



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Parish Council Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 13th January 2022 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend but attendance may be limited to meet health and safety requirements. The Council respectfully requests that members of the public and press register their interest in attending by contacting the Clerk by calling on 0118 9331955 or emailing the.clerk@stratfield.mortimer.gov.uk. Please see "ARRANGEMENTS FOR CORONAVIRUS" below.

ARRANGEMENTS FOR CORONAVIRUS

Although the Government have lifted all restrictions, the Parish Council feel that it is still necessary to be cautious at meetings.

To protect all attendees, individuals should only attend if:

- they do not have any Covid symptoms.
- no member of their household has tested positive for Covid within the last ten days.
- they, nor any member of their household, have been told to self-isolate.

To promote the wellbeing of all:

- it is expected that all attendees undertake a LFT or PCR test in the 36 hours prior to the meeting and only attend if negative.
- Please use the hand sanitiser provided.
- Please wear a face mask when not speaking unless you are medically exempt.

Seating will be in a socially distanced manner and windows and doors will be open for ventilation.

Part I

21/098 Public Questions (for agenda items only) - MD

21/099 To receive any apologies for absence – MD

21/100 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

21/101 Minutes of Last Meeting - MD

To resolve to APPROVE the Minutes of the Meeting of the Parish Council of the 11th November 2021.

21/102 Clerk's Report - CLERK

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 11 November 2021 and other updates. Appendix 21/102 circulated.

21/103 Items to be taken into private session - MD

To determine which items, if any, of the agenda should be taken with the public excluded.

21/104 Committee and Working Party/Group Reports

1. Finance and General Purposes - MD
2. Planning Committee - DM
3. Climate and Environment Working Party – AM
4. Communications Working Party – NC
5. Mortimer To Burghfield Cycleway and Footpath - DM
6. Strategy Working Party - NC
7. The Street Footway Widening Working Party – DM

21/105 Items for Consideration and Resolution

1. Neighbourhood Plan - MD

- a. To receive and ENDORSE a written report from the Neighbourhood Plan Steering Group (NPSG).
- b. To RESOLVE that the NPSG seeks the engagement of a consultant up to a value of £5,000 for Phase 1 of the new Neighbourhood Plan, to Advise & Support on Establishing the Community's Aspirations and Key Themes for the Plan, as per the Steering Group's Consultants Brief.
- c. To APPOINT Cllr. G. Bridgman to the Stratfield Mortimer Neighbourhood Plan Steering Group
- d. To RESOLVE that the Clerk shall have delegated authority, in consultation with the Parish Council Chairman and/or Vice-Chairman, to approve budgeted payments of the Steering Group up to £1,000, and that the NPSG Terms of Reference shall be amended to reflect the delegated authority.

2. Queen's Platinum 70th Jubilee – MD/SB

- a. To receive a written report and budgetary status from the Queen's Platinum 70th Jubilee Working Party.
- b. To receive a report on decisions taken under delegated powers.
- c. To consider other matters arising in respect of the event and RESOLVE further decisions to be taken and associated budget if applicable.

3. General Power of Competence – MD

To confirm the Council's eligibility, as defined in the Localism Act 2011 and SI 965 The Parish Councils General Power of Competence Order 2012, and subsequently RESOLVE to adopt the General Power of Competence for the current financial year.

4. Budget and Precept – MD/RFO

To receive and RESOLVE the Budget and Precept of £149,319.00 as recommended by Finance and General Purposes.

5. Mortimer to Burghfield Cycleway and Footpath - DM

To RESOLVE the placement of orders for the first surveys required towards planning application up to a value of £8500 +VAT.

6. Temporary Delegation of Powers - MD

To RESOLVE that the Clerk shall have delegated authority to make decisions on behalf of the Council, only where such a decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline or to ensure the continuing function of the Council.

Decisions shall be taken in consultation with the Chairman, Vice- Chairman and appropriate Members/Advisory Groups. The Clerk will consult with the Chairman/Vice-Chairman for guidance as necessary.

Decisions will be taken in accordance with legislation, Standing Orders and Financial Regulations.

Responses to planning applications shall be taken with the Chairman of the Planning Committee and two other members of the Planning Committee and if deemed necessary, comments shall be circulated to remaining Planning Committee members prior to being submitted to the planning authority by the stated deadline.

Any decisions made under this delegation must be recorded in writing, reported to the next Full Council meeting and published in accordance with any relevant regulations.

This delegated authority ceases upon the first meeting of the Full Council after the Council meeting at which the delegation was put in place.

21/106 Finance

1. Accounts to the 30 November 2021 - CLERK

To receive and APPROVE the Income and Expenditure Report to the 30 November 2021 and the Balance Sheet as of that date.

2. Payments made with authorisation of Chairman/Vice-Chairman – MD

To receive and note summary of payments: Appendix 21/093 2 – circulated.

3. Accounts for Payment - CLERK

To receive and APPROVE items of expenditure: Appendix 21/093 3 – circulated.

21/107 Items for information only

1. To note the meetings that have taken place of the following committees: - MD

- a. Planning – 25/11/2021
 - b. Fairground and Cemetery – 30/11/2021
 - c. Finance and General Purposes – 07/12/2021
 - d. Planning – 16/12/2021
 - e. Finance and General Purposes – 06/01/2022
2. District Councillor Reports - GB
 3. Correspondence: Appendix 21/107 3 circulated - CLERK

4. Planning decisions and information from West Berkshire Council: Appendix 21/107 4 circulated - **DM**
5. Neighbourhood Action Group report – **NC/JW**
6. Health and Safety - **CLERK**
7. Minor Matters – **MD**

21/108 Communications - MD

To identify items for communicating.

21/109 Future Agenda Items - MD

To identify future agenda items.

21/110 Exclusion of Press and Public - MD

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/103 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L. Hannawin, Clerk
07/01/2022