



Stratfield Mortimer Parish Council

Cemetery Committee Meeting

Meeting held on Tuesday 27th March 2018 in the Parish Cemetery at 3:00pm

Present:

Councillors: Cllr. J. Bull (Chairman), Cllr. P. Challis, Cllr. M. Dennett, Cllr. K. Johnson.

Clerk: Lynn Hannawin (Deputy Parish Clerk),
 Asst. to Clerk: Bernise O'Reilly
 Public/Press: None

18/01	<p>Apologies:</p> <p>To receive and consider apologies for absence.</p> <p>Cllr. N. Kiley, Cllr. C. Lewis</p>	
18/02	<p>Declarations of Interest:</p> <p>To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.</p> <p><i>Members are reminded that if they declare an interest they must leave immediately after having made representations, given evidence or answered questions and before the debate starts unless he/she has obtained a dispensation.</i></p> <p>None</p>	
18/03	<p>To receive and approve the Minutes of the Cemetery Committee Meeting of 24th October 2017:</p> <p>Received and APPROVED to be signed as a true record of the meeting.</p>	
18/04	<p>To identify any remedial measures and actions required to maintain the Cemetery to the necessary standard</p> <ol style="list-style-type: none"> 1. It was noted that part of a tree branch had fallen onto the fence and would need clearing. The Deputy Clerk will ask the Custodian to remove the branch and check for any damage to the fence. 2. The Deputy Clerk was requested to ask C&D for a quotation to remove the two ivy covered trees along the fence line. Cllr. J. Bull will meet them on site to advise. 3. Several graves are now ready for re-levelling and being put to grass. The Deputy Clerk will ask the Custodian to do this but some graves need clearing of bulbs and plants before this can be undertaken. The Deputy Clerk will write to relatives informing them of the plans and the need for graves to be cleared. 4. The noticeboard needs replacing, and it was agreed for the Deputy Clerk to obtain quotes for a slightly larger covered board approximately 70cm wide x 60cm high. The Cemetery Regulations on the board need replacing. 5. The lower access path through the St Mary's Graveyard is looking overgrown from the edges and the Deputy Clerk was 	<p>Deputy Clerk</p> <p>Deputy Clerk/ JB</p> <p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>Deputy Clerk</p>

	<p>requested to contact the St Mary's Church Wardens to investigate this.</p> <p>6. Deer are continuing to encroach into the cemetery. The Deputy Clerk will arrange for the Custodian to meet Cllr. J. Bull in the cemetery to discuss remedial action and general maintenance that will keep the deer at bay.</p>	Deputy Clerk/ JB
18/05	<p>To receive a progress report on the Cemetery extension</p> <p>The Deputy Clerk reported that ACLA Ltd have identified suitable surveyors for undertaking the topographical survey and were awaiting quotations.</p>	
18/06	<p>To review the Cemetery Committee's budget spend for the year 2018-2019</p> <p>The income for 2017/2018, budgeted at £7800 but was £4800. The income for 2018/2019 has been budgeted at £8300 but this is unrealistic and needs reviewing for 2019/2020.</p>	
18/07	<p>Minor matters for information only</p> <ol style="list-style-type: none"> 1. Floral tributes for a recent burial have spread beyond the boundary of the plot. As the burial was nearly two weeks ago, the Deputy Clerk will contact the funeral directors to ask if they know when the plot will be cleared. 2. It was noted that the grass would soon need cutting. The renewal of the contract with C&D, for grass cutting, is currently with the Fairground, Trees and Amenities Committee awaiting discussion. 	Deputy Clerk
18/08	<p>Items for Communications</p> <p>Cllr. J. Bull to draw up a communication on the plans for the cemetery extension for publication on the website and Facebook.</p>	JB
18/09	<p>Future Agenda items</p> <p>Reinstate "Public Session" as an agenda item for future Cemetery Committee meetings.</p>	Deputy Clerk

The meeting finished at 3:30pm