



Stratfield Mortimer Parish Council

Minutes of the Finance and General Purposes Committee held at Mortimer Methodist Church Hall on Thursday the 9th of June 2022 at 6.30pm.

DRAFT MINUTES SUBJECT TO APPROVAL

Present:

Councillors:

Cllr. M. Dennett (Chairman), Cllr. N. Carter, Cllr. S. Hill, Cllr. D. Kilshaw, Cllr. C. Lewis, Cllr. A. Marsden, Cllr. D. Morsley.

Officers:

Mrs. L. Hannawin.
Ms. B. O'Reilly.

Public/Press:

Cllr. J. Wells was in attendance as a member of the public. There were no members of the press in attendance.

Part I

22/001 Public Questions (for agenda items only)

None.

22/002 To receive any apologies for absence

Apologies were received from Cllr. G. Bridgman.

22/003 To receive any declarations of interest

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

None.

22/004 Minutes of Last Meeting

To resolve to **APPROVE** the Minutes of the Finance and General Purposes Committee Meeting of the 5th of May 2022.

RESOLVED with 1 abstention that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

22/005 Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 5th of May 2022 and other updates.

1. The insurance has been renewed through BHIB.
2. Standard email signatures are being considered.

The report was received.

22/006 Items to be taken into private session

To determine which items, if any, of the agenda should be taken with the public excluded.
None.

22/007 Items for Consideration and Resolution

1. Internal Audit Report

To receive the draft Internal Audit Report for presentation to Full Council on Thursday the 9th of June 2022.

The report was received.

2. Annual Governance and Accountability Return (AGAR)

- a. To consider and review the report for AGAR Section 1 – Annual Governance Statement 2021/22 for presentation to Full Council.

The report was considered in relation to the statements to be answered by Full Council on AGAR Section 1.

- b. To receive and consider the AGAR Section 2 - Accounting Statements 2021/22 for recommendation for approval by Full Council on Thursday the 9th of June 2022.

The draft AGAR Section 2 were considered in relation to the Rialtas reports and recommended for approval by Full Council.

3. Annual Governance and Accountability Return – additional documents

To receive the following documents which will be submitted to the External Auditor:

- a. SMPC Notification for the Exercise of Public Rights 2021/2022
- b. Bank Reconciliation as of 31 March 2022
- c. Explanation of variances
- d. Explanation of High Reserves
- e. Reconciliation between Box 7 and Box 8

Each report was considered and received.

22/008 Items for information only

Minor Matters

The Clerk confirmed the £11.00 shown as the debtor figure is owed by Mortimer Cricket Club for the 2021/22 annual hire fee.

22/009 Communications

To identify items for communicating

None.

22/010 Future Agenda Items

To identify future agenda items

None.

22/011 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 22/006 on the agenda due to the confidential nature of the business to be transacted.

Not needed.

Close

The meeting closed at 18:41.

Date of next meeting: Tuesday the 5th of July 2022.

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