



## Stratfield Mortimer Parish Council Agenda

**All Members of the Council are Summoned to attend the Parish Council Meeting to be held at the Scout Hut, Birch Lane, Mortimer, RG7 3UB on Thursday 29<sup>th</sup> July 2021 at 7.30pm**

Members of the public and press are welcome to attend but attendance may be limited to meet health and safety requirements. The Council respectfully requests that members of the public and press register their interest in attending by contacting the Clerk by calling on 0118 9331955 or emailing [the.clerk@stratfield.mortimer.gov.uk](mailto:the.clerk@stratfield.mortimer.gov.uk).

To protect attendees, on arrival **ALL** individuals will be asked to undertake Covid safe measures, including scanning the NHS QR code and/or providing their contact details and certifying the following:

- they do not have any Covid symptoms.
- no member of their household has tested positive for Covid within the last ten days.
- they, nor any member of their household, have been told to self-isolate.

In addition, to promote the wellbeing of all, the Council would ask that attendees undertake a LFT or PCR test in the 36 hours prior to the meeting and only attend if negative.

### **Part I**

**21/047 Public Questions (for agenda items only) - MD**

**21/048 To receive any apologies for absence - MD**

**21/049 To receive any declarations of interest - MD**

**To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.**

*Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.*

## **21/050 Minutes of Last Meeting - MD**

To resolve to APPROVE the Minutes of the Annual Meeting of the Parish Council of the 24<sup>th</sup> June 2021 - MD

## **21/051 Clerk's Report - CLERK**

1. To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 24<sup>th</sup> June 2021 and other updates. Appendix 21/051 1 circulated.
2. To receive a report on decisions taken under delegated powers 07/05/21 – 24/06/21. Appendix 21/051 2 circulated.

## **21/052 Items to be taken into private session - MD**

To determine which items, if any, of the agenda should be taken with the public excluded.

## **21/053 Committee and Working Party/Group Reports**

1. Mortimer to Burghfield Cycleway and Footpath - DM
2. The Street Footway Widening Working Party – DM
3. Strategy Working Party - NC

## **21/054 Items for Consideration and Resolution**

### **1. Communications Strategy Working Party - MD**

To RESOLVE:

- a. the title of the Communications Working Party is changed to Communications Strategy Working Party.
- b. that Cllr. C. Lewis is appointed to the Communications Strategy Working Party.

### **2. Digital Communications – GC**

To RESOLVE to provide a budget of £300, from General Reserves to Account Code 4140 Communications, to engage an expert consultant to provide guidance on digital communication features that should be considered in developing an updated Communications Strategy.

### **3. St John's Hall – NC**

To RESOLVE:

- a. to make a grant of £500 towards the refurbishment of the public area outside St John's Hall.
- b. that the Fairground and Cemetery Committee consider relocating the current bench to the Fairground.

### **4. WBC Health and Wellbeing Strategy Consultation and Survey – AM**

To receive an update on the review of the Health and Wellbeing Strategy and RESOLVE to respond to the survey as per the recommendation of the Strategy Working Party.

### **5. Queen's Platinum Jubilee Working Party – MD**

To receive an update and RESOLVE that the title of the VE Day 75 Working Party is changed to Queen's Platinum Jubilee Working Party.

### **6. Dispensations – MD**

To receive, consider and RESOLVE to grant requests for dispensation(s).

### **7. Unity Trust Account Signatories - CLERK**

To APPROVE the amended bank mandate for signing, adding Cllr. S. Hill and removing Mr. J. Bull as signatories on the account.

## **8. Unity Trust Internet Banking Arrangements – CLERK**

To RESOLVE:

- a. the setting up of internet banking for the purpose of making approved payments.
- b. the signing of the bank mandate for internet transactions, adding Cllrs. G. Bridgman, N. Carter, M. Dennett, S. Hill, D. Kilshaw, C. Lewis, D. Morsley, as the identified councillors for authorising approved internet payments.

## **9. Stratfield Mortimer Neighbourhood Development Plan Steering Group - DM**

- a. To receive and APPROVE the Stratfield Mortimer Neighbourhood Development Plan Steering Group Terms of Reference.
- b. To APPOINT nominated Councillors and members of the public to the Stratfield Mortimer Neighbourhood Development Plan Steering Group.

## **10. Overgrown Vegetation on Roadways and Footpaths - MD**

To AGREE future actions regarding the management of overgrown vegetation within the Parish.

## **11. SMPC Climate & Environment Strategy - AM**

To receive a report and RESOLVE:

- a. to form a Climate and Environment Working Party.
- b. to formally respond to WBC to say SMPC are considering joining The Greening Campaign.
- c. that the Climate and Environment Working Party will evaluate and make recommendations for SMPC to participate in Great Big Green Week, 18th – 26th September and that a decision on that recommendation to be taken by the Clerk in conjunction with the Chairman and Vice Chairman with a maximum budget of £500.

## **12. Blossom into Spring – AM**

To receive an update and RESOLVE to:

- a. participate in “Blossom into Spring” on invitation from WBC.
- b. fund a plaque to accompany the donated tree.

## **21/055 Finance**

### **1. Accounts to the 30th June 2021 - CLERK**

To receive and APPROVE the Income and Expenditure Report to the 30th June 2021 and the Balance Sheet as of that date.

### **2. Payments made with authorisation of Chairman/Vice-Chairman – MD**

To receive and note summary of payments: Appendix 21/055 – circulated.

### **3. Accounts for Payment – CLERK**

To receive and APPROVE items of expenditure: Appendix 21/055 3 – circulated.

## **21/056 Items for information only**

### **1. To note the meetings that have taken place of the following committees: - MD**

- a. Planning Advisory - 8/07/2021
- b. Fairground and Cemetery Advisory – 22/07/2021
- c. Planning Advisory - 27/07/2021

### **2. District Councillor Reports - GB**

### **3. Correspondence: Appendix 21/056 3.0 circulated - CLERK**

### **4. Planning decisions and information from West Berkshire Council: Appendix 21/056 4 circulated - DM**

### **5. Neighbourhood Action Group report – NC/JW**

### **6. Health and Safety - CLERK**

7. Minor Matters – MD

**21/057 Communications - MD**

To identify items for communicating.

**21/058 Future Agenda Items - MD**

To identify future agenda items.

**21/059 Exclusion of Press and Public - MD**

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/052 on the Agenda, due to the confidential nature of the business to be transacted.

**Mrs. L. Hannawin, Clerk**  
**22/07/2021**