



Stratfield Mortimer Parish Council

Minutes of the Annual Meeting of the Parish Council held online on Thursday, 6th May 2021 @ 7.30pm

These Minutes are subject to approval.

Present:

Councillors:

Cllr. M. Dennett (Chairman), Cllr. S. Beard, Cllr. G. Bridgman, Cllr. N. Carter, Cllr. K. Field, Cllr. S. Hill, Cllr. D. Ives, Cllr. D. Kilshaw, Cllr. C. Lewis, Cllr. D. Morsley, Cllr. J. Wells.

Clerk:

Mrs. L. Hannawin.
Ms. B. O'Reilly

Public/Press:

There were three member of the public present and no members of the press.

Part I

21/015 Public Questions (for agenda items only)

None.

21/016 Election of Chairman

Cllr. Dennett was nominated by Cllr. Ives and seconded by Cllr. Morsley. There were no other nominations. Cllr. Dennett was elected unanimously as Chairman. The Declaration of Office was signed.

21/017 Election of Vice- Chairman

Cllr. Morsley was nominated by Cllr. Dennett and seconded by Cllr. Kilshaw. Cllr. Carter was nominated by Cllr. J. Wells and seconded by Cllr. D. Ives. Cllr. Hill was nominated by Cllr. S. Beard but declared his unwillingness to stand. On a ballot between Cllrs. Morsley and Carter, Cllr. Morsley was nominated by 7 votes to 3 with one abstention. The Declaration of Office is to be signed.

21/018 To receive any apologies for absence

None received at the meeting.

Subsequent to the meeting, a phone message had been left by Cllr. M. Lock at 7.39pm on Thursday 6th May giving apologies for absence.

21/019 To receive any declarations of interest

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.

Cllr. C. Lewis declared an interest 21/029 3. Accounts for Payment.

21/020 Committee Members

To appoint Members to the Committees for 2021/2022.

Councillors were appointed to the Committees as follows:

a. Fairground and Cemetery.

Cllrs. S. Beard, M. Dennett (ex officio), S. Hill, K. Field, M. Lock (*to be confirmed*), and D. Morsley (ex officio)

b. Finance and General Purposes

Minuted below.

c. Planning.

Cllrs. S. Beard, M. Dennett (ex officio), S. Hill, D. Ives, C. Lewis, D. Morsley (ex officio), J. Wells, Mr. N. Kiley (co-opted) and Mr. T. Barber (co-opted)

d. Roads, Footpaths and Commons.

Cllrs. S. Beard, G. Bridgman, N. Carter, M. Dennett (ex officio), S. Hill, D. Ives, D. Kilshaw, C. Lewis, D. Morsley (ex officio) and J. Wells.

21/021 Committee Chairman

To elect Committee Chairmen for 2021/2022:

a. Fairground and Cemetery.

Proposed by Cllr. Morsley.

Seconded by Cllr. Dennett.

Cllr. S. Hill was elected as Chairman unanimously.

b. Finance and General Purposes.

Cllr. M. Dennett, as Chairman of the Parish Council, chairs the Finance and General Purposes Committee as per its terms of reference.

c. Planning.

Proposed by Cllr. Hill.

Seconded by Cllr. Dennett.

Cllr. D. Morsley was elected as Chairman unanimously.

d. Roads, Footpaths and Commons.

Proposed by Cllr. Bridgman.

Seconded by Cllr. Wells.

Cllr. C. Lewis was elected as Chairman unanimously.

21/022 Committee Members

To appoint Members to the Committees for 2021/2022:

b. Finance and General Purposes

The following Councillors were appointed to the Finance and General Purposes Committee:
Cllrs. G. Bridgman, N. Carter, M. Dennett, S. Hill, D. Kilshaw, C. Lewis, and D. Morsley.

21/023 Working Groups and Parties

To confirm the titles of working groups and parties and appoint/confirm Members for 2021/022:

The following appointments were made:

a. Communications Working Party.

