

Stratfield Mortimer Parish Council

Community Projects Committee Meeting

Meeting held on Thursday, 21<sup>st</sup> June 2018 in The Parish Council Office 27 Victoria Road (behind the Library), Mortimer at 7:30pm

Present:

- Councillors: Cllr. P. Wingfield (Chairman), Cllr. S. Hill, Cllr. D. Ives, Cllr. N. Kiley, Cllr. T. Reade
- Co-opted: Mrs. D. Morsley, Mr. T. Barber

Asst. to Clerk: Bernise O'Reilly

Public/Press: There were no members of the public present and no members of the Press

18/21	Public Session	
	None.	
18/22	Apologies for absence:	
	Apologies were received from Cllr. M. Dennett, Cllr N Carter, Cllr. D. Kilshaw and Mrs S. Carter.	
18/23	To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation: None.	
10/04		
18/24	To receive and approve the minutes for the NDP Community Projects Committee meeting held on Tuesday, 20 <sup>th</sup> March 2018	
	The Minutes were received and <b>AGREED</b> as being a true record of the meeting.	
18/25	To receive progress updates on active projects and consider way forward:	
	Footpath and Cycleway Connecting Mortimer and Burghfield	
	Cllr. P. Wingfield advised he would follow up with Cllr. Kilshaw for an update as it was understood we were awaiting communication with the landowner of Wokefield Common for permission to use the land. Once permission was obtained from all landowners involved, then the next steps could be agreed.	PW/DK
	Extension of Station Car Park	
	Cllr. N. Kiley advised that the needs survey questionnaire was being distributed with the Parish Council's June newsletter. Pro Vision would analyse the responses and prepare a report for the Committee.	
	It was noted that the Committee is awaiting Pro Vision's analysis of three quotations received for the transport impact statement for Highways. Part of this statement would include the extension of the railway footbridge to the proposed new car parking area.	
	It was requested that Cllr. N. Kiley instruct Pro Vision to move forward with obtaining quotes for the remaining surveys on land and visual Impact,	NK

arboricultural issues, and drainage to be able to obtain the necessary survey results and assessments for future meetings with West Berkshire Council and Great Western Railways.	
Extension of Sports and Active Leisure Facilities	
Cllr. T. Reade advised that, with the Youth Project report now completed, it was intended to look at the overlaps and commonalities with the Sports and Leisure Facilities report and to take the ideas presented forward to the Sport & Leisure Groups. This item would be raised again under Agenda Item 18/26.	TR
Biodiversity and Green Space Projects	
Mr T. Barber confirmed that Acorn Ecology were to start an ecological survey covering the Fairground and conservation area this month, this will also include a test for the presence of Great Crested Newt in the ponds. It was noted that if there was no sign of Great Crested Newts at present, it may be necessary to retake the test at future date before it could be considered no longer a constraint to keep the 'newt corridor' on the Fairground. The Committee confirmed it would wait for the report from Acorn before taking further action on a management plan for the Fairground.	
Mr. T. Barber confirmed that utilising space on The Site as, amongst other things, a green space for children's activities was still under consideration.	
Mr. T. Barber reported that the bird survey was completed although it was noted only twenty-two students took part. The result of the survey has not yet been forwarded to Committee and Mr. T. Barber would follow this up.	тв
Mr. T. Barber confirmed he would reconvene the biodiversity working group and meet with Acorn Ecology in early July once the report was received to look at recommendations.	
Schools Project	
Cllr. P. Wingfield advised there had been no further progress from schools and West Berkshire Council on the land currently set aside on the new development. He also advised that there were private developers buying facilities and spaces for redevelopment of NHS medical services, it was felt that a more proactive approach was required, and the Committee agreed to push forward with ideas to make several approaches to find out if there was any interest and enthusiasm from developers, bearing in mind the time and effort required by the Council.	
The Committee asked Cllr. N. Kiley to make enquiries with contacts through NHS England; Mr. T. Barber to look at the option of a woodland nature space; and Cllr. P. Wingfield to look for information on developers who may be interested in the development of medical facilities on the site.	NK/TB/ PW
Traffic Management	
Following feedback from the Annual Parish Meeting, it was proposed that this project be transferred to the Roads, Footpaths & Commons Committee to look at taking forward traffic management in the village. Mrs. D. Morsley raised the issue of a review of unnecessary street furniture. The Committee would ask Roads, Footpaths and Commons Committee to take this up.	Chair
Tree Preservation Order	
The Assistant to the Clerk advised that West Berkshire Council confirmed the Tree Evaluation Method for Preservation Orders (TEMPO) would be carried	

