



## Stratfield Mortimer Parish Council

### Minutes of the Full Council Meeting

held on 10<sup>th</sup> November 2016 @ 7.30 pm

at Mortimer Methodist Church, West End Road, Mortimer

#### Present:

Councillors: Cllr. M. Dennett (Chairman), Cllr. J. Earl (Vice Chairman), Cllr. P. Blagden, Cllr. J. Bull, Cllr. A. Butcher, Cllr. N. Carter, Cllr. P. Challis, Cllr. D. Ives, Cllr. M. Johnson, Cllr. L. Jones, Cllr. N. Kiley, Cllr. C. Lewis, Cllr. M. Lock, and Cllr P. Wingfield.

Clerk: Haydn Selwyn-Jones – Parish Clerk

Public/Press: There were 9 members of the public, WBC District Cllr. G. Bridgman and no members of the press present.

<b>Part I</b>														
<b>16/510</b>	<p><b>Public Questions</b></p> <p><b>Mr. J. Wells</b> asked as to what was being done about the state of the commons in Mortimer and advised that this was under consideration by the Roads, Footpaths and Commons Committee.</p> <p>WBC Cllr. G. Bridgman asked about the proposed changes to the Mortimer Ward boundary and Cllr. M. Lock advised that this was still very much under discussion within WBC.</p>													
<b>16/511</b>	<p><b>To receive any apologies for absence</b></p> <p>Apologies were received from Cllr. A Richardson.</p>													
<b>16/512</b>	<p><b>To receive any declarations of interest and dispensations</b></p> <p>None</p>													
<b>16/513</b>	<p><b>To resolve to approve the Minutes of the Parish Council Meeting of 13<sup>th</sup> October 2016</b></p> <p>It was <b>RESOLVED</b> unanimously to approve and sign the minutes, as a true record of the meeting.</p>													
<b>16/514</b>	<p><b>To receive Clerk's Financial Report on September 2016 Financial A/Cs</b></p> <p>The September 2016 Financial Report was received and noted.</p>													
<b>16/515</b>	<p><b>To receive Committee Meeting minutes of:</b></p> <ol style="list-style-type: none"> <li>1 Planning Committee - 13<sup>th</sup> October 2016</li> <li>2 NDP Implementation Committee - 4<sup>th</sup> October &amp; 1<sup>st</sup> November 2016</li> <li>3 Finance &amp; General Purposes Committee – 31<sup>st</sup> October 2016</li> </ol> <p>All received and noted.</p>													
<b>16/516</b>	<p><b>To receive planning decisions and information from West Berkshire Council</b></p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Application</u></th> <th style="text-align: left;"><u>Address</u></th> <th style="text-align: left;"><u>Decision</u></th> <th style="text-align: left;"><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>16/012227/HOUSE</td> <td>2 Morden Close Mortimer. RG7 3AX</td> <td>Approved</td> <td>14/10/16</td> </tr> <tr> <td>16/02192/HOUSE</td> <td>Raggett House, 46 Kings Street Mortimer Common. RG7 3RS</td> <td>Approved</td> <td>14/10/16</td> </tr> </tbody> </table>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	16/012227/HOUSE	2 Morden Close Mortimer. RG7 3AX	Approved	14/10/16	16/02192/HOUSE	Raggett House, 46 Kings Street Mortimer Common. RG7 3RS	Approved	14/10/16	
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	<p>16/02406/CERTP 22 Croft Road Approved 26/10/16 Mortimer Common. RG7 3TS</p> <p>16/02193/HOUSE 58 The Crescent Approved 28/10/16 Mortimer Common. RG7 3RU</p> <p>16/02228/HOUSE 24 St Johns Road Approved 07/11/16 Mortimer Common. RG7 3TR</p> <p>All decisions were in line with Stratfield Mortimer's comments except for 16/02228, which was passed before comments could be made as papers had not been received in time.</p> <p>Received and noted</p>	
16/517	<p><b>To receive the Examiners Report on the NDP and an update report on the meeting held with West Berkshire Council on 4<sup>th</sup> November 2016 to discuss the questions raised concerning the NDP.</b></p> <p><b>To then approve the motion that:-</b>  <b>“The Parish Council requests that West Berkshire Council make a decision regarding the Examiner’s Report into the Stratfield Mortimer Neighbourhood Development Plan by May 2017 (in accordance with Reg 17A (4) &amp; (5)(a) and 24A (4) &amp; (5)(a) of the October 2016 Neighbourhood Planning Regulations) to allow time for full consideration of the recommendations and issues raised in the report.”</b></p> <p>Cllr. P. Wingfield gave a brief summary of the Examiners recommendation not to proceed with the Referendum to accept the Mortimer NDP, and then explained the options available to WBC.</p> <ol style="list-style-type: none"> <li>i. To accept the report, which would result in the following outcomes: <ol style="list-style-type: none"> <li>a. The NDP would die or</li> <li>b. This would result in a further potential 2 years of work and consultation on resolving the Landscape Impact Statement issues raised.</li> </ol> </li> <li>ii. Appeal the Examiners Report to the Secretary of State under the new legislation.</li> <li>iii. Reject the recommendation of the examiner to not proceed with the referendum and work on responding to the recommendations</li> </ol> <p>Following discussions with WBC it is proposed that the Council works on the recommendations, but needs time to do so, and is proposing that the above motion be moved.</p> <p>The motion that ““The Parish Council requests that West Berkshire Council make a decision regarding the Examiner’s Report into the Stratfield Mortimer Neighbourhood Development Plan by May 2017 (in accordance with Reg 17A (4) &amp; (5)(a) and 24A (4) &amp; (5)(a) of the October 2016 Neighbourhood Planning Regulations) to allow time for full consideration of the recommendations and issues raised in the report.” was then proposed by Cllr. M. Dennett and seconded by Cllr J. Earl and <b>AGREED</b> unanimously.</p> <p>Cllr. M. Dennett then proposed that the NDP Steering Group alone should progress with the modifications to the report, this was seconded by Cllr. J. Earl and <b>AGREED</b> unanimously.</p> <p>Cllr. A. Butcher expressed his concern over the crossover of the NDP Steering Group and the NDP Implementation Committee and, although it was explained that the NDP Implementation Committee was concerned only about potential projects raised by the Community during the NDP Consultation and these projects were viewed as Community projects.</p>	

