



Stratfield Mortimer Parish Council

Fairground, Trees & Amenities Committee

Meeting held on Thursday 27<sup>th</sup> October 2011 at 7:30 pm in the Parish Office, Victoria Road, Mortimer.

**Present:** Cllrs: P Blagden (Chairman), D Morsley, D Ives, P Wingfield, A Philips, J Bull and the Clerk

1. **Apologies:** Cllrs M Lock and R Barker
2. **Declaration of Interest:** None
3. **To Approve Minutes of the last Committee Meeting 30<sup>th</sup> August 2011:**  
These were agreed as a true record and signed by the Chairman.
4. **To consider 2012/2013 Committee budget with estimated costs etc:**  
The budget proposals for 2012/2013 (to go forward to the F & G P Committee) were discussed and agreed as follows:

Rent to Fairground Trust	£ 2,000
Grass Cutting (& Spraying recreation area) 2012/2013	£ 3,100
Dog Bin Waste Disposal	£ 550
Maintenance General Expenses (inc water, Dads Shop, green waste disposal, tennis court maintenance/cleaning, signs, keys etc.	£ 4,000
Play Area inspection and maintenance contract	£ 2,000
Play Area repairs	£ 1,500
Pond clearance/disposal of waste	£ 500
Planting of screen to western boundary	£ 250
Provision of additional seats/picnic tables (not near new adventure area)	£ 700
Provision of off site toilet provision (local loo scheme)	£ 500
Provision of more spring bulbs	£ 100
Rehabilitation of information boards	£ 500
Commemorative plaque for Queen's Diamond Jubilee	£ 700
<b>Total recommended Budget</b>	<b>£16,500</b>

5. **To consider the proposed annual programme of maintenance work with any resultant costs (to be added into proposed budget request for 2012/2013):** This is still being put together and a proposal will be put to a future meeting.
6. **To receive update on 2011/2012 Committee Budget, current status, estimated spend still outstanding:** The Clerk gave an update on the current status which is as follows budget 11/12 £12,500, actual amount spent (to 30.09.11) £4,678 and estimated spend still outstanding amounts to approx £5,000 plus the cost of re-energizing the two electricity supply meters in the grazing area (quotation awaited).  
A letter from a resident was discussed who suggested a few projects. The

proposals were discussed and it was agreed that the following would be recommended to the full council to spend from S106 monies:

Two litter bins (one to be sited by the seat near the kissing gate onto Hammonds Heath (opp Strawberry Fields) and the other near the ball park. The provision of a new dog bin near the above kissing gate. The approximate cost of these are as follows:

2 litter bins @ £250 each (plus VAT) and installation of £50 each	£600
1 Dog bin @ £200 (plus VAT) and installation of £41	£241

7. **To consider final hedge and ditch cut for outside of the Fairground at a cost of £180:** It was agreed to go ahead with the above as soon as possible.
8. **To consider the quotations for the replacement of wet pour surfacing beneath the rocking horse and spring riders:** Two quotations were considered and it was agreed to recommend to the full council that the quotation from Fieldwork, Rest & Play at a cost for £2,268 plus VAT using S106 monies.
9. **To receive update on the provision of the Parish Council Xmas Tree:** The Clerk gave an update on the arrangements and the various local companies that have offered to help. The provisional date to erect the tree is the 25<sup>th</sup> November 2011.
10. **To agree arrangements for the Parish Council Carol Singing (Saturday 17.12.11):** A small working group of the Clerk, a member from the MVP and TIM have the arrangements in hand.
11. **To receive WBC procurement process regarding the Fairground Tree Replacement Contract:** The Clerk confirmed that WBC has outlined the tough procurement process they used for their tree works contract (for a 3 year period). WBC awarded this contract to C & D Facilities who are to carry out the replacement tree work for the Parish Council on the Fairground.
12. **To receive update on the current issues with the Play Equipment:** The outstanding issues with the Playbuilder equipment (Giant Swing, Titan and Eyechimes) have been reported to Kompan and the Clerk and Cllr Wingfield have met with the installation inspector from Kompan and a further site visit with the Business Development Manager is to take place on Friday 28<sup>th</sup> October.
13. **To receive update on the re-siting of the two cricket screens on the Fairground:** It was agreed to ask Cllr Wingfield to draft a letter to the Cricket Club to go forward to the next full Parish Council meeting for consideration.
14. **To receive minor matters and future agenda items:** None.
15. **Date of next meeting:** To be arranged.

Meeting closed at 9:10 pm.