Cllrs. G. Bridgman, N. Carter, K. Field, D. Kilshaw and D. Morsley.

b. Footpath and Cycleway Working Party.

Cllrs. D. Kilshaw, C. Lewis, D. Morsley and Mr. P. Wingfield (co-opted).

c. Garth Hall Working Party.

Cllrs. N. Carter, M. Dennett, C. Lewis, M. Lock, J. Wells and Mr. N Kiley (co-opted).

d. Library Working Party.

Cllrs. N. Carter, C. Lewis, M. Lock, and Mr. P. Wingfield (co-opted) and Mrs. M. McClure (co-opted).

e. Memorial Working Party.

Cllrs. M. Dennett, S. Hill, D. Ives, D. Kilshaw and Mr. M. Greatrex (co-opted).

f. Neighbourhood Development Plan Working Group.

Cllrs. S. Beard, G. Bridgman, N. Carter, M. Dennett, K. Field, D. Ives, D. Morsley, J. Wells and Mr. N. Kiley (co-opted), Mr. P Wingfield (co-opted) and Mr. T. Barber (co-opted).

g. Strategy Working Party.

Cllrs. S. Beard, G. Bridgman, N. Carter, M. Dennett, K. Field, S. Hill, M. Lock, D. Morsley and Mr. P. Wingfield (co-opted).

h. VE Day and Queen's Platinum Working Party.

Cllrs. S. Beard, G. Bridgman, N. Carter, K. Field, S. Hill, D. Kilshaw, M. Lock, Mr. Barton (co-opted), Mr. A. Bell (co-opted), Mr. E. Howell (co-opted), Mr. A. Hulley (co-opted), Mr. D. Overett (co-opted), Mr. R. Saunders (co-opted), Mr. A. Smith (co-opted), Mr. Richard Coles (co-opted and Mrs. Sykes (co-opted).

Cllr. S. Beard proposed that the title of the working group be amended to Queen's Platinum Working Party and drop reference to VE Day. This would be taken to the next meeting to confirm. **ACTION: CLERK**

21/024 Outside Bodies and Committees

To appoint Parish Council representatives.

The following appointments were made:

Annual Appointments:

a. Willink Leisure Centre Joint Advisory Committee.

Cllr. K. Field.

b. Stratfield Mortimer Relief in Need Charity.

This appointment will be confirmed at the next meeting. **ACTION: CLERK**

c. Burghfield & Mortimer Neighbourhood Action Group (BMNAG).

Cllrs. N. Carter and J. Wells.

d. St John's Hall Management Committee.

Cllr. N. Carter.

e. Burghfield and Mortimer Volunteer Bureau.

Cllr. K. Field.

f. AWE Local Liaison Committee.

This appointment will be confirmed at the next meeting. **ACTION: CLERK**

g. Plastic Free Mortimer.

Cllr. N. Carter.

Continuing fixed term of office:**a. Clarke's Educational Foundation (Cllr. N. Carter).**

Cllr. Carter's term of office is until July 2022.

b. Stratfield Mortimer Fairground Trust (Mr. N. Kiley until October 2022).

Mr. N. Kiley until October 2022.

c. Stratfield Mortimer Fairground Trust (Mrs. T Reade until October 2021).

Mrs. T. Reade until October 2021.

d. Wokefield Common Advisory Committee (Mr. J. Bull)

It is thought that Cllr. Lock is currently the Council representative on this Committee and not Mr. J. Bull as stated. It was proposed to re-confirm Cllr. M. Lock's appointment at the next meeting of the Full Council. **ACTION: CLERK**

21/025 Minutes of Last Meeting

To resolve to **APPROVE** the Minutes of the Council Meeting of the 8th April 2021.

RESOLVED that these minutes be approved for signature by the Chairman as a true and correct record of the meeting.

21/026 Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 8th April and other updates.

