



Stratfield Mortimer Parish Council Agenda

**Members of the Finance and General Purposes Committee are
Summoned to attend the Committee Meeting to be held online on
Tuesday 2nd March 2021 at 7.30pm**

Members of the public and press are welcome to attend.

The link to the meeting is here: [Teams Meeting](#)

Login details may also be found at www.stratfield-mortimer.gov.uk. Alternatively, please contact the Clerk by phoning 0118 9331955 or email the.clerk@stratfield-mortimer.gov.uk.

Please note that online meetings may be recorded, and your attendance/participation implies consent.

Part I

20/079 Public Questions (for agenda items only) - MD

20/080 To receive any apologies for absence - MD

20/081 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation - **MD**

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

20/082 Minutes of Last Meeting

To resolve to APPROVE the Minutes of the Finance and General Purposes Committee meeting of the 5th January 2021 – **MD**

20/083 Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 5th of January 2021 and other updates. Appendix 20/083 circulated – [Clerk](#)

20/084 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded – [MD](#)

20/085 Committee and Working Party/Group Reports

- 1. Strategy Working Party - [DM](#)**
- 2. Neighbourhood Development Plan - [DM](#)**
- 3. Communications: campaign for new councillors – [DK](#)**
- 4. Newsletter – [MD](#)**

20/086 Items for Consideration and Resolution

1. Allowance Scheme – [MD](#)

To consider the Independent Review Panel report and RESOLVE the councillor allowances for 2021/22 for recommendation to Full Council.

2. Review of Policies – [MD](#)

- To APPROVE the revised Standing Orders for recommendation to Full Council.
- To APPROVE the revised Financial Regulations for recommendation to Full Council.

3. Service Charges - [Clerk](#)

To review the proposed charges for SMPC services and RESOLVE to adopt them for the 2021/22 financial year.

4. Councillor IT Survey - [Clerk](#)

To receive the results of the survey and AGREE the next actions.

5. Pillbox Insurance - [Clerk](#)

To RESOLVE to proceed with the indicative insurance rebuild valuation of the pillbox at a cost of £125.00 + VAT.

6. Mortimer Tennis Club - [Clerk](#)

To receive an update and:

- RESOLVE a further reduced charge to £514.00 for the 2020/21 season.
- RESOLVE the playing and invoicing schedule as requested by Mortimer Tennis Club
- RESOLVE the charge per court per hour for the 2021/22 season is £1.32.

7. In Person Meetings - [Clerk](#)

To consider the possible return to face-to-face council meetings and AGREE appropriate actions to be taken.

8. Emergency Active Travel Scheme Consultations – [DM](#)

To RESOLVE that the Strategy Working Party will consider and advise on a response to the Consultations.

9. Registers and Insurance Renewal - [Clerk](#)

To receive the Risk Register and Asset Register and consider and AGREE the insurance requirements in line with these documents.

20/087 Items for information only

Minor Matters – MD

20/088 Finance

1. Accounts to 31st January 2021 – RFO

To receive and APPROVE the Income and Expenditure Report and the Balance Sheet.

2. Bank Reconciliation - CL

To receive and note the report for the period 1st August 2020 – 31st December 2021.

3. Internal Control – MD

To receive and note the report for the period 1st October 2020 – 31st January 2021.

4. The Public Sector Deposit Fund - RFO

To receive and note the rate of return currently being received.

20/089 Communications

To identify items for communicating - MD

20/090 Future Agenda Items

To identify future agenda items - MD

20/091 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 20/084 on the Agenda, due to the confidential nature of the business to be transacted - MD.

Mrs. L. Hannawin, Clerk
25/02/2021