



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Parish Council Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 11th November 2021 at 7.30pm

PUBLIC AND PRESS

Members of the public and press are welcome to attend but attendance may be limited to meet health and safety requirements. The Council respectfully requests that members of the public and press register their interest in attending by contacting the Clerk by calling on 0118 9331955 or emailing the.clerk@stratfield.mortimer.gov.uk. Please see “ARRANGEMENTS FOR CORONAVIRUS” below.

ARRANGEMENTS FOR CORONAVIRUS

Although the Government have lifted all restrictions, the Parish Council feel that it is still necessary to be cautious at meetings.

To protect all attendees, individuals should only attend if:

- they do not have any Covid symptoms.
- no member of their household has tested positive for Covid within the last ten days.
- they, nor any member of their household, have been told to self-isolate.

To promote the wellbeing of all:

- it is expected that all attendees undertake a LFT or PCR test in the 36 hours prior to the meeting and only attend if negative.
- Please use the hand sanitiser provided.
- Please wear a face mask when not seated unless you are medically exempt.

Seating will be in a socially distanced manner and windows and doors will be open for ventilation.

Part I

21/085 Public Questions (for agenda items only) - MD

21/086 To receive any apologies for absence – MD

21/087 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

21/088 Minutes of Last Meeting - MD

To resolve to APPROVE the Minutes of the Meeting of the Parish Council of the 14th October 2021.

21/089 Clerk's Report - CLERK

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 14th October 2021 and other updates. Appendix 21/089 circulated.

21/090 Items to be taken into private session - MD

To determine which items, if any, of the agenda should be taken with the public excluded.

21/091 Committee and Working Party/Group Reports

1. Finance and General Purposes - MD
2. Planning Committee - DM
3. Climate and Environment Working Party – AM
4. Communications Working Party – NC
5. Mortimer To Burghfield Cycleway and Footpath - DM
6. Strategy Working Party - NC
7. The Street Footway Widening Working Party – DM

21/092 Items for Consideration and Resolution

1. Neighbourhood Plan - MD

To RECEIVE and ENDORSE a written report from the Neighbourhood Plan Steering Group.

2. Queen's Platinum 70th Jubilee - MD

- a. To RECEIVE a written report and budgetary status from the Queen's Platinum 70th Jubilee Working Party.
- b. To RECEIVE a report on decisions taken under delegated powers.
- c. To consider other matters arising in respect of the event and RESOLVE further decisions to be taken and associated budget if applicable.

3. Committee and Working Parties – MD

- a. To consider and RESOLVE to approve the Committee Terms of Reference as recommended by Finance and General Purposes.
- b. To consider and RESOLVE to approve the Climate and Environment Working Party Terms of Reference as recommended by Finance and General Purposes.
- c. To RESOLVE the appointment of councillors onto committees and working parties as follows:
 - I. Cllr. Noonan: Fairground and Cemetery Committee, and Mortimer to Burghfield Cycleway and Footpath Working Party.
 - II. Cllr. Palmer: Roads, Footpath & Commons Committee, and Mortimer to Burghfield Cycleway and Footpath Working Party.
 - III. Cllr. Dennett: Climate and Environment Working Party.
 - IV. Cllr. Field: Climate and Environment Working Party.

4. Action Plan 2022/23 - MD

To review and RESOLVE to approve the Action Plan as considered by Finance and General Purposes.

5. Minutes of the Full Council Meeting 9th September 2021 - MD

- a. To note the payment list minuted under agenda item 21/068 3 'Accounts For Payment' was incorrect.
- b. To RESOLVE the payment list as per Appendix 21-092 5 'Payments for Full Council - 9 September 2021' as the correct list for agenda item 21/068 3, Accounts for Payment as of the 9th of September 2021.

6. Connecting Communities in Berkshire Membership - MD

To RESOLVE to renew SMPC's annual membership at a cost of £40.00 and approve the expenditure under s.137.

7. Phone Box Colour - MD

To RESOLVE the colour in which the phone box is to be painted and APPROVE any associated budget.

8. Environmental Permitting (England and Wales) 2016 Regulations - MD

To receive NALC's report regarding the proposed changes and consultations and RESOLVE to approve any actions.

9. Cemetery Extension – SH

To receive an update and RESOLVE the budget for the required tree/ground protection for the bridge installation.

10. Dispensations - MD

To receive, consider and RESOLVE to grant requests for dispensation(s).

11. Remembrance Day – MD

To confirm the arrangements for the Remembrance Day parade and event and RESOLVE any further actions.

21/093 Finance

1. Accounts to the 30 September 2021 - CLERK

To receive and APPROVE the Income and Expenditure Report to the 30 September 2021 and the Balance Sheet as of that date.

2. Payments made with authorisation of Chairman/Vice-Chairman – MD

To receive and note summary of payments: Appendix 21/093 2 – circulated.

3. Accounts for Payment - CLERK

To receive and APPROVE items of expenditure: Appendix 21/093 3 – circulated.

4. Internal Control and Bank Reconciliation – MD

To note the Bank Reconciliation and quarterly Internal Control have been undertaken for the period to 30th September 2021

21/094 Items for information only

1. To note the meetings that have taken place of the following committees: - MD

- a. Planning – 28/10/2021
 - b. Finance and General Purposes – 02/11/2021
2. District Councillor Reports - GB
 3. Correspondence: Appendix 21/094 3 circulated - CLERK
 4. Planning decisions and information from West Berkshire Council: Appendix 21/094 4 circulated - DM
 5. Neighbourhood Action Group report – NC/JW
 6. Health and Safety - CLERK
 7. Minor Matters – MD

21/095 Communications - MD

To identify items for communicating.

21/096 Future Agenda Items - MD

To identify future agenda items.

21/097 Exclusion of Press and Public - MD

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/090 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L. Hannawin, Clerk
05/11/2021