	Cllr. M. Dennett made it clear that the Examiners report on the Mortimer NDP was still WBC property until released.	
<b>16/518</b>	<p><b>To receive an update report on the NDP</b></p> <p>1 The Footpath and Cycleway connecting Mortimer with Burghfield</p> <p>Cllr. P. Wingfield summarised the circulated paper by pointing out that unbound surfaces are not an option on the sloping areas of the proposed route for the path and that using blacktop macadam or resin bound surfacing was also not an option as far too costly. It was also pointed out that Englefield Estate was also concerned about the use of blacktop macadam in view of the constant forest working in the area and the appearance.</p> <p>Cllr. M. Lock advised about a cycle path report shortly to be issued and suggested we should wait to see what it says.</p> <p>Cllr. P. Wingfield advised that there was already clear guidance and the fundamental issues will not go away.</p> <p>Cllr, A. Butcher questioned that actual usage of such a route.</p> <p>Cllr. P. Wingfield advised that he had done a brief survey and had found that the usage during potential main school usage times was very low.</p> <p>The need for a pathway had been reduced by the setting up of a new bus service and that the WBC Safe Cycling Team were attending Willink School in December to promote cycling.</p> <p>Cllr. A. Butcher proposed that this project be suspended for 1 year. This was seconded by Cllr. P. Wingfield and <b>AGREED</b> by 13 votes for and 1 vote against.</p> <p>Cllr. proposed that the Clerk should write to WBC about the dangerous cycling down Mowberry Hill, this was seconded by Cllr. M. Dennett and <b>AGREED</b> unanimously.</p>	
<b>16/519</b>	<p><b>To receive Clerks Advisory Note on Confidentiality</b></p> <p>The Clerks Advisory Note was received and noted</p>	
<b>16/520</b>	<p><b>To receive District Councillors' Reports</b></p> <p>Both Cllr. M Lock and Cllr. G Bridgman had submitted written reports, which were received and noted.</p> <p>Cllr. M. Lock then commented on the Binge Drinking – Health and Welfare report and the importance of getting the message out.</p> <p>Cllr. Lock also advised that SMPC needs to keep aware of the developments around the proposed Grazley Garden Village.</p> <p>Cllr. G. Bridgman commented in relation to Agenda Item 16/518 that parents were waiting for the pathway to be completed before using it.</p> <p>Cllr. P. Wingfield commented on how disingenuous the WBC Press Release was in the Grazley Garden Village After 16:28 section on page 4 of Cllr. G. Bridgman's report.</p> <p>Cllr. G. Bridgman responded by saying that he acknowledged the comment, but could only take what he was told.</p>	
<b>16/521</b>	<p><b>To receive and discuss West Berkshire District Council's Consultation on the Library</b></p> <p>Following discussion it was <b>AGREED</b> that SMPC should respond to the Consultation by declaring a prime positive interest in Option A and a secondary positive interest in Option B.</p> <p>It was also <b>AGREED</b> that we keep the public fully aware of our preferred options.</p>	

