



Stratfield Mortimer Parish Council

NDP Community Projects Committee Meeting

Meeting held on Tuesday 2nd January 2018 in The Parish Council Office
27 Victoria Road (behind the Library), Mortimer at 7:00pm

Present:

Councillors: Cllr. P. Wingfield (initial Chairman), Cllr. T. Reade (subsequent Chairman), Cllr. N. Carter, Cllr. M. Dennett, Cllr. D. Kilshaw, Mr. T. Barber, Mrs. S. Carter, Mrs. D. Morsley.

Clerk: Lynn Hannawin (Deputy Parish Clerk)

Public/Press: There were 2 members of public present and no members of the Press

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| 18/01 | Public Session | <p>Alison May</p> <ul style="list-style-type: none"> • Stated she is a resident from Burghfield and is excited by the Mortimer NDP and the discussions and proposed plans with regards to the footpath/cycleway between Mortimer and Burgfield Common. She had heard that this project was initially proposed 30 years ago. <p>Martin Siertsema</p> <ul style="list-style-type: none"> • Raised the question of how he can object to the Area Tree Preservation Order (TPO) which is being proposed as part of the NDP and includes the trees in his garden behind his property in St John's Road, which he feels is an unnecessary and intrusive intervention. <ul style="list-style-type: none"> ○ Mrs. D. Morsley explained that the TPO had been suggested by West Berkshire Council during the NDP negotiations and when the new settlement boundary was being established. The area of land behind the houses in St John's Road is not included in the new settlement boundary and the aim of the Area TPO is to both protect the view and the trees and help to prevent any attempt to cut the trees down to build on the land. ○ Mrs. D. Morsley further went on to explain, following the publication of the Special NDP Projects Newsletter, two neighbours of Mr Siertsema's had met with members of the committee to discuss their own concerns but have been reassured since understanding the purpose and effect of the Area TPO. Normal management of the trees can still be undertaken with permission of the Tree Protection Officer. ○ Cllr. P. Wingfield explained that the Parish Council has resolved to apply for the Area TPO and therefore the process for moving forward is as follows: <ul style="list-style-type: none"> ▪ The Parish Council will be writing to the residents affected. ▪ The Parish Council will then apply for the Area TPO ▪ West Berkshire Council will then publish it for comments ▪ West Berkshire Council will then decide and include any conditions imposed. • Enquired as to whether the school and medical centre will be happening. <ul style="list-style-type: none"> ○ It was explained that space is reserved for a new school and medical centre but there are no actual plans for these now. If no progress has been made within 5 years then the allocation would be reviewed. | |
| 18/02 | Apologies for absence: | | |

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| | Apologies were received from Cllr. D. Ives, Cllr. N. Kiley | |
| 18/03 | <p>To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation:</p> <p>None.</p> | |
| 18/04 | <p>To elect new Chairman of the NDP Community Projects Committee</p> <p>Cllr. P. Wingfield resigned as Chairman of the NDP Community Projects Committee.</p> <p>Cllr. T. Reade was proposed by Cllr. P. Wingfield, seconded by Cllr. D. Kilshaw and voted in as Chairman unanimously.</p> | |
| 18/05 | <p>Matters arising from the NDP Community Projects Committee meeting minutes dated 2nd November 2017</p> <p>Mrs. D. Morsley requested that the minutes of future meetings are also sent out to co-opted members.</p> | |
| 18/06 | <p>To receive progress updates on active projects</p> <p>Project 9. – Extension of Station Car Park – Cllr. N. Kiley, Mr. T. Barber Cllr. P. Wingfield confirmed that the Parish Council had granted the money for 2 surveys to address West Berkshire Council's concerns. Cllr. N. Kiley is proceeding with the surveys.</p> <p>Project 12. & 13. – Extension of Fairground Facilities and Sports Facilities – Cllr. T. Reade (Liaising with Fairgrounds, Trees and Amenities Committee) Cllr. T. Reade confirmed that the first draft report from the sports consultants had been received but it needs further development and a meeting will be shortly taking place to discuss this.</p> <p>Project 27. & 30. – Mortimer Heritage Trail – Cllr. D. Ives (Liaising with Roads, Footpaths and Commons Committee) Cllr. N. Carter reported that a second minor update to the trails is currently being undertaken.</p> <p>Radio Berkshire, along with a member of the History Group, successfully trialed the trail. A recording is available.</p> <p>Cllr. N. Carter is investigating the prospect of getting the trail maps professionally printed in a glossy fold-up format, but this won't be until later this year as the History Group are currently making some changes.</p> <p>The mobile app version of the trails is currently being trialed.</p> <p>Cllr. N. Carter will speak to Cllr. D. Ives about replacing the walks/map board on the Fairground.</p> <p>Cllr. P. Wingfield thanked Cllr. N. Carter for promoting this with Radio Berkshire.</p> <p>Item 6 - Schools – Cllr. P. Wingfield, Mr. T. Barber Mr. T. Barber reported that St John's headteacher had not yet contacted the diocese. He has requested contact details of the diocese so he can contact them directly.</p> <p>Item 14 - Traffic Management – Cllr. P. Wingfield The SID results on Facebook attracted over 200 comments and the point was raised how do we take this forward.</p> <p>Cllr. D. Kilshaw suggested that one of the forum afternoons, currently being planned by the Communications Committee, could be used as a traffic management session to explain the recent SID results, raise awareness as to what the Parish Council can and cannot do and promote discussion about what the public want and subsequent consequences i.e. traffic calming would</p> | NC |

