



Stratfield Mortimer Parish Council Agenda

Members of the Finance and General Purposes Committee are Summomed to attend the Committee Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer Common, RG7 3TB on Tuesday 2nd November 2021 at 7.30pm

Members of the public and press are welcome to attend. The Council respectfully requests that members of the public and press register their interest in attending by contacting the Clerk by calling on 0118 9331955 or emailing the.clerk@stratfield.mortimer.gov.uk.

ARRANGEMENTS FOR CORONAVIRUS

Although the Government have lifted all restrictions, the Parish Council feel that it is still necessary to be cautious at meetings.

To protect all attendees, individuals should only attend if:

- they do not have any Covid symptoms.
- no member of their household has tested positive for Covid within the last ten days.
- they, nor any member of their household, have been told to self-isolate.

To promote the wellbeing of all:

- it is expected that all attendees undertake a LFT or PCR test in the 36 hours prior to the meeting and only attend if negative.
- Please use the hand sanitiser provided.
- Please wear a face mask when not seated unless you are medically exempt.

Seating will be in a socially distanced manner and windows and doors will be open for ventilation.

Part I

21/027 Public Questions (for agenda items only) - MD

21/028 To receive any apologies for absence - MD

21/029 To receive any declarations of interest - MD

1. **To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation – MD**

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

21/030 Minutes of Last Meeting and Online Advisory Meeting

1. To resolve to APPROVE the Minutes of the Finance and General Purposes Committee Meeting of the 2nd of September 2021 - **MD**

21/031 Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 2nd of September 2021 and other updates. Appendix 21/018 circulated - **CLERK**.

21/032 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded - **MD**

21/033 Committee and Working Party/Group Reports

1. Communications Working Party - **NC**
2. Mortimer to Burghfield Cycleway and Footpath - **DM**
3. Strategy Working Party – **NC**
4. The Street Footway Widening - **DM**

21/034 Items for Consideration and Resolution

1. Personnel Sub-Committee - MD

To appoint the members of the Personnel Sub Committee.

2. Terms of Reference – MD

To consider and review the Terms of Reference for the committees and the Climate and Environment Working Party for recommendation to Full Council for approval on the 11th November 2021:

- a. Committee Terms of Reference.
- b. Climate and Environment Working Party.

3. Action Plan 2022/23 – CLERK

To consider and review the Action Plan for recommendation to Full Council for approval on the 11th of November 2021.

21/035 Finance

1. Accounts to the 30th September 2021 - RFO

To receive and APPROVE the Income and Expenditure Report to the 30th of September and the Balance Sheet as of that date, for presentation to Full Council on the 11th of November September.

2. Bank Reconciliation - CL

To receive and note the Bank Reconciliation report to the 30th of September 2021.

3. Internal Control – MD

To receive and note the report for the period 1st July 2021 – 30th September 2021.

21/036 Items for information only

Minor Matters - **MD**

21/037 Communications

To identify items for communicating - **MD**

21/038 Future Agenda Items

To identify future agenda items - **MD**

21/039 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/032 on the Agenda, due to the confidential nature of the business to be transacted - **MD**.

Mrs. L. Hannawin, Clerk 26/10/2021