



Stratfield Mortimer Parish Council

Minutes of the Full Council Meeting

held on 8th September 2016 @ 7.30 pm

at Mortimer Methodist Church, West End Road, Mortimer

Present:

Councillors: Cllr. M. Dennett (Chairman), Cllr. J. Earl (Vice Chairman), Cllr. P. Blagden, Cllr. J. Bull, Cllr. A. Butcher, Cllr. P. Challis, Cllr. D. Ives, Cllr. M. Johnson, Cllr. L. Jones, Cllr. C. Lewis, Cllr. M. Lock, Cllr. A. Richardson and Cllr P. Wingfield.

Clerk: Haydn Selwyn-Jones – Parish Clerk

Public/Press: There were no members of the public, WBC District Cllr. G. Bridgman (arrived late) and no members of the press present.

16/462	Public Questions None																	
16/463	To receive any apologies for absence Apologies were received from Cllr. N. Kiley, Cllr. N. Carter.																	
16/464	To receive any declarations of interest and dispensations None																	
16/465	To resolve to approve the Minutes of the Parish Council Meeting of 11th August 2016 It was RESOLVED to approve and sign the minutes, as a true record of the meeting, unanimously.																	
16/466	To receive minutes of the Finance and General Purposes Committee meeting of 5th September 2016 It was RESOLVED to receive and approve the minutes																	
16/467	To receive Clerk's Financial Reports from F&GP Committee i. July 2016 Financial A/Cs The July 2016 Financial Report was received and noted unanimously ii. Queens 90th Birthday Financial Report The Queens 90 th Birthday Financial Report was received and noted unanimously.																	
16/468	To receive minutes of the Planning Committee meeting of 11th and 30th August 2016 It was RESOLVED to receive and approve the minutes																	
16/469	To receive planning decisions and information from West Berkshire Council <table border="1"> <thead> <tr> <th><u>Application</u></th> <th><u>Address</u></th> <th><u>Decision</u></th> <th><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>16/01766/FUL</td> <td>Post Office, 3 West End Road Mortimer Common. RG7 3TB</td> <td>Approved</td> <td>19/08/16</td> </tr> <tr> <td>16/01742/HOUSE</td> <td>Lukinwood, Brewery Common Mortimer. RG7 3RH</td> <td>Approved</td> <td>18/08/16</td> </tr> <tr> <td>16/01299/HOUSE</td> <td>40 West End Road Mortimer Common. RG7 3TF</td> <td>Approved</td> <td>26/08/16</td> </tr> </tbody> </table>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	16/01766/FUL	Post Office, 3 West End Road Mortimer Common. RG7 3TB	Approved	19/08/16	16/01742/HOUSE	Lukinwood, Brewery Common Mortimer. RG7 3RH	Approved	18/08/16	16/01299/HOUSE	40 West End Road Mortimer Common. RG7 3TF	Approved	26/08/16	
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	<p>15/02667/FULEXT Fairwinds & land at Tower House, The Street Mortimer Common. RG7 3RD Approved 25/08/16</p> <p>16/00856/FULD 39 Windmill Road Mortimer Common. RG7 3RL Approved 01/09/16</p> <p>Received and noted</p> <p>Cllr A Butcher then gave a brief summary of the issues surrounding the earlier decision not to require affordable housing and the final compromise agreement for 5 units of affordable housing reached at the Fairwinds and land at Tower House hearing of the WBC Eastern Area Planning meeting held on the 25th August 2016.</p>	
16/470	<p>To receive minutes of the NDP Implementation Committee meeting of 6th September 2016</p> <p>This was deferred until the next meeting of the Full Council as the minutes were not ready for distribution.</p>	
16/471	<p>To receive an update report on the NDP</p> <p>Cllr. P. Wingfield presented his report on the NDP Public Hearing that took place on 24th and 25th August 2016, which, after some minor questions were received and noted.</p>	
16/472	<p>To receive and approve a report on the financing implications and opportunities for the active and other potential projects from NDP Implementation Committee</p> <p>This was deferred until the next meeting of the Full Council as, following discussion at the NDP Implementation Committee, the report is being further reviewed.</p>	
16/473	<p>To receive District Councillors' Reports</p> <p>Both Cllr. M Lock and Cllr. G Bridgman had submitted written reports, which were received.</p> <p>Cllr. M. Lock then commented on Cllr. G. Bridgman's report on Members Bids by advising that the bid had been submitted to and signed by WBC and that positive progress had been achieved in identifying the play equipment that would be suitable for the bid.</p> <p>Cllr. M. Lock also highlighted the fact that Mortoni's bus service had started and included three stops in Mortimer, with one at the Station.</p> <p>Discussion took place regarding promoting the service and it was confirmed that posters and timetables were on notice boards throughout the community, but publishing the timetable on SMPC's Facebook pages would be a positive support step.</p>	
16/474	<p>To receive draft Communications Policy from F&GP Committee</p> <p>This was deferred till the next meeting of the Full Council as, following discussion at the F&GP Committee, the draft policy is being further reviewed.</p>	
16/475	<p>To receive Clerk's Update (for information only)</p> <ol style="list-style-type: none"> i. Extract and provide information requested by External Auditor regarding to objection received relating to SMPC Annual Return ii. Sign off Duty of Care Waste Transfer Note for 2015-2016 iii. Prepare A/Cs for July 2016 & Queens 90th Birthday Celebrations - Budget v Expenditure Analysis iv. Prepare draft Communications Policy v. Contact WPC re meeting on Devolution 	

