



02/11/2021

Finance and General Purposes Committee Meeting

Clerk's Report - Appendix 21/031

Actions from the meeting held on 02/09/21

1. Fitness equipment: HALC have confirmed that as one or more contractors have already been approached privately and asked to submit tenders for the fitness equipment, there is no need to advertise the contract on Contracts Finder.
2. Complaints Procedure and Persistent Complainant Procedure: update is in progress.

Other Updates

1. Mid-Term Internal Audit: This was undertaken on Thursday 21st October. No issues were found but the formal report is still awaited.
2. Website Accessibility and Publishing Guidelines: NALC have issued updated website accessibility and publishing guidelines. These have been reviewed with the website provider in line with the compliance of WCAG 2.1. WCAG 2.1 is the standard public bodies are required to meet. Documents are now being published to the website in an accessible format, but this is not possible with all documents e.g. third-party documents which have been supplied in a non-accessible format. Areas where the website/documents are not compliant are stated in the Accessibility Statement [Accessibility Statement | Stratfield-Mortimer Parish Council](#). There are also some sets of minutes, post September 2018, which should have been published in an accessible version which were not. This is being addressed by publishing accessible versions alongside the non-accessible versions. Work is also currently being undertaken to meet the requirements of the Local Government Transparency Code 2015 [Title \(publishing.service.gov.uk\)](http://publishing.service.gov.uk).