

Stratfield Mortimer Parish Council

Full Council 08/09/2022

Budget Process 2023/24

Agenda item 22/055 5. To receive confirmation of the approach and timetable for the preparation of the 2023/24 budget as agreed by Finance and General Purposes.

The table below summarises the proposed approach to the preparation and agreement of the budget and precept for 2023/24:

| Date | Activity | Responsible |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| September/October 2022 | 1. Committees/ Working Parties to: i. Identify potential new projects and associated costs. ii. Identify associated costs for ongoing projects. iii. Consider operating costs and income. 2. Chairman and Committee Chairs and RFO to review operating costs and income. | Chairs of Committees and Working Parties/ Chairman and RFO |
| November 2022 | F&GP to consider recommendations and associated capital and revenue costs/income of the: i. Communications Working Party ii. Footway Widening Working Party iii. Mortimer to Burghfield Cycleway and Footway Working Party iv. Strategy Working Party | F&GP |
| 1st December 2022 | F&GP review first draft budget and provide input and amendments. | F&GP |
| Mid December 2022 | Amended draft budget to be issued to all councillors for information. | RFO |
| 5th January 2023 | F&GP to approve draft budget for submission to Full Council. NB: councillors are welcome to attend F&GP public session if they wish to provide early comments to F&GP | F&GP |
| 12th January 2023 | Full Council to consider and approve the 2023/24 budget and precept. | Full Council |
| End January 2023 | Precept for 2023/24 confirmed to West Berkshire Council. | Clerk |