out in the next few weeks and a report submitted to the Clerk so that the Parish Council could look at options available.	
Mortimer Heritage Trail	
Cllr. P. Wingfield reported that the simple Trail Map app for the Heritage Trail has now been developed. It was considered a physical presence on the ground may also be required, such as signage and maps. The Committee agreed that this project should be transferred to the Roads, Footpaths and Commons Committee (RFC) to take forward. The Committee would seek the necessary approval to transfer the budget for these projects to the RFC Committee.	Chair
To receive update on Youth Project and consider way forward:	
Following receipt of the Youth Project report from Berkshire Youth, the Committee felt they had a better understanding of what the youth think about facilities in the village. The survey included short and long-term plans and recommendations. It was stated that the survey involved students at St. Mary's School and Willink, as well as ad-hoc sessions on the Fairground. Further to discussion, it was suggested that the Committee could consider a similar survey/audit of the village environment for other groups such as the over-50s residents.	PW/
It was agreed to look at each item in the Youth Project report and to come back to the Committee with ideas on taking items forwards. The Committee agreed to ClIr P. Wingfield arranging a meeting with Berkshire Youth. The Clerk would also arrange meetings with the Alfred Palmer Memorial Field trustees and the Fairground trustees to look at mapping the Youth Project with Sports and Active Leisure facilities relevant to the two areas.	Clerk
To discuss the Community Projects budget and spending:	
<ul> <li>The paper on the Community Projects Budget for 2018-2019 was received for discussion and it was noted that:</li> <li>a. Station Car Park: Cllr. N. Kiley was concerned that the traffic survey may be over the £4,000 budgeted but it was advised the unallotted sum under this project should be sufficient to cover this;</li> <li>b. Biodiversity: Mr. T. Barber advised that if serious work needed to be done on the Fairground, the estimate could go over the £7,500 budget (including the ponds);</li> <li>c. Schools: nil budget;</li> <li>d. Traffic Management: £10,000 estimated funds to be transferred to the Roads, Footpaths and Commons Committee to take project forward;</li> <li>e. Tree Preservation Order: nil budget;</li> <li>f. Heritage Trail: project to be transferred to the Roads, Footpaths and Commons Committee to take activities forward;</li> <li>g. Youth: estimated as £5,000 budget but it was noted this could be more.</li> <li>h. There would be an unallotted amount of £2376 after changes and the Committee would need to take the budget to the Finance and General Purposes Committee to agree the transfer of indicated funds to the Roads, Footpaths and Commons Committee.</li> </ul>	Chair
Minor matters for information only:	
Mrs. D. Morsley raised the concern about volunteer fatigue in the village, for example the lack of volunteers coming forward to keep the lunch club going at the Community Centre, which could impact on future activities. It was agreed that a paper on this would be brought to the next meeting.	DM
Items for Communications	
	PW/ Clerk
	<ul> <li>Council could look at options available.</li> <li>Mortimer Heritage Trail</li> <li>Clir. P. Wingfield reported that the simple Trail Map app for the Heritage Trail has now been developed. It was considered a physical presence on the ground may also be required, such as signage and maps. The Committee agreed that this project should be transferred to the Roads, Footpaths and Commons Committee (RFC) to take forward. The Committee would seek the necessary approval to transfer the budget for these projects to the RFC committee.</li> <li>To receive update on Youth Project and consider way forward:</li> <li>Following receipt of the Youth Project report from Berkshire Youth, the Committee felt they had a better understanding of what the youth think about facilities in the village. The survey included short and long-term plans and recommendations. It was stated that the survey involved students at St. Mary's School and Willink, as well as ad-hoc sessions on the Fairground.</li> <li>Further to discussion, it was suggested that the Committee could consider a similar survey/audit of the village environment for other groups such as the over-50s residents.</li> <li>It was agreed to look at each item in the Youth Project report and to come back to the Committee with ideas on taking items forwards. The Committee agreed to Clir P. Wingfield arranging a meeting with Berkshire Youth. The Clerk would also arrange meetings with the Alfred Palmer Memorial Field trustees and the Fairground trustees to look at mapping the Youth Project with Sports and Active Leisure facilities relevant to the two areas.</li> <li>To discuss the Community Projects budget for 2018-2019 was received for discussion and it was noted that: <ul> <li>a. Station Car Park: Clir. N. Kiley was concerned that the traffic survey may be over the £4,000 budgeted but it was advised the unallotted sum under this project should be sufficient to cover this;</li> <li>b. Biodiversity: Mr. T. Barber advised that if serious work needed to be done on the Fairground,</li></ul></li></ul>

	Committee will write to St. Marys and Willink Schools to thank the students for participating in the Youth Project survey and update them on the outcome.	
18/30	Proposed agenda items:	
	None.	
The meeting closed at 9:30pm		