



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Meeting of the Parish Council to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday the 9th of June 2022 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend. Please see "**LIVING WITH COVID**" below.

LIVING WITH COVID

Thank you for everything you, your family and your friends have done over the past two years to protect each other and the community. Although the Government have lifted all restrictions, we would still like to keep everyone as safe as possible and therefore, would ask you to take the following practices into consideration:

- **Stay at home if unwell.**
- **Wear a face covering in crowded and enclosed spaces, especially where you come into contact with people you do not usually meet.**
- **Use the hand sanitiser provided.**

Where possible, windows and doors will be open for ventilation and please feel free to sit in a socially distanced manner.

Part I

22/021 Public Questions (for agenda items only) - MD

22/022 To receive any apologies for absence – MD

22/023 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

22/024 Minutes of Last Meeting - MD

To resolve to approve the Minutes of the Annual Meeting of the Parish Council of the 12th of May 2022

22/025 Clerk's Report - CLERK

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 12th of May 2022 and other updates. Appendix 22/025 circulated.

22/026 Items to be taken into private session - MD

To determine which items, if any, of the Agenda should be taken with the public excluded.

22/027 Committee and Working Party Reports

1. Planning Committee – **DM**
2. Climate and Environment Working Party - **AM**
3. Communications Strategy Working Party - **NC**
4. Garth Hall Working Party - **MD**
5. Mortimer to Burghfield Cycleway and Footpath - **DM**
6. Strategy Working Party - **NC**
7. The Street Footway Working Party - **DM**

22/028 Items for Consideration and Resolution

1. Councillor Vacancies – MD

To consider the applications to fill the casual vacancies on the Parish Council and vote to appoint co-opted Parish Councillors.

2. Neighbourhood Plan – AM/NC

To receive and endorse a written report from the Neighbourhood Plan Steering Group (NPSG).

3. Queen's Platinum 70th Jubilee

- a. To receive a report and budgetary status from the Queen's Platinum 70th Jubilee Working Party – **Q70 REPRESENTATIVE**
- b. To receive a report on decisions taken under delegated powers – **CLERK**

4. Internal Auditor's Report – CLERK

To receive the Internal Auditor's Report for the year ended 31st March 2022.

5. Annual Governance and Accountability Return – Section 1 – MD

To receive and approve for signing the 2021/2022 Annual Governance Statement.

6. Annual Governance and Accountability Return – Section 2 – MD

To receive and approve for signing the 2021/2022 Accounting Statements.

7. Annual Governance and Accountability Return – additional documents – CLERK

To receive the following documents which will be submitted to the External Auditor:

- a. SMPC Notification for the Exercise of Public Rights 2021/2022
- b. Bank Reconciliation as of 31 March 2022
- c. Explanation of variances
- d. Explanation of High Reserves
- e. Reconciliation between Box 7 and Box 8

8. Fairground Tree Work

To resolve the payment of £998.16 + VAT to C&D Grounds Maintenance for the balance due for the tree works.

9. Windmill Common

It is resolved that:

- a. SMPC shall engage Blandy & Blandy to advise and act in maintaining the integrity of its ownership of Windmill Common.

- b. SMPC shall engage David J Powell Surveys Limited to take certain measurements to establish any encroachment on Windmill Common.

10. Kennet Flyball

To review the hire of the grazing area to Kennet Flyball and agree a written response regarding their provisional booking in September and subsequent bookings.

22/029 Finance

1. Payments made with authorisation of Chairman/Vice-Chairman – CHAIRMAN

To receive and note summary of payments: Appendix 22/029 1 – circulated.

2. Accounts for Payment – RFO

To receive and approve items of expenditure: Appendix 22/029 2 – circulated.

22/030 Items for information only

1. To note the meetings that have taken place of the following committees and to receive the draft minutes, where available: - **CHAIRMAN**
 - a. Fairground and Cemetery 24/05/2022
 - b. Planning 26/05/2022
2. District Councillor Reports - **GB**
3. Correspondence: Appendix 22/030 3 circulated - **CLERK**
4. Planning decisions and information from West Berkshire Council: Appendix 22/030 4 circulated - **DM**
5. Neighbourhood Action Group report – **DK/NC**
6. Health and Safety - **CLERK**
7. Minor Matters – **CHAIRMAN**

22/031 Communications

To identify items for communicating - **CHAIRMAN**

22/032 Future Agenda Items

To identify future agenda items - **CHAIRMAN**

22/033 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 22/026 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L. Hannawin, Clerk
01/06/2022