school with. It's a safe, fun environment to learn, play and share." child exploring and gaining confidence in all areas of development.</i></p> <p>The Benefits of the proposed Christmas party is to provide local families an opportunity to celebrate, play and have some safe festive fun in a familiar setting at a minimal financial cost.</p> <p>The proposed Christmas party initiative would be welcomed by both the group's volunteers and participants.</p>
12.	What is the anticipated start date?	Planning will start immediately, but party date will be December 13 <sup>th</sup> , 2022.
<b>Grant Request</b>		
13.	What is the total cost of the project?	£500
14.	How much are you applying for in this application to the Community Grant Fund?	£500
15.	If the grant is for revenue costs, please give details of how these will be funded in the future.	Our attendance numbers/attendance income has remained consistent so far this term, and we anticipate this will continue, so we will start saving for next year's revenue costs for 2023 party from this income – we wouldn't necessarily have an entertainer next time and could charge a slightly higher ticket price to cover the food and gifts.
16.	Please give details of the funds available from the organisation's own resources for this project	We would charge our usual session charge of £2.50 (plus 50p for additional children over 12 months) to cover the hall hire, insurance,

		tea/coffee/milk and cost of resources for a Christmas craft for the children.
17.	Please give details of funding available from other sources for this project	n/a
18.	Please supply the additional information: <ul style="list-style-type: none"> <li>• The financial balance of your organisation (copy of latest bank statement).</li> <li>• A copy of the accounts for the last financial year, or if a newly formed organisation, then a copy of the budget and business plan.</li> <li>• Current constitution or rules as appropriate.</li> </ul>	
<b>Declaration:</b>		
I confirm that I am making this application on behalf of the organisation named.		
I undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it has been granted, unless otherwise agreed and I agree to the Conditions of Funding.		
I understand that any false declaration or information may disqualify any further application.		
Name of authorised personnel:		[Redacted]
Signed:		[Redacted]
Date:		[Redacted]
For and on behalf of (state organisation):		Mortimer Toddlers & Baby Group.

Please return the completed Community Grant Fund Application Form and additional information to The Clerk, Parish Council Office, 27 Victoria Road, Mortimer, READING RG7 3SH or email scanned copies to [the.clerk@stratfield-mortimer.gov.uk](mailto:the.clerk@stratfield-mortimer.gov.uk).

Continuation Sheet 1

**Name of Organisation: Mortimer Baby and Toddler Group**

**We don't have a constitution. We are an Affiliate of Mortimer Village Partnership, and should we fold/cease to provide the group sessions, we would engage with the MVP to ensure any outstanding resources are distributed to worthy causes in the village.**

Continuation Sheet 2

**Name of Organisation:**