



Stratfield Mortimer Parish Council

**Minutes of the Roads, Footpaths and Commons Committee meeting
held at the Methodist Church Hall, West End Road, Mortimer, on
Thursday, 21st September 2021 @ 7.30 pm.**

Present:

Councillors:

Cllr. C. Lewis (Chairman), Cllr. G. Bridgman, Cllr. N. Carter, Cllr. D. Ives, Cllr. A. Marsden, Cllr. D. Morsley, Cllr. T. Palmer, Cllr. J. Wells.

Clerk:

Mrs. L. Hannawin.

Public/Press:

There were no members of the public nor press in attendance.

Part I

21/022 Public Questions (for agenda items only)

None

21/023 To receive any apologies for absence

Apologies were received from Cllr. M. Dennett.

Cllrs. S. Hill and D. Kilshaw were not in attendance and no apologies were received.

21/024 To receive any declarations of interest

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation

Cllr. G. Bridgman declared a personal interest in 21/028 2. West End Road Car Park, as he knows one of the companies quoting.

21/025 Minutes of Last Meeting

To resolve to APPROVE the Minutes of the Roads, Footpaths and Commons Committee meeting of the 21st September 2021.

RESOLVED with 3 abstentions that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

21/026 Update from Previous Committee Meeting(s)

To receive an update outlining actions taken from the meeting held on the 21st September and other updates.

Woodlands Car Parking: two letters have been sent to the owner/occupiers providing information regarding the status of the strip of common land in question and stating SMPC's position. No further action is currently needed.

Stephens Firs Footpaths: The resident who raised the issue of the uneven path is pleased with the work that has been undertaken. Notification has been received from West Berkshire Council (WBC) that footpath works are scheduled for the 9th – 11th of February.

Longmoor Lane: A meeting is being arranged with the owner of the property adjacent to Windmill Common to discuss the outstanding issues.

21/027 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded.

Cllr. Lewis proposed that agenda items 21/028 2. West End Road Car Park and 21/028 4. Windmill Common Tree Work, be taken with the public excluded.

RESOLVED unanimously.

21/028 Items for Consideration and Resolution

1. Automatic Speed Watch Camera (ASWC) and Speed Indicator Device (SID)

To discuss the locations and review the risk assessment.

Cllr. Lewis confirmed that the equipment is being delivered at 10am on Tuesday the 1st of February. Cllrs. Lewis, Carter, Ives, Marsden and Wells will attend for the demonstration and Cllr. Kilshaw will be invited to attend. It was agreed that the 8 sites previously used with WBC's SID would be appropriate locations, but 2 locations will initially be used for practice purposes prior to inviting members of the public to be involved. The Clerk will resend the link for councillors to undertake the training.

2. West End Road Car Park

To review the quotes received and agree the contractor for undertaking the maintenance work required for the left-hand border.

Minuted at Part II.

3. War Memorial

To consider the cleaning and maintenance of the War Memorial required and resolve that the Chairman and Clerk seek a recommendation for how best to proceed, up to a cost of £250.00.

It was acknowledged that care needs to be taken as damage can easily be sustained to the stonework if an incorrect method is used. Cllr. Morsley will seek information regarding the previous clean.

Cllr. Lewis proposed the resolution as above.

RESOLVED unanimously.

4. Windmill Common Tree Work

To review the quotes received and agree the contractor for undertaking the maintenance tree work required.

Minuted at Part II.

21/029 Items for information only

Cllr. Morsley advised that she has delivered postcards and WBC leaflets to 2 houses with overgrown hedges and a further hedge has been reported to WBC. The postcards and leaflets are available from the office.

21/030 Communications

To identify items for communicating.

A reminder of the responsibility of house owners with regards to hedge maintenance.

21/031 Future Agenda Items

To identify future agenda items

None identified.

21/032 Exclusion of Press and Public

To pass a resolution to exclude members of the press and public from the meeting at Part II, items identified at 21/027 on the Agenda, due to the confidential nature of the information being discussed.

RESOLVED unanimously.

21/028 Items for Consideration and Resolution

2. West End Road Car Park

To review the quotes received and agree the contractor for undertaking the maintenance work required for the left-hand border.

The quotes were reviewed. It was noted that the current budget allowance for West End Road car park in the Roads, Footpaths and Commons Earmarked Reserve, is £1,000 and Full Council would need to approve the virement of additional funds from monies earmarked for road works.

Cllr. Morsley proposed, subject to an onsite meeting to confirm the work required and the approval of the virement of £500, the contract be placed with Tactical Facilities Management at a maximum cost of £1,500 + VAT.

AGREED unanimously.

4. Windmill Common Tree Work

To review the quotes received and agree the contractor for undertaking the maintenance tree work required.

The quotes were reviewed. It was noted that the current budget allowance for Common's work is £4,000 and Full Council would need to approve the virement of additional funds from monies earmarked for road works.

Cllr. Morsley proposed, subject to receiving a confirmed quote and the approval of the virement of £1,250, the contract be placed with Oakey Tree Services Ltd at a cost of £5,250 + VAT.

AGREED unanimously.

Close

The meeting closed at 8.36pm.
Next meeting – 7th of April 2022.

DRAFT MINUTES SUBJECT TO APPROVAL