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| | <p>incur the need for street lights. It was AGREED for Cllr. D. Kilshaw to devise a proposal, with the Communications Committee, as to how this should be moved forward.</p> <p>The Deputy Clerk to provide dates of the proposed forums.</p> <p>Project 17. – Provision of Footpath and Cycleway Connecting Mortimer and Burghfield – Cllr. D. Kilshaw</p> <p>Cllr. D. Kilshaw presented approximate costings to upgrade the path, identified as a potential route. These would be in the region of £100K not including a bridge and £120K including a bridge.</p> <p>Proposed by Cllr. D. Kilshaw, seconded by Cllr. N. Carter, it was AGREED unanimously to engage a consultant at a cost of up to £5,000, to produce a viability study, formal specification and costing of the path as agreed in the Full Council meeting of the 9th November 2017, minute 17/179.</p> <p>A statement of requirements will be prepared, and suitable consultants will be identified. Mrs S Carter offered to provide proposed consultants. Cllr D Kilshaw agreed to contact her.</p> <p>Project 3 Tree Preservation Order – Mrs. D. Morsley</p> <p>Cllr. M. Dennett stated that in the Full Council meeting of the 14th December 2017, in the papers approved by Full Council, it was agreed that all residents affected by the Area TPO would be notified before the application went ahead.</p> <p>Biodiversity and Green Space Projects – Mr. T. Barber</p> <p>Mr. T. Barber presented a report on an update on the Biodiversity Project which was received and noted.</p> <p>The funds to go ahead with the surveys were agreed as per the Full Council meeting of the 14th September 2017 and the personnel to do this have been identified and a statement of requirements will shortly be being circulated. The Fairgrounds Committee will be kept fully updated.</p> <p>Mrs. S. Carter to pass on detail of ecology contact.</p> | <p>DK</p> <p>Deputy Clerk</p> <p>DK</p> <p>TB SC</p> |
| 18/07 | <p>Update on Project Consultancy progress</p> <p>£3K on Sport and Active Leisure will be spent in the next couple of months</p> <p>£5K will be spent on the consultant for the Footpath and Cycleway</p> <p>IT WAS AGREED for the Deputy Clerk to keep a running total of all financial commitments to date to be included in with the Minutes.</p> <p>IT WAS AGREED to investigate the process for engaging consultants on behalf of the Parish Council and the need for standard contract terms and conditions or guidance on what is acceptable.</p> | <p>Deputy Clerk</p> <p>Deputy Clerk</p> |
| 18/08 | <p>Minor matters for information only:</p> <p>Mr. T. Barber requested if one of the forums being planned by the Communications Committee could be on Biodiversity.</p> | <p>DK/NC</p> |
| 18/09 | <p>Items for Communications</p> <p>Update on decision to engage a consultant for the Footpath and Cycleway</p> <p>Update on Biodiversity</p> <p>Report and update on the Heritage Trail and Radio Berkshire</p> <p>New Chairman of the NDP Community Projects Committee</p> | <p>DK</p> <p>TB</p> <p>NC</p> |
| 18/10 | <p>Proposed agenda items:</p> <p>None</p> | |
| The meeting closed at 20:10 | | |