Updates from Last Meeting

1. Citizens Advice West Berkshire: No further information has been forthcoming to date.
2. Settlement Boundary Review Consultation: Confirmation was given to West Berkshire Council (WBC) that SMPC agree with the proposed change.
3. Traffic Management Equipment Licence: the Licence has not yet been executed but may need changing further to changes re the ANPR/SID.
4. Fairground Tree Work: A letter has been drafted and is in the process of being sent to C&D along with a copy of the report received from Sapling Arboriculture Ltd.

Other Updates

1. CIL payment: West Berkshire Council (WBC) have confirmed that the refund of the CIL payment of £38,514.80 for 16/02600/FULEXT Fairwinds and land at Tower House, will be paid as a part of the next round of Parish transfers, set to take place at the end of April. WBC had erroneously requested SMPC to repay the CIL in 2019, believing the CIL should have originally been paid at a rate of 15% and not 25%. However, the NDP was adopted by WBC on the 23rd June 2017 and was therefore in place when planning permission for Fairwinds was granted on the 31st June 2017, meaning the CIL rate should have been at 25%, as originally paid by WBC.
2. CIL due for the period 1st October 2020 – 31st March 2021: WBC have confirmed this as follows:
 - 17/01919/FULD Land at, Loves Wood, Mortimer Common, Reading, Berkshire £1,091.95
 - 17/03015/FULD Land at, Loves Wood, Mortimer Common, Reading, Berkshire £1,026.92
 - 19/01715/RESMAJ Land South of Tower Gardens, The Street, Mortimer Common, Reading, Berkshire £74,807.96

The Clerk will confirm with WBC that the CIL amount of £74,807.96 for 19/01715/RESMAJ is half of the CIL Payment due for phase 1. **ACTION: CLERK**

The report was received.

21/027 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded.

It was agreed that agenda items 21/027 5. Neighbourhood Development Plan Working Group and 21/028 6. Asset Register, should be taken into Part II.

21/028 Committee and Working Party/Group Reports

1. Roads, Footpaths and Commons

Cllr. Lewis gave a verbal report. It was noted:

- WBC have confirmed that two footpath registrations are going ahead. The notices have been published and the time for objections for the orders being made is the 21st of June. The Roads, Footpaths and Commons Committee agreed not to appeal the decision not to make an order for the third footpath – Windmill Road/The Bevers.
- Westcotec Ltd, as an alternative to the original SID/ANPR ordered, have offered a £2,000 refund and an Automatic Speed Watch Camera (ASWC), which they claim complies with Thames Valley Police's policies for use with Speedwatch. The new ASWC does not include a SID, but one could be purchased with the refund. Before proceeding, confirmation regarding the ASWC/Speedwatch compatibility, is being sought from Thames Valley Police.

2. Planning Committee

Cllr. Morsley reported that due to the lack of applications to consider, two planning meetings have been cancelled. Further to an enquiry from a member of the public regarding the clearing of the lower part of the field, WBC have confirmed that this is in accordance with the plans for MOR006.

3. Strategy Working Party.

Cllr. Morsley reported that the SWP are next meeting on the 10th May. It was noted:

- The Street pavement widening: the design has now been completed and a breakdown of costs is expected from WBC. Costs are potentially going to be higher than expected due to a higher spec design than originally requested by SMPC. This may need reviewing.
- Mortimer to Burghfield Footpath and Cycleway: Ridge and Co are preparing materials for the pre-application. Emails/letters have been sent to all landowners – Sovereign Housing, Mowbrays, WBC, Englefield and D. Gardiner - explaining the project and introducing Ridge & Co. However, the footpath is unlikely to impact on the 1m strip of land owned by the Mowbrays.
- Tumulus Open Space: the leaflet has been delivered to 20 neighbouring properties and no responses have been received. Help will be sought with writing the text for the information board.
- Allotments: currently on hold until Covid regulations permit face to face meetings.
- Fitness Equipment: Cllrs. Beard and Hill are continuing to investigate the available options.

