



## Stratfield Mortimer Parish Council

**Minutes of the Fairground and Cemetery Committee held at Mortimer Methodist Church Hall on Tuesday the 24<sup>th</sup> of May 2022 at 7.30pm.**

### ***DRAFT MINUTES SUBJECT TO APPROVAL***

#### **Present:**

##### **Councillors:**

Cllr. S. Hill (Chairman), Cllr. M. Dennett, Cllr. A. Marsden, Cllr. D. Morsley, Cllr. A. Noonan.

##### **Officers:**

Mrs. L Hannawin, Clerk.

##### **Public/Press:**

One member of the public and no members of the press were in attendance.

#### **Part I**

##### **22/001 Public Questions (for agenda items only)**

The Chairman of The Oaks Childcare Club attended to discuss agenda item 22/007 4. Fairground Footpath.

# Cllr. Hill proposed that agenda item 2/007 4. Fairground Footpath be discussed next. Seconded by Cllr. Dennett.

**RESOLVED** unanimously.

##### **22/007 Items for Consideration and Resolution - SH**

##### **4. Fairground Footpath**

**To consider the request for a footpath, to run alongside the car park on the Fairground from the Community Centre to the roadside pavement and agree any actions to be taken.**

Further to a discussion, it was agreed for Cllr. Hill to put together a specification for the path and for quotes to be sought, for consideration and budget approval by Full Council. Permission for installing the path will need to be sought from the Fairground Trustees.

## **22/002 To receive any apologies for absence**

Apologies were received from Cllr. K. Field.  
Cllr. M. Lock did not attend, and no apologies were received.

## **22/003 To receive any declarations of interest**

None.

## **22/004 Minutes of Last Meeting**

To resolve to **APPROVE** the Minutes of the Minutes of the Fairground and Cemetery Meeting of the 29<sup>th</sup> of March 2022.

**RESOLVED** unanimously that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

## **22/005 Update from Previous Committee Meeting(s)**

To receive an update outlining actions taken following the meeting held on the 29<sup>th</sup> of March 2022 and other updates.

Cllr. Hill reported on the following:

- Tree surveys: quotes need to be sought.
- Grazing area wildflower border: suitable seeds need to be purchased.
- Lime Trees: the samples to identify any potential disease are still to be taken.
- WI tree donation: a meeting will be organised with the WI to discuss the options.
- Fairground Utility Square: the required information has been gathered in order that quotes may be sought.
- Grounds maintenance: purchase orders have been issued to the contractors and the first cuts have been undertaken in all areas.

## **22/006 Items to be taken into private session**

To determine which items, if any, of the Agenda should be taken with the public excluded

Cllr. Hill proposed that agenda item 22/007 2. Cemetery Extension and 22/007 3. Play Equipment, be taken with the public excluded.

Seconded by Cllr. Marsden.

**RESOLVED** unanimously.

## **22/007 Items for Consideration and Resolution**

### **1. Electricity Box**

To resolve to decommission the electricity box, Plot 1 Fairground, Meter: S12R28114.

Further to a discussion, Cllr. Hill proposed the resolution be amended as follows:

To resolve to:

- a. Decommission the electricity box, Plot 1 Fairground, Meter: S12R28114.
- b. Move the meter for the grazing area electricity box closet to Windmill Road gate to the electricity cabinet in the conservation area.

**RESOLVED** unanimously.

Cllr. Hill proposed the amended resolution.

Seconded by Cllr. Morsley.

**RESOLVED** unanimously.

## **2. Cemetery Extension**

**To consider the proposal from Ridge and Partners LLP and agree a recommendation for the landscaping for approval at Full Council.**

Minuted at Part II.

## **3. Play Equipment**

- a. **To receive the RoSPA Report and agree a schedule of work and for quotes to be sought.**
- b. **To resolve Vita Play Ltd undertake the works identified as being of “medium” risk.**

Minuted at Part II.

## **4. Fairground Footpath**

**To consider the request for a footpath, to run alongside the car park on the Fairground from the Community Centre to the roadside pavement and agree any actions to be taken.**

Minuted above.

## **22/008 Items for information only**

- **Pillbox:** The Clerk confirmed the after-winter cut has been undertaken and the next cut is due at the end of May when the stinging nettles within the fence boundary will also be cut. The Clerk will check the terms of the lease with regards to access to the pillbox and pillbox area.
- **Flyball:** Further to several complaints received from residents, the use of the grazing area by Kennett Flyball Club was discussed. This will be taken to Full Council for a formal decision to be taken with regards to the further letting of the area to the Club.
- **Cemetery grass:** The Clerk confirmed that the cemetery grass has also been cut.

## **22/009 Communications**

**To identify items for communicating.**

None.

## **22/010 Future Agenda Items**

**To identify future agenda items**

- **New Fairground footpath.**
- **Cemetery Extension.**
- **Utility Square.**

## **22/011 Exclusion of Press and Public**

**To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 22/006 on the Agenda, due to the confidential nature of the information being discussed.**

Proposed by Cllr. Hill.

Seconded by Cllr. Dennett.

**RESOLVED** unanimously.

## Part II

### 22/007 Items for Consideration and Resolution

#### 5. Cemetery Extension

**To consider the proposal from Ridge and Partners LLP and agree a recommendation for the landscaping for approval at Full Council.**

Cllr Morsley gave an update, and the proposal was considered. Following a discussion, it was agreed other suppliers should be approached. Cllrs. Hill and Noonan and if needed, Cllr. Morsley will meet with prospective suppliers for an initial consultation.

#### 6. Play Equipment

- a. **To receive the RoSPA Report and agree a schedule of work and for quotes to be sought.**

The report was received, and the works required considered.

- b. **To resolve Vita Play Ltd undertake the works identified as being of “medium” risk.**

The quote supplied was reviewed and each area of work considered.

Cllr. Hill proposed the monkey bars should be replaced at a cost of £3,085 + VAT.

Seconded by Cllr. Marsden.

**RESOLVED** by majority vote.

Cllr. Hill proposed that all other works be undertaken apart from 1) the Kompan Spicas as alternative equipment will be considered 2) the painting of the roundabout until the specification has been established.

Seconded by Cllr. Dennett.

**RESOLVED** unanimously.

Cllr. Hill and the Clerk will agree the appropriate wording for the additional sign confirming the appropriate age of play for the older children’s area.

It was agreed the anti-swing mechanisms should remain on the toddler swings.

## Close

The meeting closed at 21.15

Date of next meeting: Tuesday the 27<sup>th</sup> of September.