



## Stratfield Mortimer Parish Council Agenda

**Members of the Fairground and Cemetery Committee are Summoned to attend the Council Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Tuesday 30<sup>th</sup> November 2021 at 7.30pm**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend but attendance may be limited to meet health and safety requirements. The Council respectfully requests that members of the public and press register their interest in attending by contacting the Clerk by calling on 0118 9331955 or emailing [the.clerk@stratfield.mortimer.gov.uk](mailto:the.clerk@stratfield.mortimer.gov.uk). Please see “ARRANGEMENTS FOR CORONAVIRUS” below.

### **ARRANGEMENTS FOR CORONAVIRUS**

Although the Government have lifted all restrictions, the Parish Council feel that it is still necessary to be cautious at meetings.

**To protect all attendees, individuals should only attend if:**

- they do not have any Covid symptoms.
- no member of their household has tested positive for Covid within the last ten days.
- they, nor any member of their household, have been told to self-isolate.

**To promote the wellbeing of all:**

- it is expected that all attendees undertake a LFT or PCR test in the 36 hours prior to the meeting and only attend if negative.
- Please use the hand sanitiser provided.
- Please wear a face mask when not seated unless you are medically exempt.

Seating will be in a socially distanced manner and windows and doors will be open for ventilation.

### **Part I**

**21/036 Public Questions (for agenda items only) - SH**

**21/037 To receive any apologies for absence – SH**

**21/038 To receive any declarations of interest – SH**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.**

*Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence or answered questions and before the debate starts unless he/she has obtained a dispensation.*

### **21/039 Minutes of Last Meeting - SH**

- 1. To resolve to APPROVE the Minutes of the Fairground and Cemetery Committee Meeting of the 18<sup>th</sup> of March 2021.**
- 2. To receive the notes from the Online Advisory Meeting of the 22<sup>nd</sup> of July 2021.**

### **21/040 Update from Previous Committee Meeting(s) – SH/CLERK**

**To receive an update outlining actions taken following the meeting held on the 18th of March 2021 and 22<sup>nd</sup> July and other updates.**

### **21/041 Items to be taken into private session - SH**

**To determine which items, if any, of the Agenda should be taken with the public excluded.**

### **21/042 Items for Consideration and Resolution - SH**

#### **1. Mortimer 2012 WI Tree Planting**

To consider the proposal from Mortimer 2012 WI to plant a tree to commemorate their 10<sup>th</sup> anniversary and the Queen's Platinum Jubilee and agree details accordingly.

#### **2. Grounds Maintenance**

To consider and agree the specification for the Grounds Maintenance programme commencing 1<sup>st</sup> of January 2022 in order that quotes may be sought.

#### **3. Height Barrier**

To review the height barrier and agree any further other action(s) to be taken and associated expenditure.

#### **4. Headstones**

To formalise a strategy for the regular inspection and monitoring of the headstones in the Parish Council Cemetery.

#### **5. Fairground Budget 2022/23**

To consider the Fairground Budget and agree the amounts for recommendation to Finance and General Purposes.

#### **6. Play Equipment**

To review the maintenance work required and agree associated expenditure.

#### **7. Fairground Tree Work**

To review and agree the work that needs undertaking on Tree 567 and any associated expenditure.

#### **8. Fairground Remedial Tree Work**

To receive the quotes received and agree the contractor for undertaking the required work.

## **9. Cemetery**

- a. To receive an update on the cemetery extension and consider the path specification and budget.
- b. To consider any actions required following the criminal damage sustained to the cemetery trees.

### **21/043 Items for information only - SH**

#### **Minor Matters**

### **21/044 Communications - SH**

To identify items for communicating.

### **21/045 Future Agenda Items - SH**

To identify future agenda items

### **21/046 Exclusion of Press and Public - SH**

To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 21/041 on the Agenda, due to the confidential nature of the information being discussed.

**Mrs. L. Hannawin, Clerk**  
**25/11/2021**