



Stratfield Mortimer Parish Council

Minutes of the Fairground and Cemetery Committee held at Mortimer Methodist Church Hall on Tuesday the 29th of March 2022 at 7.30pm.

DRAFT MINUTES SUBJECT TO APPROVAL

Present:

Councillors:

Cllr. S. Hill (Chairman), Cllr. M. Dennett, Cllr. K. Field, Cllr. A. Marsden, Cllr. D. Morsley, Cllr. A. Noonan.

Officers:

There were no officers present.

Public/Press:

There were no members of the public and no members of the press in attendance.

In the absence of both Council officers, it was agreed for Cllr. Dennett to take the minutes of the meeting.

Part I

21/047 Public Questions (for agenda items only)

None

21/048 To receive any apologies for absence

Apologies were received from Cllr. S. Beard and Cllr. M. Lock.

21/049 To receive any declarations of interest

None.

21/050 Minutes of Last Meeting

- 1. To resolve to APPROVE the Minutes of the Minutes of the Fairground and Cemetery Meeting of the 30th of November 2021.**

RESOLVED unanimously that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

21/051 Update from Previous Committee Meeting(s)

To receive an update outlining actions taken following the meeting held on the 30th of November 2021 and other updates.

Cllr. Hill reported:

- The barrier sign has been installed.
- The play area work has been completed.
- The anti-climb paint has been applied to the tennis courts.

21/052 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded

Cllr. Hill proposed that agenda item 21/053 7. Grounds Maintenance, be taken with the public excluded.

Seconded by Cllr. Dennett.

RESOLVED unanimously.

21/053 Items for Consideration and Resolution

1. Fairground Tree Survey Works

To review the recommendations of the Tree Survey and agree:

- a. the tree works to be undertaken and for quotes to be sought.**
- b. the timetable for the next tree survey and for quotes to be sought.**

It was confirmed that the work on T567 had been carried out last week.

Cllr. Hill proposed that the low priority tree work in the tree survey be left until early 2023, the next tree survey be carried out in Oct/Nov 2022 but that quotes for that be obtained soon.

Seconded by Cllr. Morsley.

RESOLVED unanimously.

2. Grazing Area

To consider the planting of a wildflower border and agree the actions to be taken and associated budget.

It was agreed that a wildflower border be planted either side of the Hammonds Heath gate; total area about 25m x 7m. Cllr Marsden will check if we have sufficient seed. It was suggested the area be sown on a school day to enable the children to be involved and the area be protected by tape for a couple of months after sowing.

Cllr. Hill proposed a budget of £500 for the cost of rotavating.

Seconded by Cllr. Morsley.

RESOLVED unanimously.

3. Fairground Trees

- a. To review the condition of the Lime Trees and agree further actions and associated budget.**

Glynn Barret has offered to take samples from the Lime Trees to identify any disease incidence. Future action will depend on the results.

- b. To receive an update on the proposed tree donations.**

The WI wish to donate either a tree/or several saplings to be planted together. The daughter of John Bull wish to donate one tree in his memory. Cllr. Hill will meet with both parties to obtain more details and suggest locations.

4. Cemetery Extension

- a. To consider the requirements and specification of the footpath to the bridge.**
- b. To review the initial landscaping design and agree next actions.**

The footpath and the landscaping design were considered together and it was agreed that the landscape design produced by ACLA in 2018 was not suitable. Cllr. Hill proposed that Ridge & Co are approached to see if they have experience of cemetery design.

Seconded by Cllr. Morsley.

RESOLVED unanimously.

Cllr. Morsley will contact Ridge & Co.

Cllr. Dennett will find the relevant information in the Parish Plan and a copy of the planning application.

5. Fairground Utility Square

To receive an update on the proposals and consider and agree the specifications.

Cllr. Hill proposed the specification as per report 21/053 5.

Seconded by Cllr Dennett.

RESOLVED unanimously.

6. Play Equipment

To receive the Maintenance Report and note works that have been completed and any further works to be undertaken as part of the play equipment budget.

The report was received, and it was noted that works had been completed. No further works are needed at present but Cllr. Hill will check with the Custodian as to whether one piece of equipment was missing from the Titan. The Committee reviewed the need for a second sign, warning that the play equipment should not be used by children under 8. This would be in simpler language than the existing notice and be placed in front of the conservation area fence.

Cllr. Hill proposed that the purchase and installation warning sign as above.

Seconded by Cllr. Morsley.

RESOLVED unanimously.

7. Grounds Maintenance

To consider the quotes received and resolve the selection of the contractor or contractors for undertaking the grounds maintenance of the Fairground and Council Cemetery and Pillbox.

Minuted at Part II.

21/054 Items for information only

None.

21/055 Communications

To identify items for communicating.

Cemetery update, confirming the installation of the bridge is only the commencement of the work on the extension

21/056 Future Agenda Items

To identify future agenda items

Fairground electric charging points.

21/057 Exclusion of Press and Public

To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 21/052 on the Agenda, due to the confidential nature of the information being discussed.

Proposed by Cllr. Hill.

Seconded by Cllr. Morsley.

RESOLVED unanimously.

Part II

21/053 Items for Consideration and Resolution

7. Grounds Maintenance

To consider the quotes received and resolve the selection of the contractor or contractors for undertaking the grounds maintenance of the Fairground and Council Cemetery and Pillbox.

The quotes for (a) The Fairground and (b) the Cemetery and Pill Box were considered.

Cllr. Hill proposed: for (a) to appoint Tactical Facilities, subject to confirmation that they had suitably large machinery for mowing The Fairground. If not, the contract be awarded to Sunshine Commercial Services. For (b) the contract be awarded to Tactical Facilities with Sunshine Commercial Service as reserve.

Seconded by Cllr. Morsley.

RESOLVED unanimously.

Close

The meeting closed at 21.04

Date of next meeting: TBC