



Stratfield Mortimer Parish Council

Minutes of

the Parish Council Meeting

held on 8th March 2012 @ 7.30 p.m.

at Mortimer Methodist Church Hall, West End Road Mortimer

Present:

Councillors: R Barker (Chairman), P Blagden, J Bull, P. Challis, M Dennett, D Ives, N Kiley, M Lock, J Morden, D Morsley, A Philips, G Puddephatt and A Thorpe and P Wingfield.

Clerk: Mrs J Kirk

Public & Press: None

- 12/42 **To receive Apologies:** Cllr: J Earl.
- 12/43 **To receive any Declarations of Interest:** Cllr J Bull 12/58 (xiv), Cllr G Puddephatt 12/47.
- 12/44 **To approve Minutes of Parish Council Meeting 12.01.2012:** The Minutes of the Parish Council Meeting of 9th February 2012 were approved as a true record and signed by the Chairman.
- 12/45 **To receive Clerk's update (for information only):**
11/211: Certificate of Lawfulness for storage unit on the Fairground: WBC have now advised that this is Lawful. The Clerk advised that the agreed work has been put in hand.
12/09: A letter has been received from The Englefield Estate advising that they are withdrawing their offer of an allotment site at Church Lane.
11/226: Overhanging hedge. WBC advises that they are chasing the Land Registry.
- 12/46 **To Receive Planning Committee Meeting Minutes of 23.02.2012 and 8.03.2012:** The Minutes of these meetings were received, endorsed and adopted.
- 12/47 **To Receive Planning Decisions and Information:**
Cllr Morden reported that the following decisions have been received from West Berkshire Council:
- | | |
|----------------|--|
| 11/02408/FULD | Mortimer Hill Cottage, 1 The Avenue. New 3 bedroom detached dwelling. Refused. Reasons. <ol style="list-style-type: none">1. Only 5 metres from the rear boundary of neighbouring property.2. Two bedroom windows only 10m distance and facing neighbouring property.3. Reduction in amenity space of existing property and only 5m of amenity space of proposed new property.4. Overshadowing of existing and neighbouring property. |
| 11/02497/FUL | Mortimer Community Centre, The Fairground. New lobby and store room. Approved. |
| 11/02662/HOUSE | Knoll Cottage, The Street. Rear ground floor extension. Approved. |
| 11/02728/FULD | Greengates, The Street. New Chalet bungalow and garage. Invalid for technical reasons relating to Certificate of Ownership. |
- 12/48 **To receive Finance & General Purposes (F & GP) Meeting Minutes of 23.02.12:** The Minutes of this Meeting were received, endorsed and adopted.
- 12/49 **To agree to recommendation for slight amendments to the Annual Parish Meeting Guidance Notes:** It was unanimously resolved to agree to the slight amendments to the Annual Parish Meeting Guidance Notes.
- 12/50 **To consider West Berkshire Council's proposal for an SMPC funding contribution (over three years at a cost of £6,541 per annum) towards the Berkshire Broadband Improvement Programme (Superfast Berkshire):** Cllr Thorpe moved the above motion; this was seconded by Cllr Bull and carried by 13 votes to 1 abstention. Clerk to action. A vote of thanks was offered to Cllr Puddephatt for his help and advice and for setting up the Public Open Meeting.
- 12/51 **To receive Minutes of SMPC Jubilee Beacon Working Party of the 27.02.2012:** The Minutes of the SMPC Jubilee Beacon Working Party were discussed and received.

- 12/52 **To agree the following expenditure (to be taken from the 2011/2012 agreed budget) for The Queen's Diamond Jubilee Beacon Event (Minute No 11/159 refers):**

Face to Face Medical Ltd (First Aid)	£450.00
County Hire (generator etc.)	£100.00
Taplin Plant Ltd (toilet hire)	£144.00
CiC (hall hire)	£ 60.00
The Willink School (music/band)	£200.00
Total	£954.00

The above payments were proposed by Cllr Kiley and seconded by Cllr Thorpe and carried unanimously.

- 12/53 **To agree recommendation from the working party for the following expenditure (to be taken from the 2012/2013 agreed budget) for The Queen's Diamond Jubilee Beacon Event:**

Donation for sound equipment	£100.00
Licensing	£ 36.00
Publicity, Posters and Flyers	£160.00
Donation to Scouts for parking etc	£100.00
Hog Roast	£850.00

The Clerk advised that discussions with the insurance company to cover this event were ongoing and may mean a possible increase in the insurance premium to be paid.

Cllr Barker proposed from the Chair that the payment for the Hog Roast be removed and this was carried by 10 votes in favour, 3 against and 1 abstention.

Cllr Barker proposed from the Chair all the above budget expenditure (except the Hog Roast) and these were carried unanimously.