	<ul style="list-style-type: none"> vi. Arrange hedge cutting at the Cemetery vii. Plan re-order of Parish Office viii. Reply to WBC regarding School Crossing as instructed by Council ix. Respond to NDP Inspector's further information requests regarding mapping in NDP documentation x. Obtain WBC confirmation that S106 Funding can be used for shared funding on Members Bid application xi. Report roads and footpath issues to WBC as received xii. Daily responses to telephone, emails and correspondence <p>The report was received and noted.</p>											
16/476	<p>PCSO Contract</p> <p>The Clerk advised the proposed contract for 2016/2017 had now been received and had been circulated to the working group for comment.</p> <p>On reporting the response of the working group it was AGREED, subject to a review, on PCSO activity, taking place in October prior to budget discussions for 2017-2018.</p> <p>During discussions Cllr. P. Wingfield commented that we needed to steer expectations of the role of the PCSO in line with the contract and it was AGREED to place an article in the Newsletter.</p>											
16/477	<p>Garth Hall</p> <p>Cllr M. Dennett advised that a meeting date had now been agreed for Friday 30th September and a working group meeting had been held to discuss strategy for the meeting on Monday 5th September.</p> <p>Cllr. M. Dennett then gave a brief summary of the Charity Commissions refusal to allow the previous proposals put forward by the Trustees and their view that, if sold, the money should only be used, in line with a proposed amendment of the trust deed, for the young people of Mortimer and not just the young men.</p>											
16/478	<p>To receive an update on arrangement of a meeting with West Berkshire Council to discuss devolution options and opportunities.</p> <p>The Clerk reported that dates for a meeting are still awaited and will be followed up.</p>											
16/479	<p>Finance - To resolve to agree accounts for payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">1 Suez Re-cycling & Recovery Ltd – Waste Disposal Fairground August 2016 D.D. inc VAT</td> <td style="text-align: right; vertical-align: bottom;">£97.66</td> </tr> <tr> <td style="padding-left: 20px;">2 Thames Water – Grazing Area Trough - May-Aug 2016 D.D.</td> <td style="text-align: right; vertical-align: bottom;">£28.65</td> </tr> <tr> <td style="padding-left: 20px;">3 Englefield Estate – Quarterly rent for Cemetery extension Sept – Dec 2016</td> <td style="text-align: right; vertical-align: bottom;">£62.50</td> </tr> <tr> <td style="padding-left: 20px;">4 C&D Facilities – August grasscutting for Fairground, Cemetery and Alfred Palmer Memorial Trust inc. VAT</td> <td style="text-align: right; vertical-align: bottom;">£1063.26</td> </tr> <tr> <td style="padding-left: 20px;">5 Viking Direct – July Office Supplies – missing invoice inc VAT – Cheque sent 5/9/16 to remove stop on A/C</td> <td style="text-align: right; vertical-align: bottom;">£81.58</td> </tr> </table> <p>The motion to agree the finances, proposed by Cllr. M. Dennett,</p>	1 Suez Re-cycling & Recovery Ltd – Waste Disposal Fairground August 2016 D.D. inc VAT	£97.66	2 Thames Water – Grazing Area Trough - May-Aug 2016 D.D.	£28.65	3 Englefield Estate – Quarterly rent for Cemetery extension Sept – Dec 2016	£62.50	4 C&D Facilities – August grasscutting for Fairground, Cemetery and Alfred Palmer Memorial Trust inc. VAT	£1063.26	5 Viking Direct – July Office Supplies – missing invoice inc VAT – Cheque sent 5/9/16 to remove stop on A/C	£81.58	
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	seconded by Cllr. A. Richardson, was AGREED unanimously.	
16/480	<p>To receive Correspondence (for information only):</p> <ul style="list-style-type: none"> i. Reply from WBC regarding SMPC response to School Crossing proposal ii. Copies of all S106 Grant Funding letters 2014-2016 iii. Agenda and invite to attend WBC Eastern Area Planning Committee meeting on 24th August 2016 re: Application 15/02667/FULEXT <p>Received and noted.</p>	
16/481	<p>To receive an update from working group on action to take regarding WBC Members Bids for 2016/2017</p> <p>Cllr. M. Lock reported that SMPC's bid had been submitted and signed for consideration.</p> <p>During discussion it was put forward that the Alfred Palmer Memorial Field Trust needed to be talked to without delay to explain SMPC's proposals.</p> <p>The Clerk advised that S106 funding can be used as matched funding to a Members Bid.</p> <p>The Clerk was requested to investigate the whole situation of ownership resulting from delivery of proposals under a Members Bid allocation.</p>	<p>ML</p> <p>Clerk</p>
16/482	<p>To receive Clerk's report on Quality Standards for Councils scheme, now named the Local Council Award Scheme.</p> <p>The Clerk advised that all the paper were now in hand for inspection and discussion.</p>	
16/483	<p>To receive Minor Matters (for information only):</p> <p>Cllr M. Dennett reminded the meeting of the Remembrance Day Service on 13th November. In response to a question on the policy for how long the wreaths should remain on the War Memorial, Cllr Dennett stated that the policy had been to allow the Royal British Legion to remove the wreaths when they thought best. Clerk to investigate.</p> <p>The Clerk advised that The Royal British Legion had already been contacted regarding ordering SMPC's wreath and the road closures had been requested from WBC.</p> <p>Cllr. M. Dennett advised that the SMPC Newsletter was due to be distributed in first week of October.</p> <p>Cllr. M. Lock advised that there had been a recent meeting had been held where the plans for the redevelopment of the Four Houses Corner travellers site during which the residents would be moved elsewhere.</p> <p>Cllr. P. Challis advised that he had been approached by dog walkers using the Grazing Area requesting seating along the fencing with the Conservation Area. Needs to be discussed with Fairground, Trees and Amenities Committee.</p> <p>Cllr. J. Earl informed the Council that an unsuitable post on the SMPC Facebook had been removed.</p> <p>Cllr. C. Lewis reported on a clothes bank for the Fire Brigade Charity that had appeared in the Council's West End Road Car Park.</p> <p>The Clerk advised that he was aware of this and was investigating.</p> <p>Cllr. P. Wingfield enquired on the progress of the book on the War Memorial History. Cllr. M. Dennett responded saying that he was proof</p>	<p>Clerk</p> <p>Clerk</p>

