



Stratfield Mortimer Parish Council Agenda

All Members of the Council are Summoned to attend the Parish Council Meeting to be held at Mortimer Methodist Church Hall, 17 West End Road, Mortimer, RG7 3TB on Thursday 9th September 2021 at 7.30pm

Members of the public and press are welcome to attend but attendance may be limited to meet health and safety requirements. The Council respectfully requests that members of the public and press register their interest in attending by contacting the Clerk by calling on 0118 9331955 or emailing the.clerk@stratfield.mortimer.gov.uk.

To protect attendees, on arrival **ALL** individuals will be asked to undertake Covid safe measures, including scanning the NHS QR code and/or providing their contact details and certifying the following:

- they do not have any Covid symptoms.
- no member of their household has tested positive for Covid within the last ten days.
- they, nor any member of their household, have been told to self-isolate.

In addition, to promote the wellbeing of all, the Council would ask that attendees undertake a LFT or PCR test in the 36 hours prior to the meeting and only attend if negative.

Part I

21/060 Public Questions (for agenda items only) - MD

21/061 To receive any apologies for absence - MD

21/062 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

21/063 Minutes of Last Meeting - MD

To resolve to APPROVE the Minutes of the Annual Meeting of the Parish Council of the 29th July 2021.

21/064 Clerk's Report - CLERK

1. To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 29th July 2021 and other updates. Appendix 21/064 1 circulated.
2. To receive a report on decisions taken under delegated powers 25/06/21 – 29/07/21. Appendix 21/064 2 circulated.

21/065 Items to be taken into private session - MD

To determine which items, if any, of the agenda should be taken with the public excluded.

21/066 Committee and Working Party/Group Reports

1. The Street Footway Widening Working Party – DM
2. Mortimer to Burghfield Cycleway and Footpath - DM
3. Strategy Working Party - NC
4. Communications Working Party – NC
5. Queen's Platinum 70th Jubilee - SB

21/067 Items for Consideration and Resolution

1. Neighbourhood Plan - DM

To RECEIVE and ENDORSE a written report from the Neighbourhood Plan Steering Group.

2. Queen's Platinum 70th Jubilee - MD

To RESOLVE that the Clerk shall have delegated authority to make decisions concerning matters arising in respect of the event where such a decision cannot reasonably be deferred.

Decisions shall be taken in consultation with the Chairman and Vice- Chairman of the Council and in accordance with legislation, Standing Orders and Financial Regulations.

Any decisions made under this delegation must be recorded in writing, reported to the next Full Council meeting and published in accordance with any relevant regulations.

This delegated authority ceases upon the disbandment of the Queen's Platinum, 70th Jubilee Working Party.

3. Working Parties' Terms of Reference - MD

To RESOLVE to approve the Terms of Reference as recommended by Finance and General Purposes:

- a. The Street Footway Working Party
- b. Mortimer to Burghfield Cycleway and Footpath
- c. Queen's Platinum 70th Jubilee
- d. Communications

4. Dispensations – MD

To receive, consider and RESOLVE to grant requests for dispensation(s).

5. Tadley Citizen Advice Bureau - CLERK

To consider the request for financial assistance and RESOLVE to make a grant under s.137.

6. Budget Process 2022/23 – CLERK

To receive confirmation of the approach and timetable for the preparation of the 2022/23 budget as agreed by Finance and General Purposes.

7. Foudry Brook – MD

To receive a report and RESOLVE to pursue the matter with Thames Water.

8. Fairground Trustee - MD

To receive an update on the forthcoming vacancy.

9. Commemorative Plaque - MD

To AGREE the words for the plaque for Lawrence Picking.

10. Office Lease - CLERK

To consider the Heads of Terms for the office lease and RESOLVE their approval for signing by the Clerk.

11. Allotment Provision – AM

To receive an update on the provision of allotments and RESOLVE that the Council shall write to local landowners to establish land options.

12. Windmill Common – CL

To RESOLVE that the Parish Council shall take action to protect the integrity of its ownership of Windmill Common.

21/068 Finance

1. Accounts to the 31st July 2021 - CLERK

To receive and APPROVE the Income and Expenditure Report to the 31st July 2021 and the Balance Sheet as of that date.

2. Payments made with authorisation of Chairman/Vice-Chairman – MD

To receive and note summary of payments: Appendix 21/068 – circulated.

3. Accounts for Payment – CLERK

To receive and APPROVE items of expenditure: Appendix 21/068 3 – circulated.

4. Internal Control and Bank Reconciliation – MD

To note the Bank Reconciliation and quarterly Internal Control have been undertaken for the period to 30th June 2021.

21/069 Items for information only

1. To note the meetings that have taken place of the following committees: - MD

- a. Planning – 26/08/2021
- b. Finance and General Purposes – 02/09/2021

2. District Councillor Reports - GB

3. Correspondence: Appendix 21/069 3.0 circulated - CLERK

4. Planning decisions and information from West Berkshire Council: Appendix 21/069 4 circulated - DM

5. Neighbourhood Action Group report – NC/JW

6. Health and Safety - CLERK

7. Minor Matters – MD

21/070 Communications - MD

To identify items for communicating.

21/071 Future Agenda Items - MD

To identify future agenda items.

21/072 Exclusion of Press and Public - MD

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/065 on the Agenda, due to the confidential nature of the business to be transacted.

Mrs. L. Hannawin, Clerk
03/09/2021