



## Stratfield Mortimer Parish Council

### Finance & General Purposes Meeting

Meeting held on Tuesday 29 April 2014 in The Parish Council Office, 27 Victoria Road, Mortimer at 2:00pm

**Present:**

Councillors: P Wingfield (Chairman), D Ives, D Morsley, M Dennett, P Blagden, J Morden.

Clerk: Mrs J Kirk

Public/Press: None

01. **To receive any apologies:** None
02. **To receive any Declarations of Interest and Dispensations:** Dispensation forms have been received from all councillors present and therefore Dispensations were granted with regard to financial. No other Declarations of Interest were received.
03. **To receive an end of financial year update from the RFO:** The Clerk presented an end of financial year overview including the draft Balance Sheet and I & E Account. The F & GP Committee then unanimously agreed to create an Assets Renewal and Maintenance Ear Marked Fund (EMF) and ear mark funds with an initial value of £10,000 and this will be annotated on the accounts. It was agreed to have a future agenda item for the F & GP Committee to consider the frequency of the ongoing monitoring of the budget against income and expenditure during the f/y 2014/2015. The Clerk also confirmed that on the 9 April 2014 Cllr Philips checked all the PAYE records against bank statements etc and confirmed that all were correct. The Clerk was asked to apply to Unity for a replacement Parish Council Credit Card.
04. **To consider and agree the Neighbourhood Development Plan (NDP) Steering Group Terms of Reference (TOR) in order to take to the May full council Meeting for approval:** The TOR were previously circulated and unanimously agreed save for 2 changes.
05. **To consider and agree a budget breakdown for the NDP Steering Group for 2014/2015:** The residual of £7,700 from the 2013/2014 NDP budget has been transferred to an Earmarked Fund for 2014/2015. A previously circulated Steering Group budget was (in conjunction with the TOR above) agreed. The NDP Steering Group are to consider applying for an NDP Grant at their next meeting.
06. **To consider making a recommendation to the full council to invest funds in CCLA:** Following a previously circulated comprehensive paper from the RFO it was unanimously agreed that an account be opened with CCLA (Church, Charities and Local Authorities) with a deposit of £100,000. The F & GP will review any alternative homes for this money with a report back to the October cycle of meetings.

Meeting Closed at 3:25 pm