

STRATFIELD MORTIMER PARISH COUNCIL TERMS OF REFERENCE

CLIMATE AND ENVIRONMENT WORKING PARTY

Purpose of the Working Party

To research and advise on matters concerning Climate & Environment actions/initiatives; make recommendations and manage/lead resulting related activities and initiatives.

Membership of the Working Party

At least two members of the Council as appointed by the Council and members of the public co-opted, as required and as agreed by the Council.

Aims and Objectives

To research actions and initiatives that will make a positive contribution to Local and Global efforts to restore and preserve our climate & environment.

- To advise on actions and initiatives the Parish Council can undertake that will make a positive contribution to Local and Global efforts to restore and preserve our climate & environment.
- To work with third parties and other authorities where needed, to acquire information necessary for the Council to take decisions.
- To identify, organise/manage/lead actions and events SMPC can undertake that will make a positive contribution to local and global Climate & Environment conservation, including and especially those that will include the Parish community.

Ways of Working

- The Working Party will elect a Chair at its first meeting. Should the need for the Working Party extend past a year, then further elections of a Chair shall take place at each of the Working Party's subsequent first meetings of the new Council year.
- Members of the public may be co-opted as agreed by the Council.
- Meetings will not be held in public and Standing Orders are not, therefore, applicable. The Code of Conduct will still apply.
- Meetings will be held when necessary, and may be called by any member of the Working Party, with a councillor being appointed to take the notes to be reported back to the Council.
- Recommendations by the Working Party on the management of Climate & Environment related initiatives and activities will be made to Full Council. All decisions and approval of associated expenditure will

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be made and minuted at Full Council meetings and shall be managed in accordance with Standing Orders and Financial Regulations.

- The Working Party shall be disbanded by the Council, as appropriate, on the completion of its purpose

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