4. Footpath and Cycleway Working party

No meeting has taken place.

5. Neighbourhood Development Plan Working Group

Moved to Part II.

21/029 Items for Consideration and Resolution

1. Insurance Cover

To confirm the arrangements in respect of the insurance cover of all insurable risks.

The Clerk summarised the insurance cover which will be in place as of the 1st of June and this was received.

2. Ordinary Meeting Schedule

To receive and RESOLVE the schedule of ordinary meetings up to and including the Annual Meeting of the Council 2022.

Proposed by Cllr. Bridgman that agenda item 21/028 10. Temporary Delegation of Powers. be brought forward to be discussed with 21/028 2.

Seconded by Cllr. Morsley.

RESOLVED to bring the agenda item forward.

Consideration was given to the practicalities of safely holding face-to-face meetings in line with Covid safe practices and the options available.

Proposed by Cllr. Bridgman that the resolution for 21/028 10 be amended to:

- To proceed with the list of meetings as per the schedule but to convert all of the meetings up to the 21st June to informal advisories to take place virtually, which will give an indicative steer to the Clerk in order for the Clerk to decide as to how to exercise the delegated authority.**
- That the Clerk shall have delegated authority to make decisions on behalf of the Council, only where such a decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline or to ensure the continuing function of the Council.

Decisions shall be taken in consultation with the Chairman, Vice- Chairman and appropriate Members. The Clerk will consult with the Chairman/Vice-Chairman for guidance, as necessary.

Decisions will be taken in accordance with legislation, Standing Orders and Financial Regulations.

Any decisions made under this delegation must be recorded in writing, reported to the next Full Council meeting and published in accordance with any relevant regulations.

This delegated authority ceases upon the first meeting of the Full Council after the Council meeting at which the delegation was put in place.

- c. That the Chairman of the Planning Committee and two other members of the Planning Committee be responsible for reviewing applications after receipt and determine a suitable response and if deemed necessary, circulate comments to remaining Planning Committee members prior to the comments being submitted to the planning authority by their deadline.

This delegated authority ceases upon the first meeting of the Full Council after the Council meeting at which the delegation was put in place.

Seconded by Cllr. Morsley.

RESOLVED to amend the resolution.

Proposed by Cllr. Dennett to agree the amended resolution.

Seconded by Cllr. Morsley.

RESOLVED that the temporary delegation of power be enacted as per the amended resolution.

Cllr. Dennett proposed extending the meeting by 30 minutes if required.

Seconded by Cllr. Bridgman.

RESOLVED to extend the meeting to 10pm if required.

3. Scheduled Review

To AGREE the timetable for reviewing arrangements with other local authorities and SMPC policies and documents.

Proposed by Cllr. Bridgman.

Seconded by Cllr. Dennett.

RESOLVED to proceed with the timetable as presented.

4. Meetings of the 8th April 2021

To RESOLVE the confirmation of the resolutions and decisions made at:

a. the meeting of the Council on the 8th of April 2021.

b. the meeting of the Planning Committee on the 8th of April 2021.

Due to the Easter break, the Clerk confirmed that not enough notice had been given for the Planning and Full Council meetings held on the 8th of April and if challenged, decisions taken could be deemed as unlawful. Advice from SLCC is to confirm the resolutions and decisions made at those meetings.

Proposed by Cllr. Dennett to confirm the decisions taken.

Seconded by Cllr. Bridgman.

RESOLVED that the resolutions and decisions made on the 8th of April are confirmed.

5. Phone Box

- a. **To RESOLVE that management of the phone box shall be overseen by the Roads, Footpaths and Commons Committee.**

Proposed by Cllr. Dennett.

Seconded by Cllr. Wells.

RESOLVED that the Roads, Footpaths and Commons Committee oversee the management of the phone box.

- b. **To consider the options for the defibrillator and RESOLVE the budget and installation process.**

The options were considered as per the report and costs presented. It was noted that there will be £1000 from the Members' Bids towards the costs.

