



Stratfield Mortimer Parish Council

Minutes of the Roads, Footpaths and Commons Committee Meeting

held on Tuesday 11th September 2018 @ 7.30 pm

at The Parish Council Office, 27 Victoria Road, Mortimer. RG7 3SH

Present:

Councillors: Cllr. C. Lewis (Chairman), Cllr. J. Bull, Cllr. N. Carter (arrived at 7:38), Cllr. M. Dennett, Cllr. S. Hill, Cllr. D. Ives, Cllr. K. Johnson, Cllr. D. Kilshaw, Cllr. T. Reade, Co-opted Dist. Cllr. G. Bridgman (non-voting)

Clerk: Lynn Hannawin – Parish Clerk

Public/Press: One member of the public was present and no members of the press.

18/59	Public Questions: None	
18/60	To receive any apologies for absence: None received	
18/61	To receive any declarations of interest and dispensations: Cllr. M. Dennett declared an interest in 18/70	
18/62	To receive and approve the Minutes of the Roads, Footpaths and Commons Committee Meeting of 17th April, 2018: Received and APPROVED to be signed as a true record of the meeting.	
18/63	To review the Roads, Footpaths and Commons Committee's budget spend for the 2018-2019: The Committee Budget has now been itemised for approval at Full Council on the 13 th September 2018. This includes items originally part of Special Projects but transferred to Roads, Footpaths and Commons to oversee. Cllr. C. Lewis confirmed that committees wanting to change agreed spending within their budgets, can refer such changes back to the Finance and General Purposes Committee.	
18/64	To review the potential outcomes identified at the APM and to consider the actions to be taken: <ul style="list-style-type: none"> • Extension of the speed limit in Brewery Common: Further to a discussion, the Committee concluded that the issue is likely to be one of inappropriate speed as opposed to excessive speed. It was AGREED to 1) undertake a speed check to confirm the nature of the issue 2) review the current road markings and signs to ensure adequate warnings are in place. • Acquisition of village gates: Further to a discussion highlighting the benefits of village gates, it was AGREED to investigate the costs of purchasing and installing gates. Cllr. D. Kilshaw will provide a list of potential locations. 	CI Clerk CL DK SH Clerk
18/65	To review the Members Bid for the Speed Indicator Devices and to consider the actions to be taken. Cllr. D. Kilshaw confirmed that the speed indicator devices (SID) that are available to buy as part of the Member's Bid are a basic SID, which simply records the speed of passing vehicles and a type of number plate recognition device (ANPR), which takes photos of passing vehicles that are speeding. He informed the Committee about the equipment that can be borrowed from West Berkshire Council (WBC), WBC's process for managing speeding issues and the limitations in borrowing and deploying	

	<p>this equipment. Confirmation has been sought from Thames Valley Police (TVP), with regards to the process for managing the data from a Parish Council owned ANPR device, but a formal answer has not yet been received. Clarification also needs to be sought from WBC as to whether they will process the data collected from a SMPC ANPR device.</p> <p>It was AGREED to proceed with the purchase of the basic SID and to review the purchase of the ANPR device once the relevant information has been received from TVP and WBC. Cllr. G. Bridgman will follow up the information required about the ANPR from TVP and WBC.</p>	<p>Clerk GB</p>
18/66	<p>To discuss and consider the management of the borrowing of West Berkshire Council's Speed Indicator Devices:</p> <p>Until the SMPC SID has been acquired, it was AGREED to continue to borrow the basic SID from WBC on the usual basis. Cllrs. D. Ives and C. Lewis will collect it and Cllrs. J. Bull, N. Carter, M. Dennett, K. Johnson and P. Wingfield will help man it. Cllr. N. Kiley has also been trained.</p>	<p>CL JB NC MD KJ PW</p>
18/67	<p>To discuss and plan the Remembrance Day commemorations:</p> <p>Cllrs. J. Bull and S. Hill will co-ordinate the event and liaise with the Village Custodian. Cllr. G. Bridgman will assist on the day. Two other bodies will be required – ask at Full Council.</p>	<p>JB SH GB</p>
18/68	<p>To receive an update on the Footpath Registration Project and to consider the actions to be taken:</p> <p>Cllr. C. Lewis reported that an article explaining the Footpath Registration Project will be going in the October newsletter and the project will also be promoted on Facebook and the website. The aim is to initially register 3 footpaths. The first step is to gather evidence that a footpath has been used by the public for 20 years or more. The 20 year period, working backwards, starts from when the right was first queried. Evidence of use must be received from at least 6 individuals, although the target is 20. The evidence is then forwarded to WBC who continue the process.</p> <p>The Clerk will forward details to Cllr. G. Bridgman for the Mortimer walking group.</p>	<p>Clerk</p>
18/69	<p>To receive and discuss the Community Forum topic on footpaths as proposed by the Communications Committee:</p> <p>Cllr. K. Johnson reported that the proposal is for the forum to be an information evening covering all aspects of local footpaths, including the Heritage Trail and Footpath Registration Project.</p> <p>It was AGREED for the Clerk to obtain a printed copy of the Definitive Map from WBC – Cllr. G. Bridgman will provide the details - and for Cllrs. C. Lewis, D. Kilshaw and K. Johnson to form a Working Party.</p>	<p>Clerk DK CL KJ</p>
18/70	<p>To receive an update on the dropped kerb pavement outside Mortimer Café, Victoria Road and to consider the actions to be taken:</p> <p>Cllr. C. Lewis summarised the situation and confirmed that Highways are only responsible for the area to the back of the footway i.e. up to the bollards. The dropped kerb invites people to park on the pavement and pedestrian access is particularly restricted when tables and chairs are placed on the outside seating area. This issue is ongoing and has been discussed with and reviewed by WBC in the past.</p> <p>It was AGREED for Cllr. P Wingfield to write a report on the possible actions that can be taken and for the costs of these actions to be identified. This will be presented to the October Full Council for a decision to be made on the action to be taken.</p>	<p>PW CL Clerk</p>