<b>16/522</b>	<p><b>To receive and discuss West Berkshire District Council's Consultation on Revenue Budget proposals for 2017-2018</b></p> <ol style="list-style-type: none"> <li>1 Citizens Advise Bureau: - No Objection</li> <li>2 Highway Fees &amp; Charges: – No Objection</li> <li>3 Highway Drainage and Maintenance: – Strong Objection as to do so will only result in greater future costs than immediate savings</li> <li>4 Home to School Transport for post 16 SEND: - No Objection, but potential impact is of concern.</li> <li>5 Road Safety: - No Objection</li> <li>6 Urban Grass Cutting: – No Objection but do object to current methodology of when the grass is cut as savings would certainly be made if grass was only cut when it needed to be.</li> <li>7 Youth and Families Services: - Supported as a work to ensure greater integration, which can only be for the good.</li> </ol>	
#	<p>Cllr. J. Earl proposed, seconded by Cllr. M. Dennett that the meeting should continue after 9:30pm to finish the business of the Agenda, which was unanimously <b>AGREED</b></p>	
<b>16/523</b>	<p><b>To receive Clerk's Update (for information only)</b></p> <ol style="list-style-type: none"> <li>1 Arranged and attended meeting with WBC on devolution</li> <li>2 Worked with Burghfield and Sulhampstead to set up meeting with TVP regarding PCSO.</li> <li>3 Responded to surface breakdown report for Tennis Courts and contacted the contractors.</li> <li>4 Finalised arrangements for Remembrance Sunday</li> <li>5 Worked on getting contractors for quotes on Garth Hall</li> <li>6 Worked on getting quotes for Fairground Car Park re-surfacing</li> <li>7 Chased up and got Commons info from WBC</li> <li>8 Dealt with various NDP communications with WBC</li> <li>9 Carried out daily responses to communications made to the Parish</li> <li>10 Completed September A/Cs for presentation to the Council</li> </ol> <p>The report was received and noted.</p>	
<b>16/524</b>	<p><b>Garth Hall</b></p> <p>The Clerk gave a brief update on the slow progress due to the difficulties sourcing builders to provide an initial estimate for the necessary work to be done.</p> <p>Advice on suitable builders was given and will be acted on.</p>	
<b>16/525</b>	<p><b>To receive an update on meeting with West Berkshire Council to discuss devolution options and opportunities</b></p> <p>Cllr. M. Dennett gave a summary of the meeting with WBC and advised that there were a number of potential options available, but a lot more information was needed and was being requested.</p> <p>The point was made that “clustering” could well be a possibility in order to deliver services.</p> <p>Cllr. M. Dennett requested that Councillors should give The Clerk a list of services that they would like to see SMPC getting involved with.</p>	