Proposed by Cllr. Bridgman to proceed with Option 3 as presented.

Seconded by Cllr. Dennett.

RESOLVED to proceed with the purchase and installation as per option 3 – CHT Managed Solution Partnership.

6. Asset Register

To receive the Asset Register as approved by Finance and General Purposes on the 27th April, 2021.

Moved to Part II.

7. Table Tennis Table

To receive an update on the relocation of the table tennis table and RESOLVE the new location and any additional budget required.

Further to a meeting with the Fairground Trustees, Cllr. Hill reported that there is no other suitable location for the table tennis table on the Fairground, but the Alfred Palmer Memorial Field (APMF) Trustees would be interested in placing it on the APMF. A budget of £1,500 has already been agreed for relocating the table but additional money may be required to assist the Trustees. The logistics of moving it are yet to be established. It was agreed that the public should be informed that the table is being moved via the website and Facebook.

Proposed by Cllr. Hill to donate and relocate the table.

Seconded by Cllr. Field.

RESOLVED to donate and relocate the table tennis table to the APMF.

8. Community Broadband

To RESOLVE a maximum payment of £250.00 under s.137 to support the Community Broadband project for Mortimer.

Cllr. Kilshaw presented a report regarding the need to set up a Community Interest Company (CIC) as required to move the project forward. The report recommended the Council support the project by allowing the SMPC name to be used on advertising and by paying a maximum of £250 to assist with advertising and the set-up costs of the CIC. Cllr. Carter provided further background information and informed the Council he had set up a CIC called Mortimer Community Fibre.

Proposed by Cllr. Dennett that the recommendation should be amended to clarify the wording that may be used on advertising as **“supported by Stratfield Mortimer Parish Council”**.

Seconded by Cllr. Kilshaw.

RESOLVED that “supported by Stratfield Mortimer Parish Council” may be used on advertising literature.

Proposed by Cllr. Kilshaw to support the Community Broadband project with a s.137 grant of £250.00.

Seconded by Cllr. Dennett.

RESOLVED to make a grant of £250.00 under s.137 for the support of the Community Broadband project.

9. Members Bids

To consider the proposed suggestions and RESOLVE to proceed with a suitable option.

CCTV and fitness equipment were considered as possible options by Finances and General Purposes. Cllr. Hill provided approximate costs for providing and installing 8 pieces of fitness equipment and it was confirmed that in the CIL public consultation, fitness equipment was close to getting in the top 3.

Proposed by Cllr. Dennett.

Seconded by Cllr. Beard.

RESOLVED with one abstention, to proceed with the fitness equipment for consideration for the Members' Bid.

10. Temporary Delegation of Powers

To RESOLVE:

- a. **That the Clerk shall have delegated authority to make decisions on behalf of the Council, only where such a decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline or to ensure the continuing function of the Council.**

Decisions shall be taken in consultation with the Chairman, Vice- Chairman and appropriate Members. The Clerk will consult with the Chairman/Vice-Chairman for guidance, as necessary.

Decisions will be taken in accordance with legislation, Standing Orders and Financial Regulations.

Any decisions made under this delegation must be recorded in writing, reported to the next Full Council meeting and published in accordance with any relevant regulations.

This delegated authority ceases upon the first meeting of the Full Council after the Council meeting at which the delegation was put in place.

- b. **That the Chairman of the Planning Committee and two other members of the Planning Committee be responsible for reviewing applications after receipt and determine a suitable response and if deemed necessary, circulate comments to remaining Planning Committee members prior to the comments being submitted to the planning authority by their deadline.**

This delegated authority ceases upon the first meeting of the Full Council after the Council meeting at which the delegation was put in place.

Minuted above.

21/030 Finance

1. Accounts to the 31st March 2021

To receive and APPROVE the Income and Expenditure Report to the 31st March 2021 and the Balance Sheet as of that date.

