

FAIRGROUND TREES AND AMENITIES COMMITTEE MEETING

Minutes of Meeting held on Tuesday 9th June 2015

SMPC Office

Those present:	Apologies:
Peter Blagden (PB) Chairman Mike Dennett (MD) Pat Wingfield (PW) Phil Challis (PC)	John Bull (JB) Julian Earl (JE) Andrew Richardson (AR) Neil Kiley (NK) Molly Lock (ML)

Meeting Commenced	7.32pm
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#	Agenda Item	Update	Action Required	Resp
1	To receive any Apologies	As above		
2	Previous Minutes	Approved with minor change to point 7 to include initials for action as PB		
3	To receive any Declarations of Interest	None		
4	To receive a verbal report from on any current, ongoing or outstanding matters	<ul style="list-style-type: none"> • Dog Bin replaced • Fence bar repaired opposite Horse and Groom 		
5	To review mowing arrangements for Fairground, ie: grazing area, conservation strip, cricket outfield, recreational area, newt corridor, around ponds	<ul style="list-style-type: none"> • Mowing is not being completed in line with the requirements set out by FTAC and this needs clarity for the contractor 	<ul style="list-style-type: none"> • Prepare detail plan with area to be cut, by frequency and type / standard of cut • Define areas of Natural Area to be cut together with timing • Resurrect the Fairground working Party and first task will be to cut back the heather 	PB PB PB

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#	Agenda Item	Update	Action Required	Resp
5	To review mowing arrangements for Fairground, ie: grazing area, conservation strip, cricket outfield, recreational area, newt corridor, around ponds (ctd)	<ul style="list-style-type: none"> Fairground will be cut approximately 10 days prior to the 'Fun Day' 		
6	To consider replacing broken fencing	<ul style="list-style-type: none"> The fence has been broken down should this be replaced. The committee debated whether the fence should be replaced Long term strategy is that the new hedge alongside the natural area will grow and replace the fence in approximately 6 years Hedging should be restricted to 4ft in height 	<ul style="list-style-type: none"> Forward second quote to SMPC confirm that this will include setting posts more deeply where required Issue contract for this work 	NK MD
7	To consider cutting back unwanted gorse and brambles	<ul style="list-style-type: none"> The rationale for cutting back the gorse is to ensure that it is brought back into control Quote has been provided by CD Facilities ~£1900 but this cannot be completed until September after nesting 	<ul style="list-style-type: none"> Communicate this proposal to the community to ensure that views can be obtained? Obtain Second quotation for this work 	AR MD
8	To consider pond maintenance	<ul style="list-style-type: none"> Propose that both ponds are strimmed bi-annually (twice per year) Review the state of the <i>Crassula helmsii</i> (known as New Zealand Pygmyweed or Swamp Stonecrop) a weed that has to be treated and removed professionally 	<ul style="list-style-type: none"> Arrange for both ponds to be Strimmed Request specialist (previously used) to provide quotation and schedule for removal of the weed 	MD PB

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8	To consider pond maintenance (ctd)	<ul style="list-style-type: none"> • The outlet from the War Memorial pond needs to be sealed 	<ul style="list-style-type: none"> • Consider whether the installation of an upwards bend to the exit pipes will raise the height of the water in both ponds. Progress this work if this falls within a cost £150 	JB
9	To consider new and replacement hedging	<ul style="list-style-type: none"> • The Woodland Trust will provide trees but the order must be placed by September for delivery in October • The plants will be installed with Tree Protectors top prevent them from being mown down • Trees to be placed outside of the fence • Committee considered the use of a volunteer working party from Vodafone to plant the trees. This will require marking out of positions to ensure correct placement 	<ul style="list-style-type: none"> • Order 480 new trees • Define area to be mown to enable these to be protected • Discuss possible use of working party with Vodafone to plant the trees and update committee 	PBh PB PB
10	To consider the planting of a cherry tree	<ul style="list-style-type: none"> • Possible locations considered: <ul style="list-style-type: none"> ○ Stephens Firs ○ Grazing area off of Hammonds Heath (entrance area) ○ War Memorial Pond Area The committee recommend the area adjacent to the War Memorial and close to the road but behind the 'dragons teeth' • Discussion regarding the tree type. An alternative tree has been recommended - Mallus 	<ul style="list-style-type: none"> • Confirm precise Site, Tree type and a plaque to commemorate the Queen's birthday and cost 	PW

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11	To consider the refurbishment of the Fairground car park	<ul style="list-style-type: none"> • Quotes obtained: <ul style="list-style-type: none"> ○ Reading Asphalt <ul style="list-style-type: none"> ▪ To patch £1250 +Vat ▪ Rim, Patch and cover 30mm £12500 + Vat ○ PA Construction (40 m2 50mm Sub Base, 40mm Topping) <ul style="list-style-type: none"> ▪ Patch £3000 +Vat ▪ Patch and Cover 40mm £17500 +Vat 	<ul style="list-style-type: none"> • Proposal to full council to Progress with the quote from PA Construction • Communicate this proposal to the community 	<p>PR</p> <p>AR</p>
12	To receive minor matters, correspondence and future agenda items	<ul style="list-style-type: none"> • Gorse adjacent to Badgers Croft needs to be cut back • Cricket Club nets installation • Christmas tree committee - proposal to take this on as part of FTAC • Identify a Maintainer for Play Equipment • Additional Dog Bin to be installed • Northern Edge of the roadside bank is always cut back very closely but is not necessary. Currently trimmed monthly • Alongside Hammonds Heath in the gorse area there is a lot of rubbish • It was noted that the Custodian has been carrying out his duties very well and to a high standard 	<ul style="list-style-type: none"> • Initiate work to be completed as long as it is less than £200. • Confirm with Cricket Club that SMPC is in agreement with the works required to install the nets including Grubbing Out • Place on agenda for next meeting • Identify provider and obtain quotes • Increase frequency of bin emptying as they have been reported as over flowing • Arrange for new be purchased and installed • Confirm content in contract and stop this work • Request Custodian to remove waste paper • Communicate our thanks to the Custodian 	<p>MD</p> <p>PB</p> <p>PB</p> <p>MD</p> <p>MD</p> <p>MD</p> <p>MD</p> <p>MD</p>

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#	Agenda Item	Update	Action Required	Resp
12	To receive minor matters, correspondence and future agenda items (ctd)	<ul style="list-style-type: none"> • Future Agenda Items: <ul style="list-style-type: none"> ○ Progress registering the Fairground and other areas as common's ○ Information Boards replacement ○ Investment in recreational facilities ○ Christmas Tree requirements 		
13	Date of next meeting	1 st September 2015		

Meeting Closed	21.15pm
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 Peter Blagden
 Chairman-Fairground, Trees and Amenities Committee

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 Date