16/526	<p><b>To receive update report on part-funded PCSO</b></p> <p>The Clerk gave a brief report on the meeting had held with TVP and Burghfield PC today with regard to the future of the part-funded PCSO contract.</p> <p>It had been advised that a new PCSO was being drafted in to fill the current vacancy and that fees will be refunded for the time that the part-funded PCSO is not in place.</p> <p>It had been agreed that a new system of communication should, be put in place and this would now be through direct contact the Neighbourhood Policing Team in Pangbourne.</p>																			
16/527	<p><b>Finance - To resolve to agree accounts for payment:</b></p> <table border="0"> <tr> <td>1 Suez – Fairground waste recovery – Oct 2016 inc. VAT DD</td> <td style="text-align: right;">£97.66</td> </tr> <tr> <td>2 Burghfield Parish Council – Hire Charge for West Wing for NAG meeting</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>3 Mazars – External Audit work for Y/E 31/3/2016 @ £480 &amp; additional charge for work undertaken on elector query @ £192. inc. VAT</td> <td style="text-align: right;">672.00</td> </tr> <tr> <td>4 Signwise – “Car Park Closed” for Fun Run – inc. VAT</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>5 C&amp;D Landscapes – Fairground tree and fencing work – inc. VAT.</td> <td style="text-align: right;">£1607.46</td> </tr> <tr> <td>6 C&amp;D landscapes – Oct. 2016 Grass Cutting – Fairground, Cemetery and Conservation Area inc. VAT</td> <td style="text-align: right;">£913.26</td> </tr> <tr> <td>7 Viking Direct – Printer supplies for new laser printer – Sept. 2016 (invoice not received) – inc. VAT</td> <td style="text-align: right;">£511.46</td> </tr> <tr> <td>8 Dads Shop – Oct 16 Custodian and Office sundries inc. VAT</td> <td style="text-align: right;">£36.88</td> </tr> <tr> <td>9 H. Selwyn-Jones – Expenses paid for Remembrance Wreath @ £30.00, Stamps @ £15.36 &amp; Laptop recovery repairs @ £90.00</td> <td style="text-align: right;">£135.36</td> </tr> </table> <p>The motion to agree the finances was <b>AGREED</b> unanimously.</p>	1 Suez – Fairground waste recovery – Oct 2016 inc. VAT DD	£97.66	2 Burghfield Parish Council – Hire Charge for West Wing for NAG meeting	£30.00	3 Mazars – External Audit work for Y/E 31/3/2016 @ £480 & additional charge for work undertaken on elector query @ £192. inc. VAT	672.00	4 Signwise – “Car Park Closed” for Fun Run – inc. VAT	£24.00	5 C&D Landscapes – Fairground tree and fencing work – inc. VAT.	£1607.46	6 C&D landscapes – Oct. 2016 Grass Cutting – Fairground, Cemetery and Conservation Area inc. VAT	£913.26	7 Viking Direct – Printer supplies for new laser printer – Sept. 2016 (invoice not received) – inc. VAT	£511.46	8 Dads Shop – Oct 16 Custodian and Office sundries inc. VAT	£36.88	9 H. Selwyn-Jones – Expenses paid for Remembrance Wreath @ £30.00, Stamps @ £15.36 & Laptop recovery repairs @ £90.00	£135.36	
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16/528	<p><b>To receive Correspondence (for information only):</b></p> <ul style="list-style-type: none"> <li>i. WBC Consultation Notice re the Library</li> <li>ii. WBC Consultation Notice re Revenue Budget proposals for 2017-2018</li> <li>iii. Letter from Unity Trust Bank re Financial Services Compensation Scheme</li> <li>iv. Letter from Thames Valley Police re agreement to continue part funded PCSO contract for 2017-2018</li> <li>v. Various Invoices, Planning Applications and Planning Notices</li> </ul> <p>Received and noted.</p>																			
16/529	<p><b>To receive Minor Matters (for information only):</b></p> <p>Cllr. M. Johnson commented on his concerns over the station parking taking place on the verge of Wokefield Road.</p> <p>Cllr. N. Carter asked about the status of the hedge cutting of the Roadside hedge along the Monkey Puzzle field along the Street.</p> <p>Cllr. P. Challis commented on the WBC use of a road sweeper along</p>																			

	Kings Street three times this week.	
<b>16/530</b>	<b>To receive any future Agenda items</b> Devolution Proposals	
<b>16/531</b>	<b>Exclusion of Press and Public</b> <b>To pass a resolution to exclude members of the press and public from the meeting at Part II, item 16/532 on the Agenda, due to the commercially confidential nature of the information being discussed</b> Proposed by Cllr. M. Dennett, seconded by Cllr J. Earl this motion was <b>AGREED</b> unanimously.	
<b><u>Part II</u></b>		
<b>16/532</b>	<b>To receive an update progress report on:</b> 1 The Station Car Park Cllr. N. Kiley explained the confidential sensitivities of the report, which was then received and discussed. Proposed by Cllr. N. Kiley, seconded by Cllr. J. Bull the proposals included in the report were <b>AGREED</b> by 13 votes for and 1 vote against	

The next meeting is on 8<sup>th</sup> December 2016.

The meeting closed at 9:55 pm.