



## Stratfield Mortimer Parish Council

**Minutes of the Roads, Footpaths and Commons Committee meeting  
held at the Methodist Church Hall, West End Road, Mortimer, on  
Tuesday the 25<sup>th</sup> of January 2022 @ 7.30 pm.**

### **Present:**

#### **Councillors:**

Cllr. C. Lewis (Chairman), Cllr. G. Bridgman, Cllr. N. Carter, Cllr. D. Ives, Cllr. A. Marsden, Cllr. D. Morsley, Cllr. T. Palmer, Cllr. J. Wells.

#### **Clerk:**

Mrs. L. Hannawin.

#### **Public/Press:**

There were no members of the public nor press in attendance.

### **Part I**

#### **21/022 Public Questions (for agenda items only)**

None

#### **21/023 To receive any apologies for absence**

Apologies were received from Cllr. M. Dennett.

Cllrs. S. Hill and D. Kilshaw were not in attendance and no apologies were received.

#### **21/024 To receive any declarations of interest**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation**

Cllr. G. Bridgman declared a personal interest in 21/028 2. West End Road Car Park, as he knows one of the companies quoting.

#### **21/025 Minutes of Last Meeting**

**To resolve to APPROVE the Minutes of the Roads, Footpaths and Commons Committee meeting of the 21<sup>st</sup> September 2021.**

**RESOLVED** with 3 abstentions that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

## **21/026 Update from Previous Committee Meeting(s)**

**To receive an update outlining actions taken from the meeting held on the 21<sup>st</sup> September and other updates.**

**Woodlands Car Parking:** two letters have been sent to the owner/occupiers providing information regarding the status of the strip of common land in question and stating SMPC's position. No further action is currently needed.

**Stephens Firs Footpaths:** The resident who raised the issue of the uneven path is pleased with the work that has been undertaken. Notification has been received from West Berkshire Council (WBC) that footpath works are scheduled for the 9<sup>th</sup> – 11<sup>th</sup> of February.

**Longmoor Lane:** A meeting is being arranged with the owner of the property adjacent to Windmill Common to discuss the outstanding issues.

## **21/027 Items to be taken into private session**

**To determine which items, if any, of the Agenda should be taken with the public excluded.**

Cllr. Lewis proposed that agenda items 21/028 2. West End Road Car Park and 21/028 4. Windmill Common Tree Work, be taken with the public excluded.

Seconded by Cllr. Morsley.

**RESOLVED** unanimously.

## **21/028 Items for Consideration and Resolution**

### **1. Automatic Speed Watch Camera (ASWC) and Speed Indicator Device (SID)**

**To discuss the locations and review the risk assessment.**

Cllr. Lewis confirmed that the equipment is being delivered at 10am on Tuesday the 1<sup>st</sup> of February. Cllrs. Lewis, Carter, Ives, Marsden and Wells will attend for the demonstration and Cllr. Kilshaw will be invited to attend. It was agreed that the 8 sites previously used with WBC's SID would be appropriate locations, but 2 locations will initially be used for practice purposes prior to inviting members of the public to be involved. The Clerk will resend the link for councillors to undertake the training.

### **2. West End Road Car Park**

**To review the quotes received and agree the contractor for undertaking the maintenance work required for the left-hand border.**

Minuted at Part II.

### **3. War Memorial**

**To consider the cleaning and maintenance of the War Memorial required and resolve that the Chairman and Clerk seek a recommendation for how best to proceed, up to a cost of £250.00.**

It was acknowledged that care needs to be taken as damage can easily be sustained to the stonework if an incorrect method is used. Cllr. Morsley will seek information regarding the previous clean.

Cllr. Lewis proposed the resolution as above.

Seconded by Cllr. Morsley.

**RESOLVED** unanimously.

#### **4. Windmill Common Tree Work**

**To review the quotes received and agree the contractor for undertaking the maintenance tree work required.**

Minuted at Part II.

#### **21/029 Items for information only**

Cllr. Morsley advised that she has delivered postcards and WBC leaflets to 2 houses with overgrown hedges and a further hedge has been reported to WBC. The postcards and leaflets are available from the office.

#### **21/030 Communications**

**To identify items for communicating.**

A reminder of the responsibility of house owners with regards to hedge maintenance.

#### **21/031 Future Agenda Items**

**To identify future agenda items**

None identified.

#### **21/032 Exclusion of Press and Public**

**To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 21/027 on the Agenda, due to the confidential nature of the information being discussed.**

Proposed by Cllr. Lewis.

Seconded by Cllr. Bridgman.

**RESOLVED** unanimously.

#### **21/028 Items for Consideration and Resolution**

##### **2. West End Road Car Park**

**To review the quotes received and agree the contractor for undertaking the maintenance work required for the left-hand border.**

The quotes were reviewed. It was noted that the current budget allowance for West End Road car park in the Roads, Footpaths and Commons Earmarked Reserve, is £1,000 and Full Council would need to approve the virement of additional funds from monies earmarked for road works.

Cllr. Morsley proposed, subject to an onsite meeting to confirm the work required and the approval of the virement of £500, the contract be placed with Tactical Facilities

Management at a maximum cost of £1,500 + VAT.

Seconded by Cllr. Bridgman.

**AGREED** unanimously.

##### **4. Windmill Common Tree Work**

**To review the quotes received and agree the contractor for undertaking the maintenance tree work required.**

The quotes were reviewed. It was noted that the current budget allowance for Common's work is £4,000 and Full Council would need to approve the virement of additional funds from monies earmarked for road works.

Cllr. Morsley proposed, subject to receiving a confirmed quote and the approval of the virement of £1,250, the contract be placed with Oakey Tree Services Ltd at a cost of £5,250 + VAT.

Seconded by Cllr. Bridgman.  
**AGREED** unanimously.

## **Close**

The meeting closed at 8.36pm.  
Next meeting – 7<sup>th</sup> of April 2022.