- 12/54 **To agree quotation from SSE Contracting/Power Distribution to install an additional 2 no electric boxes complete with sockets at a cost of £650 plus VAT each:** Cllr Barker proposed the above motion from the Chair and that payment be taken from S106 monies and it was carried unanimously.

- 12/55 **To consider the way forward, following the Planning Workshops, of the implementation of the Localism Act 2011 with regard to Local and Neighbourhood Planning:** It was agreed to keep this item on the Agenda and hold over to await further developments.

- 12/56 **To receive update on the Special Service (partially funded) PCSO:** The Clerk read out an email received from Sgt Sue Aufiero which advised that PCSO Kathy Davis is the designated officer for the area until further notice and is in addition to PCSO Baker-Jones who is the fully funded PCSO. Sgt Aufiero also advised that the Parish Council would not be charged for Quarter 4 and would be issued a nil invoice, as long as the invoice for Quarter 3 was settled. The Clerk was asked to make sure that the cheque (12/60 xiii) was not released until the promised nil invoice is received.

- 12/57 **To receive Neighbourhood Action Group (NAG) Minutes of 14.02.2012:** These draft minutes were received and noted.

- 12/58 **To receive information on an application for the Community Parish Plan Grant:** It was agreed to consider a previously considered proposal to sign new footpaths in the parish. Cllr Ives would investigate how much work was still needed to be done to complete this application. It was then unanimously agreed that if necessary the Roads and Footpaths Committee be given delegated powers to pursue this matter and submit an application.

- 12/59 **To receive report from District Councillors:** The District Councillors report was read out and noted. It was noted that it was counterproductive for WBC to increase the collection charge to £27.00 for large and bulky items as it encourages more fly tipping. Cllr Lock was asked to ask WBC to improve/increase the signage to the Padworth Waste Plant.

- 12/60 **Finance - To agree accounts for payment for March:**
In accordance with the Council's Financial Regulations all the following items for payment were considered together. Cllr Barker proposed from the Chair that these be paid which was carried unanimously provided that the condition regarding the payment to Thames Valley Police in Minute Number 12/56 was received.

- i. Clerk's Salary
 - ii. H M Revenue & Customs (Tax and NI)
 - iii. Clerk's Expenses
 - iv. Custodian's Salary
 - v. RBWM
 - vi. Stewarts of Mortimer Ltd (Mortimer Link) £919.15 inc VAT.
 - vii. Co-Operative Bank Visa Direct Debit £80.28 (McColls £6.48; Grabloader Ltd, topsoil for Cemetery £66.00 inc VAT; Amazon, memory stick £5.80 inc VAT; and card fee £2.00)
 - viii. APD Advance printing (Newsletter) £390.00
 - ix. The Pottery Yarnnton (Community Award) s137 £240.00.
 - x. The Information Commissioner (renewal of Data Protection) £35.00.
 - xi. Thames Water (water trough Fairground £3.47 Direct Debit
 - xii. The Methodist Church Mortimer (hall rental) £238.00.
 - xiii. Thames Valley Police Authority (PCSO) £1,928.75.
 - xiv. Dads Shop Ltd £21.19 inc VAT.
 - xv. Cartridgesave (laser toner cartridges for printer) £180.50 inc VAT.
 - xvi. Viking (stationery) £131.64 inc VAT.
 - xvii. Face2Face Medical (Jubilee Event) £450.00.
 - xviii. County Hire (Jubilee Event) £100.00.
 - xix. Taplin Plant Ltd (Jubilee Event) £144.00.
 - xx. Stratfield Mortimer Community Centre CiC (Jubilee Event) £60.00.
 - xxi. The Willink School (Jubilee Event) £200.00.
 - xxii. West Berkshire Council (utility bills Parish Council Office) £486.00.
 - xxiii. Burghfield Village Hall (BNAG Meetings Hall Rental) £60.00.
 - xxiv. Oakey Garden Services (tree management work Windmill Common) £1,860.00 inc VAT
- 12/61 **To receive Correspondence:**
- A letter of thanks was read out from Terry Hall.
- 12/62 **To receive Minor Matters (for information only):**
- Cllr Barker asked that Councillors report any matters to Streetcare etc themselves rather than waiting to report items to the Parish Council Meeting or through the Parish Council Office.
 - Cllr Lock read out the AWE Local Liaison Committee report.
- 12/63 **To receive Future Agenda Items:**
- To consider the siting of the cycle rack and the provision of a notice board in the West End Road Car Park.
 - To consider a proposal from the British Legion regarding Garth Hall.

Date of Next Meeting: Thursday 12th April 2012 at 7:30 p.m.

The Meeting closed at 9:22 p.m.