

# Stratfield Mortimer Parish Council

## Finance and General Purposes 02/09/2021

### Budget Process 2023/24

**Agenda item 22/032 3. To Agree the approach and timetable for the preparation of the 2023/24 budget for presentation to Full Council on the 8<sup>th</sup> September 2022.**

The table below summarises the proposed approach to the preparation and agreement of the budget and precept for 2023/24:

<b>Date</b>	<b>Activity</b>	<b>Responsible</b>
September/October 2022	1. Committees/ Working Parties to: <ul style="list-style-type: none"> <li>i. Identify potential new projects and associated costs.</li> <li>ii. Identify associated costs for ongoing projects.</li> <li>iii. Consider operating costs and income.</li> </ul> 2. Chairman and Committee Chairs and RFO to review operating costs and income.	Chairs of Committees and Working Parties/ Chairman and RFO
November 2022	F&GP to consider recommendations and associated capital and revenue costs/income of the: <ul style="list-style-type: none"> <li>i. Communications Working Party</li> <li>ii. Footway Widening Working Party</li> <li>iii. Mortimer to Burghfield Cycleway and Footway Working Party</li> <li>iv. Strategy Working Party</li> </ul>	F&GP
1st December 2022	F&GP review first draft budget and provide input and amendments.	F&GP
Mid December 2022	Amended draft budget to be issued to all councillors for information.	RFO
5th January 2022	F&GP to approve draft budget for submission to Full Council. NB: councillors are welcome to attend F&GP public session if they wish to provide early comments to F&GP	F&GP
12th January 2022	Full Council to consider and approve the 2023/24 budget and precept.	Full Council
End January 2022	Precept for 2023/24 confirmed to West Berkshire Council.	Clerk