



Stratfield Mortimer Parish Council

Minutes of

the Parish Council Meeting

held on 12th April 2012 @ 7.30 p.m.

at Mortimer Methodist Church Hall, West End Road Mortimer

Present:

Councillors: R Barker (Chairman), P Blagden, J Bull, P. Challis, M Dennett, J Earl, D Ives, N Kiley, M Lock, J Morden, D Morsley, A Philips, G Puddephatt and A Thorpe and P Wingfield.

Clerk: Mrs J Kirk

Public & Press: None

- 12/64 **To receive Apologies:** None.
- 12/65 **To receive any Declarations of Interest:** Cllrs J Bull 12/70 & (xv), P Blagden 12/70, J Earl 12/70, R Barker 12/70, D Morsley 12/70 and A Thorpe 12/70
- 12/66 **To approve Minutes of Parish Council Meeting 08.03.2012:** The Minutes of the Parish Council Meeting of 8th March 2012 were approved as a true record and signed by the Chairman.
- 12/67 **To receive Clerk's update (for information only):**
12/09: No update on the provision of an allotment site.
11/211: Storage Shed on the Tennis Courts: The additional fencing has been installed on the tennis courts and the new shed ordered.
12/50: Superfast Broadband: West Berkshire Council (WBC) has been advised of decision but no further update.
12/226: Overhanging Hedge: District Councillor Lock is to follow this up.
12/24: Unlawful storage of Advertisement Trailer: WBC Planning Enforcement Officer advised that the trailer was removed from 17 Victoria Road on 04.04.2012.
- 12/68 **To Receive Planning Committee Meeting Minutes of 19.03.2012 and 03.04.2012:** The Minutes of these meetings were received, endorsed and adopted.
- 12/69 **To Receive Planning Decisions and Information:**
Cllr Morden reported that the following decisions have been received from West Berkshire Council:
11/02671/HOUSE Springfield, The Street. Rear extension and conversion of existing garage and alterations to front elevations. Approved.
11/02693/HOUSE Briarlea Cottage, 103 Victoria Road. First floor extension over existing garage and conversion of garage. Approved.
11/00012/HOUSE Sunnybanks, Kiln Lane. Two storey rear extension and single storey pitched roof side extension. Approved.
11/00094/FULD 54 West End Road (The Red House). Number of new dwellings reduced to 6 and alteration to existing house. Approved.
12/00306/LBC2 Mortimer Railway Station. A number of new 8 metre lights on both platforms. Approved.
12/00171/HOUSE 37 Bilberry Gardens. Loft conversion with rear dormer. Approved.
Notice of Appeal: 11/01883/HOUSE: Calleva. Longmoor Lane. An appeal has been lodged against WBC's refusal of planning permission for the erection of a new 4 bedroom house and garage.
- 12/70 **To approve recommendation from the Finance & General Purposes Committee for the allocation of each grant to be awarded:**
7:50pm. The following Councillors, having already declared an interest in this item left the room. Cllrs Barker, Earl, Bull, Blagden, Morsley and Thorpe.
Cllr Wingfield took the Chair (as Vice Chairman). The Finance and General Purposes Committee met on the 04.04.2012 and considered and put forward a recommendation for the grant allocations within the agreed budget of £2,500 (the total sum of grant funding requested was £6,624). Cllr Kiley proposed that the following grants (Total £2,500) be awarded, subject to the conditions required being met in some cases, this was seconded by Cllr Ives and carried unanimously.

1. Alfred Palmer Memorial Playing Field £650.
2. Mortimer Cricket Club £630.
3. Mortimer Fun Run £290.
4. Mortimer Village Partnership £630.
5. The Stratfield Mortimer Benefice Charity £0.
6. Stratfield Mortimer Community Centre (CiC) £0
7. Tadley & District Citizens Advice Bureau £300
8. Burghfield & Mortimer Volunteer Bureau £0

7:55 The Councillors who had left the room returned and Cllr Barker took the Chair.

12/71 **To discuss the current provision of the Partially Funded PCSO:**

It was unanimously agreed that Cllr Ives and the Clerk attend a joint meeting with the three partner councils and following from this a joint meeting with Thames Valley Police to discuss the return to the original objectives of the PCSO contract i.e.

1. To increase the uniform presence within the three parishes
2. To keep a regular record of the time that each parish is receiving from the Part Funded PCSO service.
3. To ensure a regular and complete information flow between the Police and the three Parishes (and vice versa).

SMPC will review this in November 2012.

12/72 **To receive recommended proposal from the F T & A Committee for an application for a Community Parish Plan Grant of £2,524.50 for the purchase and installation of an outdoor table tennis table for the Fairground at a total cost including VAT of £2,970 to include SMPC match funding of £334.50:** This was proposed by Cllr Blagden, seconded by Cllr Kiley and unanimously resolved. Clerk to action and if successful to proceed with the order.

12/73 **To receive Minutes of the Fairground Trees & amenities Committee (F T & A) Meeting of 03.04.2012:** Cllr Blagden advised that all the actions from the Committee Meeting were agenda items for consideration below.

