



## Stratfield Mortimer Parish Council Agenda

**Members of the Fairground and Cemetery Committee are Summoned to attend the Council Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Tuesday the 4<sup>th</sup> of October 2022 at 7.30pm**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend. Please see “**LIVING WITH COVID**” below.

### **LIVING WITH COVID**

Thank you for everything you, your family and your friends have done over the past two years to protect each other and the community. Although the Government have lifted all restrictions, we would still like to keep everyone as safe as possible and therefore, would ask you to take the following practices into consideration:

- **Stay at home if unwell.**
- **Wear a face covering in crowded and enclosed spaces, especially where you come into contact with people you do not usually meet.**
- **Use the hand sanitiser provided.**

**Where possible, windows and doors will be open for ventilation and please feel free to sit in a socially distanced manner.**

### **Part I**

**22/012 Public Questions (for agenda items only) - SH**

**22/013 To receive any apologies for absence – SH**

**22/014 To receive any declarations of interest – SH**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.**

*Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence or answered questions and before the debate starts unless he/she has obtained a dispensation.*

## **22/015 Minutes of Last Meeting - SH**

To resolve to APPROVE the Minutes of the Fairground and Cemetery Committee Meeting of the 24<sup>th</sup> of May 2022.

## **22/016 Update from Previous Committee Meeting(s) – SH/CLERK**

To receive an update outlining actions taken following the meeting held on the 24<sup>th</sup> of May 2022 and other updates.

## **22/017 Items to be taken into private session - SH**

To determine which items, if any, of the Agenda should be taken with the public excluded.

## **22/018 Items for Consideration and Resolution**

### **1. Cemetery Extension – Boundary Fence and Hedge - AN**

To review the requirements for the Cemetery Extension boundary fence and hedge and, so quotes may be obtained where necessary, agree:

- a. The specification of the work required to make the fence stock proof.
- b. The specification of the safety fence to be installed at the bottom of the extension alongside Foundry Brook.
- c. The management or replacement of the existing fence between the current and cemetery extension.
- d. The specification of the work required for the maintenance of the hedge and shrubbery.

### **2. Cemetery Extension – Retaining Wall and Footpath - AN**

To review the requirements for extending the footpath to the new bridge and, so quotes may be obtained, agree:

- a. The specification for the work required for a retaining wall.
- b. The specification of the extended footpath infill.

### **3. Fairground Footpath - SH**

To consider and agree the specification for the installation of a footpath on the Fairground, on the westside of the car park from the Community Centre to The Street, so quotes may be obtained.

### **4. Utility Square - SH**

To consider the quotes received and resolve:

- a. the selection of the contractor or contractors.
- b. The project is taken to Full Council for budget approval for spend from Community Infrastructure Levy Reserves.

### **5. Budget 2023/24 – SH/CLERK**

To consider the Fairground Budget for 2023/24 and agree the amounts required for recommendation to Finance and General Purposes.

### **6. Fitness Equipment Signs - CLERK**

To resolve the purchase of two additional signs and fittings for the fitness equipment area at a maximum cost of £200.00.

**22/019 Items for information only - SH**

Minor Matters

**22/020 Communications - SH**

To identify items for communicating.

**22/021 Future Agenda Items - SH**

To identify future agenda items

**22/022 Exclusion of Press and Public - SH**

To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 22/017 on the Agenda, due to the confidential nature of the information being discussed.

Mrs. L. Hannawin, Clerk  
29/09/2022