



Parish Council Office  
Mortimer Library  
27 Victoria Road  
Mortimer  
Reading  
RG7 3SH  
☎ 0118 9331955

✉ [the.clerk@stratfield-mortimer.gov.uk](mailto:the.clerk@stratfield-mortimer.gov.uk)  
Web: [www.stratfield-mortimer.gov.uk](http://www.stratfield-mortimer.gov.uk)

# GROUNDS MAINTENANCE CONTRACT SPECIFICATIONS

The contract is for three years from 1<sup>st</sup> January 2019 to 31 December 2021.

A price for each of the items listed below for the two sites should be given.

A schedule of rates to cover labour and equipment and an indication of the annual uplift in price should also be given.

## General requirements in respect of specification

1. Normally between March and October.
2. Tasks specified to be carried out 2 or 3 times a year, must be suitably spaced and meet with the Clerk's approval.
3. The Contractor will be responsible for reinstating any areas of grass, plants or property that are damaged.
4. During periods when ground conditions of any part of the site are too wet to cut without causing damage the Contractor shall cease grass cutting and inform the Clerk. The contractor to resume work as soon as possible and bring the grass to the specified standard.
5. Where moles are present, the contractor shall brush the mole hills into the sward before grass cutting commences.

## Works specification for the SMPC Cemetery at St Mary's Church

Before a site visit contact the Clerk (01189331955) to make sure the cemetery is not in use.

### Grass cutting

Mow the grass areas as often as required to ensure the grass length is between 25mm and 50mm. Temporarily remove any obstructions, returning to position when finished. Strim around the headstones. All arisings to be removed from site.

### Weed Control

On at least three occasions each year treat the Cemetery paths to control the weeds and moss growth.

### Hedge Maintenance

Trim the hedge between the Churchyard and Cemetery, twice a year, avoiding the nesting season, cutting back to last year's growth. On completion remove from site all cuttings, brambles, weeds and litter from the base of the hedge.

## Work specification for the maintenance of Mortimer Common Fairground and War Memorial

### Area A, the Grazing area (Excluding areas B & G):

Individual uncollected cut during the year, as requested by the Clerk.

### Area B, up to 7 metre border of the grazing area:

Year 1 left uncut; Years 2 & 3 one third cut annually in rotation, to form scallops, arisings removed.

### Area C, wildlife area:

One cut in September, arisings removed.

### Area D, the remaining recreation area and war memorial, excluding the cricket pitch and outfield (Area E), the woodland (AREA F), but including the children's play areas, pond areas and pathways through area C:

Mow as often as required to keep the grass 25mm-50mm. Strim up to fences, trees, the road edge and equipment.

### Hedges and ditches along Windmill Road and Hammonds Heath and hedges on the western boundaries:

Annual cut in October.

## The Plan

The areas referred to above are shown on the attached plan. It is important to note that the plan is indicative only and should not be relied on to price this specification.

## Key

**Area A** is the grazing area which is only cut when requested by the Clerk.

**Area B** are the scalloped edges to the grazing area which will be formed by adopting the specified cutting regime.

**Area C** is a wild life area which is maintained to allow animals and reptiles to move between the two ponds.

**Area D** is the bulk of the fairground which needs to be cut to amenity standards. There are numerous items of play equipment etc. in this area.

**Area E** is the outfield to the cricket square and the square itself. The maintenance of this area does not form part of this contract.

**Area F** is rough woodland which borders Hammonds Heath. The maintenance of this area does not form part of this contract.

**Area G** is the boundary to the ecological strip of the fairground. This does form part of the grazing area but has been shown separately in order to emphasise the need to carefully cut this area and not destroy the young hedging plants that exist here.

**Area H** is an ecological area. The maintenance of this area does not form part of this contract.

The **Red dashes** on the plan indicate paths through Area C which are cut to the same specification as for Area D

The **Green wavy lines** indicate the extent of the hedges that are to be cut.