



## Stratfield Mortimer Parish Council

### Minutes of

### the Parish Council Meeting

held on 10<sup>th</sup> November 2011 @ 7.30 p.m.

**Present:** Councillors: R Barker (Chairman), P Blagden, J Bull, P. Challis, M Dennett, J Earl, D Ives, M Lock, J Morden, D Morsley, A Philips, A Thorpe, P Wingfield

**To receive Apologies:** Cllrs: G Puddephatt and N Kiley

11/205 **To receive any Declarations of Interest:** Cllr A Philips 11/224 (viii), Cllr J Bull 11/224 (ix).

11/206 **To approve Minutes of Parish Council Meeting 13.10.2011:** The Minutes of the Parish Council Meeting of 13<sup>th</sup> October 2011 were approved as a true record and signed by the Chairman.

11/207 **To receive Clerk's update (for information only):**

11/186: The electricity supply on the Fairground is to be connected on 17.11.2011.

11/187: The Christmas Tree (donated by Englefield Estates) is being erected and lit on 25.11.2011. Thanks also to Mortimer Maintenance for logistics and putting up the lights, Mortimer Garden Care for digging the hole and Claude Fenton Plant Hire for free use of a cherry picker.

11/188: Arrangements are in hand for the carol singing event around the tree which is at 5:45pm until 6:30pm on Saturday 17<sup>th</sup> December.

11/191 West Berkshire Council (WBC) provided confirmation that their tree work contractors have been through a long and tough procurement process.

Disposal of the diseased Horse Chestnut Trees. The Forestry Commission states that all material infected by bleeding canker has to be destroyed and carefully removed from the site by the contractor.

11/185: The 'Triton' piece of equipment in the new Adventure Area has had to be temporarily taken out of service whilst the contractors (Kompan) investigate and fix the problem.

11/208 **To receive Finance & General Purposes (F & GP) Meeting Minutes of 20.10.2011:** The Minutes were received were endorsed and adopted.

11/209 **To Receive Planning Committee Meeting Minutes of 17.10.2011 & 31.10.2011:** The Minutes of these meetings were received, endorsed and adopted.

11/210 **To Receive Planning Decisions and Information:**

Cllr Morden reported that the following decisions have been received from West Berkshire Council:

11/00872/HOUSE 22 Orchard Road. Single storey rear extension and enlargement of existing rear dormer. Granted.

11/01337/HOUSE 70 St John's Road. Erection of single storey side and rear extension, double length garage and workshop. Granted.

11/01439/CERT Little Park Farm. Use of part of barn for vehicle repair and maintenance. Certificate of Lawfulness.

11/01686/HOUSE Lukinwood, Brewery Common. Single storey rear extension. Granted.

11/01949/AGRIC Field adjacent to St Mary's Church. Installation of hardcore area for parking relating to proposed allotment use. West Berkshire Council will require a full planning application.

11/211 **To receive update on the application for a Storage Unit on the Fairground:** The Parish Council has been advised by Mr D Pearson, West Berkshire Council that provided a new application for Permitted Development Rights is submitted within 12 months of 29 June 2011 no further fee will be required. A revised application will be submitted within the next few weeks.

11/212 **To receive Roads, Footpaths & Commons Meeting (R F & C) Minutes of 30.10.2011:** The Minutes were received, endorsed and adopted.

