



Stratfield Mortimer Parish Council
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www.stratfield-mortimer.gov.uk

Scope and Specifications for Tree Condition Assessment Stratfield Mortimer Parish Council

Stratfield Mortimer Parish Council (SMPC) wish to procure a tree condition assessment at a site within the village of Mortimer:

- "Windmill Common"
- The woodland consists of, but not limited to, a mix of Oak, Beech, Scots Pine, ivy and herbaceous layer.
- The common is covered by a tree preservation order with West Berkshire Council: 201/21/0028 – A1.
- Survey can be carried out on a 'negative return' basis only recording the features which have a significant impact upon the condition of the trees. Where trees are identified as having significant features that have a significant impact upon the condition of the tree or the use of the site then the tree should be tagged and works detailed with a priority.

A previous survey was carried out in late 2019 with relevant treeworks taking place earlier this year after permission granted by West Berkshire Council (20/03100/TPW).

You are invited to submit proposals to carry out this work as follows:

Schedule of works

- | | |
|--|------------------------|
| i. Windmill Common survey | £_____ |
| ii. Allow for production of survey report and management recommendations | £_____ |
| iii. Allow for site visits including mileage charges | £_____ |
| iv. Additional trees to be charged | £_____ <i>per item</i> |
| v. Allow for additional tags | £_____ <i>per tag</i> |
| vi. Purchase of electronic mapping (at cost) of the site | £_____ |
| vii. Plotting of tree positions on Parish Online or similar system | £_____ |
| viii. Hourly rate for additional work | £_____ <i>per hour</i> |

IMPORTANT: Please comply

For information about contracting terms with SMPC:

<https://www.stratfield-mortimer.gov.uk/contracting-with-us>

Together with our quotation, the Parish Council will also require:

- details of staff qualifications (NPTC certification)
- confirmation of your employers and public liability insurance
- a method statement of how the works would be carried out in a safe manner, considering the nature of the site
- confirmation that the works would be complete within a three-month period following instruction (or within an agreed timeframe)
- relevant experience and references from people in the local area would be useful.

Quotations to be sent to: admin@stratfield-mortimer.gov.uk

Queries can be directed to email above or calling the office on 0118 933 1955