



## Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend the Parish Council Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday the 10<sup>th</sup> of March 2022 at 7.30pm**

### **PUBLIC AND PRESS**

Members of the public and press are welcome to attend. Please see "**LIVING WITH COVID**" below.

### **LIVING WITH COVID**

Thank you for everything you, your family and your friends have done over the past two years to protect each other and the community. Although the Government have lifted all restrictions, we would still like to keep everyone as safe as possible and therefore, would ask you to take the following practices into consideration:

- **Stay at home if unwell.**
- **Take a LFT prior to the meeting and only attend if negative.**
- **Wear a face covering in crowded and enclosed spaces, especially where you come into contact with people you do not usually meet.**
- **Use the hand sanitiser provided.**

**Where possible, seating will be in a socially distanced manner and windows and doors will be open for ventilation.**

### **Part I**

**21/124 Public Questions (for agenda items only) – MD**

**21/125 To receive any apologies for absence – MD**

**21/126 To receive any declarations of interest - MD**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.**

*Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.*

**21/127 Minutes of Last Meeting - MD**

To resolve to approve the Minutes of the Meeting of the Parish Council of the 10<sup>th</sup> of February 2022.

## **21/128 Clerk's Report - CLERK**

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 10<sup>th</sup> of February and other updates. Appendix 21/128 circulated.

## **21/129 Items to be taken into private session - MD**

To determine which items, if any, of the agenda should be taken with the public excluded.

## **21/130 Committee and Working Party/Group Reports**

1. Planning Committee - **DM**
2. Personnel Sub-Committee – **MD**
3. Climate and Environment Working Party – **AM**
4. Communications Working Party – **NC**
5. Mortimer to Burghfield Cycleway and Footpath - **DM**
6. Strategy Working Party - **NC**
7. The Street Footway Widening Working Party – **DM**

## **21/131 Items for Consideration and Resolution**

### **1. Neighbourhood Plan**

- a. To receive and endorse a written report from the Neighbourhood Plan Steering Group (NPSG) - **AM**
- b. To resolve the appointment of a consultant for Phase 1 of the new Neighbourhood Plan and approve the terms and conditions of any contract - **AM**.

### **2. Queen's Platinum 70<sup>th</sup> Jubilee**

- a. To receive a written report and budgetary status from the Queen's Platinum 70<sup>th</sup> Jubilee Working Party - **SB**
- b. To receive a report on decisions taken under delegated powers - **CLERK**
- c. To consider other matters arising in respect of the event and resolve further decisions to be taken and associated budget if applicable - **SB**

### **3. Review of Polices - MD**

- a. To receive an update on the review of Standing Orders and Financial Regulations.
- b. To receive and approve the Persistent Complainants Policy as recommended by Finance and General Purposes.

### **4. Community Grant Fund - MD**

To receive and approve the Community Grant Fund Policy and Application Form as recommended by Finance and General Purposes.

### **5. Service Charges 2022/2023 - CLERK**

To receive and approve the service charges for 2022/2023 as recommended by Finance and General Purposes.

### **6. Fairground and Cemetery Committee Meeting - MD**

To resolve the change of date for the next Fairground and Cemetery Committee meeting from Thursday the 24<sup>th</sup> of March 2022 to Tuesday the 29<sup>th</sup> of March 2022.

### **7. Risk Tracker - MD**

To receive and approve the Risk Tracker as recommended by Finance and General Purposes.

## **21/132 Finance**

### **1. Accounts to the 31<sup>st</sup> of January 2022 – RFO**

To receive and approve the Income and Expenditure Report to the 31<sup>st</sup> of January 2022 and the Balance Sheet as of that date.

### **2. Payments made with authorisation of Chairman/Vice-Chairman – MD**

To receive and note summary of payments: Appendix 21/132 2 – circulated.

### **3. Accounts for Payment – RFO**

To receive and approve items of expenditure: Appendix 21/132 3 – circulated.

### **4. Bank Reconciliation and Internal Controls – MD**

To note the Bank Reconciliation and quarterly Internal Control have been undertaken for the period to the 31<sup>st</sup> of December 2022.

## **21/133 Items for information only**

### **1. To note the meetings that have taken place of the following committees: - MD**

- a. Finance and General Purposes – 01/03/2022
2. District Councillor Reports - **GB**
3. Correspondence: Appendix 21/133 3 circulated - **CLERK**
4. Planning decisions and information from West Berkshire Council: Appendix 21/133 4 circulated - **DM**
5. Neighbourhood Action Group report – **NC/JW**
6. Health and Safety - **CLERK**
7. Minor Matters – **MD**

## **21/134 Communications - MD**

To identify items for communicating.

## **21/135 Future Agenda Items - MD**

To identify future agenda items.

## **21/136 Exclusion of Press and Public - MD**

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/129 on the Agenda, due to the confidential nature of the business to be transacted.

**Mrs. L. Hannawin, Clerk 04/03/2022**