12/74 **To approve recommendation for urgent tree work and maintenance tree work on the Fairground at a cost of £1,350.00 inc VAT:** This was proposed by Cllr Blagden, seconded by Cllr Earl and unanimously resolved. Clerk to action.

12/75 **To receive update and proposal from Kompan regarding the broken Eye Chimes and consider the recommendation from F T & A to use the credit to purchase outside Adult Exercise Equipment up to the value of £3,400 (to be funded by a contribution from SMPC up to £600):** This was proposed by Cllr Blagden, seconded by Cllr Kiley and unanimously resolved. Clerk to action.

12/76 **To receive recommendation from F T & A that the Parish Council start to look into replacing the multiplay unit in the Play Area:** It was agreed to do this.

12/77 **The F T & A Committee propose to request that a rota of volunteers be set up to cover the Custodian's annual leave:** Cllr Blagden is to organise a rota.

12/78 **To receive update on the progress of the provision of a hitching rail for the storage of the two cricket sight screens on the Fairground (Minute No. 11/69 and 11/217 refers):** It was agreed to write to the Cricket Club and advise that the Parish Council grant (12/70) awarded would be conditional on the cricket club's installation of the hitching rail and re-location of the cricket screens to their permanent position as previously agreed.

12/79 **To receive update on the Cemetery Extension:** Cllr Morsley advised that the Cemetery Extension is progressing well. The archaeological site evaluation was carried out on the 10th April and the site plans are being progressed by the architect. The planning application is to be submitted shortly.

12/80 **To agree cost of urgent tree works/maintenance in the Cemetery at a cost of £660.00:** This was proposed by Cllr Morsley, seconded by Cllr Puddephatt and unanimously resolved. Clerk to action.

12/81 **To receive Minutes of SMPC Jubilee Beacon Working Party of the 04.04.2012:** The minutes were discussed and agreed. The expenditure totalling £737.60 outlined in the budget sheet is within the agreed budget balance.

12/82 **To receive information on the Parish Council's Premises Licence Application for the Fairground at a cost of £100.00:** This is needed for the Jubilee and other major events on the Fairground and the Licence is for a 12 month period. It was agreed that the Clerk proceed with

- applying for this licence.
- 12/83 **To formally nominate a Councillor to be the designated person to take total responsibility on the day of the event (4th June 2012) in the Clerk's absence:** It was unanimously resolved that Cllr Earl be the designated person.
- 12/84 **To consider the way forward with regard to the Localism Act 2011 and Local Neighbourhood Planning:** Held over.
- 12/85 **To consider the siting of the cycle rack and the provision of a public notice board in the West End Road Car Park:** These items were passed to the Roads, Footpaths & Commons Meeting.
- 12/86 **To receive update on available S106 monies:** The Clerk advised that the balance of unallocated S106 monies for Open Spaces is approximately £23,000.
- 12/87 **Finance - To agree accounts for payment for April:**
 In accordance with the Council's Financial Regulations all the following items for payment were considered together. Cllr Barker proposed from the Chair that these be paid which was carried unanimously.
- i. Clerk's Salary
 - ii. H M Revenue & Customs (Tax and NI)
 - iii. Clerk's Reimbursable Expenses £85.10
 - iv. Custodian's Salary
 - v. RBWM
 - vi. Stewarts of Mortimer Ltd (Mortimer Link) £919.15 inc VAT.
 - vii. Co-Operative Bank Visa Direct Debit £27.86 (McColls £8.74; Post Office £12.90; SEC £4.22 - electricity Fairground and card fee £2.00)
 - viii. West Berkshire Council (SMPC annual contribution to Willink Leisure Centre) £8,976.10
 - ix. Berkshire Association of Local Councils (annual subscription) £803.56
 - x. Ed's Garden Maintenance (grass cutting cemetery) £110.00
 - xi. J B Corrie & Co Ltd (fence work tennis court (Min No 11.21) S106 £3,849.60 inc VAT
 - xii. BT Plc (telephone Parish Office) D/D £120.67 inc VAT
 - xiii. Street Entertainers (deposit for Jubilee to be paid for out of MVP Grant to PC) £90.00
 - xiv. West Berkshire Council (Premises Licence Fee) £100.00
 - xv. Dads Shop Ltd £30.90
- 12/88 **To receive Correspondence:**
- The Minutes of the 68th AWE Local Liaison Committee Meeting. These will be held in the Parish Council Office.
 - Invitation to Councillors to join a West Berkshire District Association of Local Councils as part of the Berkshire Association of Local Councils.
- 12/89 **To receive Minor Matters (for information only):**
- Report received from District Councillor Mollie Lock
- 12/90 **To receive Future Agenda Items:**
- The Chairman advised that the information had not been received from the British Legion regarding a proposal for Garth Hall and this will be passed to the next Finance & General Purposes Committee.

Date of Next Meeting: Thursday 10th May 2012 at 7:30 p.m.

The Meeting closed at 9:20 p.m.