

## Explanation of variances – pro forma

Name of smaller authority: **Stratfield Mortimer Parish Council**

County area (local councils and **West Berkshire**)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21**: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	297,405	313,090				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	146,580	149,210	2,630	1.79%	NO		
3 Total Other Receipts	42,210	24,722	-17,488	41.43%	YES		Additional income of £21,616 was received in 2019/20 from: grants - £12,573; CIL - £4,900; Contribution towards project fees (Station Car Park) - £3,000; Fairground hire - £1,143. Additional income of £4,865 was received in 2020/21 from: cemetery fees - £2,204; tennis court hire - £2,661. Other differences of approximately £731 for 2020/21 were reduced bank interest received and a late payment for the annual hire fee by the tennis club.
4 Staff Costs	58,494	61,020	2,526	4.32%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	114,611	61,175	-53,436	46.62%	YES		Additional expenditure of £70,206 was made in 2019/20 for: election cost - £2,304; Admin expenses/Office 365 migration - £2,790; newsletters - £710; cemetery maintenance/extension - £2,299; play area maintenance - £4,809; car park speed cushions - £2,662; Commons tree surveys - £1,763; SID/ANPR purchase - £9,847; Recharge by district council for leisure facilities - £8,714; S.137 grants - £1,938; Station Car Park Project - £12,445; S.106 expenditure - £8,177; CIL expenditure - £11,748. Additional expenditure of £16,549 was made in 2019/20 for: Fairground maintenance - £11,561; non S.137 grants - £2,484; Footpath project - £2,500. There were also other minor differences between 2019/20 and 2020/21.
7 Balances Carried Forward	313,090	364,827			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	334,151	383,526				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	194,949	201,190	6,241	3.20%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		