



Stratfield Mortimer Parish Council Agenda

Members of the Finance and General Purposes Committee are Summused to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer Common, RG7 3TB on Tuesday the 5th of July 2022 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend. Please see "**LIVING WITH COVID**" below.

LIVING WITH COVID

Thank you for everything you, your family and your friends have done over the past two years to protect each other and the community. Although the Government have lifted all restrictions, we would still like to keep everyone as safe as possible and therefore, would ask you to take the following practices into consideration:

- **Stay at home if unwell.**
- **Use the hand sanitiser provided.**

Where possible, windows and doors will be open for ventilation. Please feel free to wear a face covering and sit in a socially distanced manner.

Part I

22/012 Public Questions (for agenda items only) - MD

22/013 To receive any apologies for absence - MD

22/014 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

22/015 Minutes of Last Meeting

To approve and sign the Minutes of the Finance and General Purposes Committee Meeting of the 9th of June 2022 - **MD**

22/016 Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 9th of June 2022 and other updates. Appendix 22/016 circulated - **CLERK.**

22/017 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded – **MD**

22/018 Committee and Working Party/Group Reports

1. Communications Working Party - **NC**
2. Strategy Working Party – **NC**
3. The Street Footway Widening - **DM**

22/019 Items for Consideration and Resolution

1. Personnel Sub-Committee – MD

To appoint the members of the Personnel Sub Committee.

2. Internal Auditor 2022/2023 - MD

To resolve the appointment of Mrs. C. Connell as the Council's Internal Auditor for 2022/23.

3. Subscriptions and Continuous Payments - CLERK

To review the annual subscriptions and continuous payments for 2022/23 for recommendation to Full Council on the 14th of July 2022.

4. Delegation Arrangements – MD

To review the current delegation arrangements and Committee Terms of Reference (Standing order 5.j Scheduled Review).

5. General Data Protection Register (GDPR) and Freedom of Information Review (FOI) - CLERK

To resolve a budget of £100.00 for a review of the Council's GDPR and FOI arrangements and compliancy.

6. Council Policies – MD

- a. To receive the current list of Council policies and agree any to be reviewed.
- b. To consider the need for an Investment Strategy and agree actions to be taken.

7. Office Lease – MD

To receive and resolve the signing of the office Lease.

22/020 Finance

1. Accounts to the 30th of April 2022 - RFO

To receive and approve the Income and Expenditure Report to the 30th of April and the Balance Sheet as of that date.

2. Play Area Remedial Works – SH/RFO

To note that the play area works identified by the annual RoSPA inspection have been undertaken without obtaining 3 quotes.

22/021 Items for information only

Minor Matters - **MD**

22/022 Communications

To identify items for communicating - **MD**

22/023 Future Agenda Items

To identify future agenda items - **MD**

22/024 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/017 on the Agenda, due to the confidential nature of the business to be transacted - **MD**.

Mrs. L. Hannawin, Clerk 30/06/2022