The RFO presented the year end accounts.

Proposed by Cllr. Dennett.

Seconded by Cllr. Bridgman.

RESOLVED to approve the financial reports to the 31st of March 2021.

2. Payments made with authorisation of Chairman/Vice-Chairman

To receive and note summary of payments.

Due to the revised timing of the meeting, there were no payments to receive and note.

3. Accounts for Payment

To receive and APPROVE items of expenditure:

Item	Payee Details	Amount
1.	Hampshire Association of Local Councils – 5 x Good Councillor’s Guide and 3 x Good Councillor’s Guide to Finance & Transparency, plus postage	£ 47.00
2.	Institute of Cemetery & Crematorium Management – membership 2021	£ 95.00
3.	Society for Local Council Clerks – full membership 2021	£ 234.00
4.	Dad’s Shop – Spanner set for Custodian – inc. VAT	£ 17.99
5.	Oliver Signs – 1500x cards for election promotion – inc. VAT	£ 102.00
6.	Oliver Signs – Printing A0 correx for election – inc. VAT	£ 51.00
7.	Glasdon UK – 200x large litter bin liners – inc. VAT	£ 85.98
8.	West Berkshire Council – quarterly rent for Mortimer Library	£ 812.50
9.	Vision ICT – website change for Operation Forth Bridge – inc. VAT	£ 42.00
10.	ACLA Ltd – 3 hours for consultations on cemetery bridge plans and specifications	£ 126.00
11.	RoSPA – Annual inspection of the Fairground play area – inc. VAT	£ 187.20
12.	Cllr. C. Lewis – Canon ink cartridges – inc. VAT	£ 48.77
13.	L. Hannawin – Eye examination for the Parish Clerk	£ 40.00
14.	B. O’Reilly – 13x 1 st Class stamps for office	£11.05
15.	Lloyds MultiPay Card – Barrett Corp Harrington pillbox assessment desk review -inc. VAT [Direct Debit]	£ 150.00
16.	Lloyds MultiPay Card – HM Land Registry [Direct Debit]	£ 21.00
17.	Lloyds MultiPay Card – Net World Sports – replacement tennis net winder parts and delivery [Direct Debit]	£99.94
18.	Lloyds MultiPay Card – monthly fee April [Direct Debit]	£ 3.00
19.	EE – mobile phone plan charges – inc. VAT [Direct Debit]	£28.80
20.	Currys PC World – Care Plan for Clerk’s computer [Direct Debit]	£9.49

Proposed by Cllr. Bridgman.

Seconded Cllr. Dennett.

RESOLVED with 1 abstention, that the accounts are approved for payment.

4. Statement of Internal Control

To receive the Statement of Internal Control as approved by Finance and General Purposes.

The Statement of Internal Control was received.

21/031 Items for information only

1. To note the meetings that have taken place of the following committees and to receive the draft minutes:

- a. Planning 08/04/2021
- b. Finance and General Purposes 27/04/2021
- c. Roads, Footpaths and Commons 29/04/2021

The meetings were noted, and the draft minutes for Planning and Finance and General Purposes were received.

2. District Councillor Reports

Cllr. Bridgman's report was received.

3. Correspondence:

Item	Details
1.	Mortimer Methodist Church: Survey request regarding a Mission Action Plan to help the Church develop its role within the community on the re-opening of Church premises.
2.	West Berkshire Council (WBC): Invitation to the West Berkshire Community Climate Forum on Wednesday 19th May 1pm (shared on 23/04/21).
3.	HALC: BALC April 2021 Newsletter (shared on 23/04/21).
4.	WBC: Confirmation of the CIL receipts for the period 1st October 2020 – 31st March 2021 and confirmation of the refund of the historic underpayment for Fairwinds. Payments are expected around the 11 th May.