- 11/213 **To consider recommendation from R F & C to replace the damaged ‘Dragons Teeth’ adjacent to the war memorial pond at a cost of £696 plus VAT (using S106 monies):**  
Cllr Ives moved this motion using S106 monies; it was seconded by Cllr Lock and carried unanimously.
- 11/214 **To receive Fairground, Trees and Amenities Committee (F T & A) Meeting Minutes of 27.10.2011:** The Minutes were received, endorsed and adopted.
- i. To consider recommendation from F T & A to replace the wet pour safety surfacing beneath the rocking horse and spring riders at a cost of £2,268 plus Vat (using S106 monies): Cllr Blagden moved this motion, it was seconded by Cllr Wingfield and carried unanimously.
  - ii. To consider recommendation from F T & A to purchase 2 litter bins and 1 dog bin up to a cost of £841 (including installation) plus VAT (using S106 monies): Cllr Blagden moved this motion, it was seconded by Cllr Morsley and carried unanimously.
- 11/215 **To consider a request from the Hunt to meet in the Fairground Car Park on Tuesday 27<sup>th</sup> December 2011 at 11am:** It was agreed that the Hunt could hire the Fairground Car Park using the previously agreed hiring agreement from 2007. Clerk to action.
- 11/216 **To receive update for the Queen’s Jubilee Beacon/Celebration Event:** Cllr Earl advised that the Working Party had met the day before and gave an update on progress.
- 11/217 **To receive update on the hitching rail for the storage of the two cricket sight screens on the Fairground (Minute No 11/69 (i and ii) refers):** After discussion Cllr Wingfield proposed that a letter be sent asking the Cricket Club to install a hitching rail in the previously agreed location to safely secure the sight screens to during the playing season and to also ask the Cricket Club for their written confirmation as to when the screens would be going to their winter storage. This was seconded by Cllr Morsley and carried by 7 votes in favour and 6 against. The Clerk was instructed to send the letter.
- 11/218 **To receive District Parish Conference Report of 18.10.2011:** The Report on the District Parish Conference was received and noted.
- 11/219 **To consider way forward for the Parish Council for the proposed new National Planning Legislation (11/181 refers):** At the District Parish Conference Mr Lytle assured that adopted Village Design Statements are still to be used by the Planning Authority for material consideration in planning decisions. The safeguard should an outside body submit a Neighbourhood Plan, is that it must be after full consultation with the community and subject to a referendum. If such a plan was not in the parish interest it would be vigorously contested. This is to be considered further at a future meeting.
- 11/220 **To receive PCSO Report for October and consider any issues in relation thereto:** The PCSO partially funded activity report for October 2011 was received and noted.
- 11/221 **To receive Neighbourhood Action Group (NAG) Meeting Notes of 11.10.2011:** The Minutes of the NAG Meeting of the 11.10.11 were received and noted.
- 11/222 **To consider purchasing an Enviropol seat (to include stainless steel plaque) at a total cost of £889.88 plus VAT in memory of the late Cllr Steve Clark:** Cllr Barker moved this motion from the Chair and it was carried unanimously.
- 11/223 **To receive report from District Councillors:** The two District Councillor reports were received and noted.
- 11/224 **Finance - To agree accounts for payment for November:**  
In accordance with the Council’s Financial Regulations all the following items for payment were considered together. Cllr Barker proposed from the Chair that these be paid which was carried unanimously.
- i. Clerk’s Salary
  - ii. H M Revenue & Customs (Tax and NI)
  - iii. Clerk’s Expenses
  - iv. Custodian’s Salary
  - v. RBWM
  - vi. Stewarts of Mortimer Ltd (Mortimer Link) £919.15 inc VAT.
  - vii. Co-Operative Bank Visa Direct Debit £61.38 (£9.39 McColls, £49.99 inc VAT AVG 2 years anti virus and 2.00 (Service Charge)

- viii. Ian Philips Farm and Garden Service (grass cutting Cemetery) £177.94 inc VAT
- ix. Dads Shop Ltd £27.40 inc VAT
- x. Engravaservice to supply safety signs £66.00 inc VAT
- xi. Royal British Legion Poppy Appeal £20.00 S137 (poppy wreath)
- xii. R M Weavers (grass cutting Fairground £973.72 inc VAT)
- xiii. SSE Power Distribution Plc (new electricity connection Fairground) £392.90
- xiv. Mr A Harland (internal audit fee) £282.00

11/225 **To receive Correspondence:**

- West Berkshire Council – Berkshire Broadband Improvement Programme (Superfast Berkshire)

11/226 **To receive Minor Matters (for information only):**

- The Chairman advised that there would not be a routine agenda item for monthly play area report unless there was something to report as an internal system was in place.
- The Clerk was asked to write to Streetcare to report the overhanging hedge between Kiln Lane and the first The Avenue turning.
- The Fairground Committee were asked to assess the tree near the corner of Badgers Croft.
- West Berkshire Emergency Planning Committee has been resurrected.

11/227 **To receive Future Agenda Items:**

- To receive the Minutes of Relief in Need Charity.

Date of Next Meeting: Thursday 8<sup>th</sup> December 2011 at 7:30 p.m.

The Meeting closed at 9:25 pm