#	9pm: Cllrs. D. Ives, K, Johnson and T. Reade left the meeting.	
18/71	<p>To review the maintenance of the commons and to consider the actions to be taken:</p> <p>WBC have overall responsibility for maintaining the following commons: Five Oaken, Brewery, Pound and Heath Elm Pond and Summerlug. Windmill Common is not registered as a common as it is owned by SMPC and therefore private land.</p> <p>It was AGREED for the Clerk and Cllrs. C. Lewis, J. Bull, S. Hill to meet to review each common and to establish a maintenance plan.</p>	CL JB SH Clerk
18/72	<p>To receive an update on the replacement of the Village noticeboards and to consider the actions to be taken:</p> <p>Cllr. J. Bull has investigated the options available and most replacements are enclosed with locked doors and use magnets for attaching posters, which are not secure in windy conditions. An alternative board has been found which is open for the public to pin notices on and has a weatherproof surface to facilitate pinning up notices. The supplier provides an installation service which would also include disposing of the old boards.</p> <p>It was AGREED to present the options to October Full Council for a decision to be made with regards to the purchase.</p>	Clerk JB
18/73	<p>To consider the following issues raised by members of the public:</p> <ul style="list-style-type: none"> • The use of St John’s car park as a cut through: This is an ongoing issue which could be addressed by gathering evidence via the ANPR device if purchased. • The need for signage at the junction of Summerlug/Drury Lane: The line of sight and visibility will be assessed as part of the Summerlug Common review. • Footpath behind McColls: Reports have been received that the area behind McColls is very messy with items such as pipes and barricades being left in the way of the footpath. The issue does seem to be linked to work currently being undertaken in that area as invariably the path is clear at the end of the day. It will continue to be monitored. Concerns have also been raised about the parking on the left hand side of The Street, approaching the roundabout and on the grass verge towards Wokefield Park. The plans for the new station car park are progressing, which will address the need for more parking. 	CL
18/74	<p>To receive an update on:</p> <ul style="list-style-type: none"> • Grass maintenance on Brewery Common: Brewery Common has now been cut. • Replacement bollards in West End Road car park: The work is complete. • Overgrown footpaths: All the work identified and reported to WBC, has now been undertaken. • Footpath alongside St John’s School: The work outside St John’s is now complete and an update on the drainage work along the path towards the Horse and Groom has been requested. 	

	<ul style="list-style-type: none"> The Heritage Trail: Walk 1 has been updated and an update on Walk 2 is being processed and will be mentioned in the newsletter. Cllr. N. Carter is looking into finger posts and point of interest signage for the Heritage Trail. 	NC
18/75	To decide on communications following on from this meeting: <ol style="list-style-type: none"> 1) The purchase of the basic SID is going ahead. 2) The details for Remembrance Day commemorations. 	DK
18/76	Minor Matters for information only Cllr. M. Dennett presented the option of buying “silhouettes” from the Royal British Legion to mark the WW1 centenary. The silhouettes are near life-size and can be fixed to a wall or attached to an upright post in public or private spaces and are part of the “Thank You Movement”. The Committee agreed it would be appropriate to buy one representing each service. This will be further discussed at Full Council on the 13 th September. Cllr. C. Lewis informed the Committee that a further two meetings of the Roads, Footpaths and Commons Committee will be being scheduled between December and February.	
18/77	Future Agenda Items: Lengthsman Scheme	Clerk

The meeting closed at 9.40pm