

SMPC Budget 2022/23									
101 Administration Costs									
Account code	Account description	2020/21 Actual	2021/22 Budget	2021/22 Forecast	2022/23 Budget	2021/22	2022/23	2022/23	Notes
						Forecast vs 2021/22 Budget	Budget vs 2021/22 Budget	Budget vs 2021/22 Forecast	
4000	Staff Costs	61,020	73,050	63,035	65,000	86%	89%	103%	Provides for a 3% increase - assumes Custodians average monthly salary is £540.00. Accounts for the increase in Employers NIC from 13.8 to 15.05 from April 22.
4010	Training	730	1,030	250	1,000	24%	97%	400%	Officer and Councillor training - includes additional IT training
4020	Chairman's Allowance	60	500	150	500	30%	100%	333%	
4030	Election expenses	-	2,500	2,450	-	98%	0%	0%	EMR held of £5,000
4050	Audit Fee	890	1,250	900	1,250	72%	100%	139%	External Audit fee will be higher as we have income over £200k in 21/22
4051	Admin Expenses	3,711	4,774	4,774	5,500	100%	115%	115%	Allows for IT Support at £135.00 a month, payroll and accounts software and general admin expenses.
4052	Insurance costs	623	660	797	820	121%	124%	103%	Provides for a 3% increase - current longterm plan ends in May 2024
4053	Annual Subscription	1,362	1,390	1,263	1,300	91%	94%	103%	3% increase on 2021/22 forecast
4054	Hall Rental	-	790	720	1,140	91%	144%	158%	Assumes 35 x Council meetings in Methodist Church Hall and 3 x community meetings
4055	Office - Rent, Rates, Utility	4,363	4,698	4,350	4,508	93%	96%	104%	£3500 office rent, £288 mobile phone, £720 BT line and internet.
4057	Bank Charges	146	221	212	221	96%	100%	104%	Kept the same as for 21/22 & includes 2 x £28 CHAP charges
4058	Remembrance Day Commemoration	30	30	30	30	100%	100%	100%	Cost of Wreath
4059	Queen's Platinum Jubilee	-	20,000	2,300	25,400	12%	127%	1104%	Seed fund of £20K agreed by Full Council but it is assumed the money will be recovered through sponsorship etc. and income is shown in "100 Income". Forecast expenses are currently running at £24,000 (£1,300 was paid out in 19/20). An additional £5,000 was approved by Full Council on the 10/02/2022.
4060	Tennis Court Clubspark	905	1,361	714	1,155	52%	85%	162%	Annual costs: LTA - £120 / CIA £635.00 gate maintenance, cloud cost and data contract costs, Stripe charges £240.00 (average £20 a month), emergency call out fee of £160
4061	Library	-	2,200	-	-	0%	0%	n/a	Library takeover on hold.
4452	Community Award	-	300	300	300	100%	100%	100%	
4721	Neighbourhood Plan	-	-	-	-	n/a	n/a	0%	It is proposed to make a year end transfer from General Reserves (see Reserves)
4730	Garth Hall	-	-	-	-	n/a	n/a	n/a	It is proposed to make a year end transfer from General Reserves (see Reserves)
	Administration Operating Costs	73,840	114,754	82,245	108,124	72%	94%	131%	
4400	Willink Leisure Centre	2,605	12,020	12,020	12,380	100%	103%	103%	Increases by RPI annually - assumes 3%
4448	Grants	2,484	2,559	3,059	7,500	120%	293%	245%	Assumes grant to St Marys Church and includes an allowance for previous s137 grants.
4449	S137 Grants	5,409	15,000	3,000	-	20%	n/a	n/a	s.137 should not be required as the Council qualifies for the General Power of Competence. The budget for grants has been amalgamated under 4448 Grants
	Grants to other bodies	10,498	29,579	18,079	19,880	61%	67%	110%	
4920	S106 Expenditure	-	6,110	12,437	-	204%	0%	0%	s106 EMR cleared in 2021/22 with expenditure on Fitness Equipment.
4930	CIL expenditure	-	40,000	20,000	110,000	50%	275%	550%	Mortimer to Burghfield footpath, The Street footway widening and Fairground exhibition square.
	Total Administration Costs	84,338	190,443	132,761	238,004	70%	125%	179%	