The following additional correspondence had been received:

- WBC: Notification of orders to record public footpaths between Stephens Firs and Stephens Close and Stephens Firs and Stephens Road.
- BCH Ltd: Benchmark valuation for the pillbox.
- WBC: Notification of the stakeholder questionnaire regarding the Welcome Back fund.
- HALC: Notifications that the BALC fees are capped at the same rate as for 2020/21 and that free training is available.
- WBC: Notification of the new Chairman and Vice-Chairman of the Council.

4. Planning decisions and information from West Berkshire Council.

21/00316/HOUSE: Westhill, West End Road, Mortimer Common, Reading RG7 3TP

Single storey rear extension with lantern over

WBC Decision: GRANTED – 8th April 2021

SMPC Comments:

No objections.

21/00390/HOUSE: Topaz, 97 The Avenue, Mortimer Common, Reading, RG7 3RB

Double storey side extension and single storey front extension to existing link-detached house.

WBC Decision: GRANTED – 14th April 2021

SMPC Comments:

No objections.

21/00391/HOUSE: Westwood, West End Road, Mortimer Common, Reading, RG7 3RB

Proposed single storey outbuilding.

WBC Decision: GRANTED – 16th April 2021

(with conditions related to terms of use of the outbuildings and landscaping)

SMPC Comments:

No objections.

21/00322/HOUSE: The Havethuset, Mortimer Hill, The Street, Mortimer Reading RG7 3PW

Replacement of existing glazed roof areas with natural slate roof tiles and inclusion of new roof windows.

WBC Decision: GRANTED – 20th April 2021

SMPC Comments:

No objections.

21/00785/AGRIC: Manns Farm, Nightingale Lane, Mortimer, Reading

Application to determine if prior approval is required for a proposed: Proposed Agricultural Barn.

WBC Decision: The development is considered to fall within Schedule 2, Part 6, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 and pursuant to its powers under the Order, West Berkshire District Council hereby determine that prior approval is NOT REQUIRED for the proposal – 20th April 2021

21/00586/CERTP: 7 Spring Lane Mortimer Common Reading RG7 3RT

Stand alone garage conversion. Partial fill of barn door style garage door, replaced with door and side window. Addition of new high level window in proposed en suite space. All proposed materials to match existing.

WBC Decision: REFUSED – 30th April 2021. The permitted development rights have not been removed from the application site.

Planning decisions and information from Hampshire County Council**20/02636/CMA: Mortimer Quarry, Welshmans Road, Mortimer West End RG7 3UQ**

Variation of condition 3 to permission BDB/73759 for the revision of the end date to 31 October 2032.

Hampshire Decision: GRANTED subject to the completion of a legal agreement – 24th March 2021.

The planning decisions were received.

5. Neighbourhood Action Group report.

The minutes from the 4th of April are now available.

6. Health and Safety.

Risk assessments will be undertaken if required for face-to-face meetings.

7. Minor Matters.

None.

21/032 Communications

To identify items for communicating

- Relocation of table tennis table.
- Election results and new councillors.

21/033 Future Agenda Items

To identify future agenda items

- Appointment of new councillors to committees.
- Confirmation of the title of the Queen's Platinum Working Party.
- Confirmation of SMPC representatives to:
 - Stratfield Mortimer Relief in Need.
 - AWE Liaison Committee.
 - Wokefield Common Advisory Committee.

21/034 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 20/026 on the Agenda, due to the confidential nature of the business to be transacted.

Proposed by Cllr. Dennett.

Seconded by Cllr. Bridgman.

RESOLVED that the public are excluded.

21/035 Items for Consideration and Resolution

6. Asset Register

To receive the Asset Register as approved by Finance and General Purposes on the 27th April, 2021.

The Asset Register was received.

21/036 Committee and Working Party/Group Reports

5. Neighbourhood Development Plan Working Group

Cllr. Morsley gave an update on the reserved land and confirmed the requirements for a new NDP. A proposal will be brought to Full Council at a future date.

Close

The meeting closed at 22:00.

Next meeting – TBC.