



## Stratfield Mortimer Parish Council Agenda

**Members of the Finance and General Purposes Committee are Summomed to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer Common, RG7 3TB on Thursday the 9th of June 2022 at 6.30pm**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend. Please see "**LIVING WITH COVID**" below.

### **LIVING WITH COVID**

Thank you for everything you, your family and your friends have done over the past two years to protect each other and the community. Although the Government have lifted all restrictions, we would still like to keep everyone as safe as possible and therefore, would ask you to take the following practices into consideration:

- **Stay at home if unwell.**
- **Wear a face covering in crowded and enclosed spaces, especially where you come into contact with people you do not usually meet.**
- **Use the hand sanitiser provided.**

**Where possible, windows and doors will be open for ventilation and please feel free to sit in a socially distanced manner.**

### **Part I**

**22/001 Public Questions (for agenda items only) - MD**

**22/002 To receive any apologies for absence - MD**

**22/003 To receive any declarations of interest - MD**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.**

*Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.*

**22/004 Minutes of Last Meeting**

To approve and sign the Minutes of the Finance and General Purposes Committee Meeting of the 5<sup>th</sup> of May 2022 - **MD**

## **22/005 Clerk's Report**

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 5<sup>th</sup> of May 2022 and other updates. Appendix 22/005 circulated - **CLERK**.

## **22/006 Items to be taken into private session**

To determine which items, if any, of the Agenda should be taken with the public excluded - **MD**

## **22/007 Items for Consideration and Resolution**

### **1. Internal Audit Report - RFO**

To receive the Internal Audit Report for presentation to Full Council on Thursday the 9<sup>th</sup> of June 2022.

### **2. Annual Governance and Accountability Return (AGAR) - RFO**

- a. To consider and review the report for AGAR Section 1 – Annual Governance Statement 2021/22 for presentation to Full Council.
- b. To receive and consider the AGAR Section 2 - Accounting Statements 2021/22 for recommendation for approval by Full Council on Thursday the 9<sup>th</sup> of June 2022.

### **3. Annual Governance and Accountability Return – additional documents**

To receive the following documents which will be submitted to the External Auditor:

- a. SMPC Notification for the Exercise of Public Rights 2021/2022
- b. Bank Reconciliation as of 31 March 2022
- c. Explanation of variances
- d. Explanation of High Reserves
- e. Reconciliation between Box 7 and Box 8

## **22/008 Items for information only**

Minor Matters - **MD**

## **22/009 Communications**

To identify items for communicating - **MD**

## **22/010 Future Agenda Items**

To identify future agenda items - **MD**

## **22/011 Exclusion of Press and Public**

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/006 on the Agenda, due to the confidential nature of the business to be transacted - **MD**.

**Mrs. L. Hannawin, Clerk 01/06/2022**