	<p>reading the book and it would be placed on the website shortly.</p> <p>Cllr. P. Blagden commented on the need for the Fairground Cricket outfield to be “cut and collected”. Clerk to check with our contractors.</p> <p>Cllr. J. Earl advised that Queens 90th donation from Budgens was ready to collect and asked that the Clerk raised a receipt on headed notepaper.</p> <p>Cllr. M. Johnson raised the issue of an hedge overgrowing the pavement in Windmill Rd. The Clerk to investigate and take action.</p> <p>Cllr. J. Earl raised the proposal to hold a Christmas meal this year and requested the Clerk to send out a questionnaire.</p> <p>District Cllr. G. Bridgman advised that he had been approached by the Clerk for Ufton Nerve Parish Council requesting a reply to emails sent in April and May to SMPC. The Clerk to respond.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
16/484	<p>To receive any future Agenda items</p> <p>Cllr. A. Richardson requested that Fairground Tennis Court utilisation be discussed at the appropriate Committee/Full Council meeting.</p>	
16/485	<p>Exclusion of the Press and Public</p> <p>The motion to exclude members of the press and public from the meeting at Part II, item 16/486 on the Agenda, due to the confidential nature of the matter to be discussed, proposed by Cllr. M. Dennett, seconded by Cllr. T. Butcher was AGREED unanimously.</p>	
16/486	<p>To receive a report on a confidential communication received relating to the NDP</p> <p>Discussion took place expressing concerns regarding the report on and draft proposals for SMPC’s response to a confidential letter received relating to the NDP and the procedures that should be followed.</p> <p>The motion put forward for the Clerk to investigate the correct procedures and report back to the Council, proposed by Cllr. M. Dennett, seconded by Cllr. J. Earl was AGREED by 12 votes for and 1 abstention.</p>	

The next meeting is on 13th October 2016.

The meeting closed at 9:50 pm.