



Stratfield Mortimer Parish Council Agenda

Members of the Finance and General Purposes Committee are Summioned to attend the Committee Meeting to be held online on Tuesday 27th April 2021 at 7.30pm

Members of the public and press are welcome to attend.

Teams Meeting: [Click here to join the meeting](#)
Or <https://tinyurl.com/4v3etv9n>

Login details may also be found at www.stratfield-mortimer.gov.uk. Alternatively, please contact the Clerk by phoning 0118 9331955 or email the.clerk@stratfield-mortimer.gov.uk.

Please note that online meetings may be recorded, and your attendance/participation implies consent.

Part I

21/001 Public Questions (for agenda items only) - MD

21/002 To receive any apologies for absence - MD

21/003 To receive any declarations of interest - MD

- 1. To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation – MD**

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

21/004 Minutes of Last Meeting

To resolve to APPROVE the Minutes of the Finance and General Purpose Committee Meeting of the 2nd of March 2021 - **MD**

21/005 Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 2nd of March 2021 and other updates. Appendix 21/005 circulated - **CLERK**.

21/006 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded - **MD**

21/007 Committee and Working Party/Group Reports

1. Neighbourhood Development Plan - **DM**
2. Strategy Working Party - **DM**

21/008 Items for Consideration and Resolution

1. Insurance – Clerk

To consider the quotes received and APPROVE the Council's insurance provider from the 1st of June 2021.

2. Mobile Phone Contract - Clerk

To consider and APPROVE the contract renewal from the 2nd of June 2021.

3. Asset Register - Clerk

To receive and APPROVE the Asset Register for presentation to Full Council on the 6th of May 2021.

21/009 Finance

1. Reserves Adjustments - RFO

To consider and AGREE the proposed reserves adjustments for the year end 2020/21.

2. Accounts to the 31st March 2021 - RFO

To receive and APPROVE the Income and Expenditure Report for the Financial Year 2020/2021 and the Balance Sheet as of that date, for presentation to Full Council on the 6th May, noting that the year-end adjustments are still to be completed.

3. Financial Year End - RFO

To receive an update on the process and timetable for the 2020/2021 financial year end and limited assurance review.

4. Statement of Internal Control – MD

To review and APPROVE the Statement of Internal Control.

21/010 Items for information only

Minor Matters - **MD**

21/011 Communications

To identify items for communicating - **MD**

21/012 Future Agenda Items

To identify future agenda items - **MD**

21/013 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 21/006 on the Agenda, due to the confidential nature of the business to be transacted - **MD**.