



Stratfield Mortimer Parish Council

NDP Community Projects Committee Meeting

Meeting held on Tuesday 5th September 2017 in The Parish Council Office
27 Victoria Road (behind the Library), Mortimer at 7:00pm

Present:

Councillors: Cllr. P. Wingfield (Chairman), Cllr. N. Carter, Cllr. M. Dennett, Cllr. N. Kiley, Cllr. T. Reade, Mr. T. Barber, Mrs S. Carter, Mrs. D. Morsley.

Clerk: In the absence of the Clerk, Cllr Dennett took the minutes

Public/Press: There were 0 members of public present and 0 members of the Press

17/97	Public Session None.	
17/98	Apologies for absence: Apologies were received from Cllr. J. Earl, Cllr. D. Ives and The Clerk	
17/99	Declarations of Interest: None.	
17/100	Matters arising from Minutes of last meeting dated 24th July April 2017: Though not specifically mentioned in the previous minutes, Mrs Morsley raised the issue that in her opinion the 'Special Projects Newsletter' had been spoiled by the confusion caused by more members and officers of the Council becoming involved in editing the document after it had effectively been agreed by the members of this committee. Cllr Wingfield supported this view. Cllr Dennett commented that this had always been referred to and was intended to be a special edition of the Newsletter and therefore subject to normal procedures. However, it was suggested that a firm process be established by the Council as to the protocol of producing documents in the future.	
17/101	To receive progress updates on active projects: Project 9. 'Extension of Station Car Park' – Cllr N. Kiley & Mr. T. Barber Cllr Kiley reported that Katherine Miles (of Pro- Vision) had been asked to provide a letter to WBC to re-establish the application. This had not been forthcoming; Cllr Kiley was requested to ask Katherine Miles one more time; if not SMPC would have to provide the letter. Project 12. & 13. 'Extension of Fairground Facilities and Sports Facilities' – Mrs Morsley An invitation to sports organisations to a meeting on 10th October had been sent out. Mrs Morsley would chair this meeting, Cllr Wingfield was assured that an agenda would be prepared and circulated. Cllr Wingfield informed the meeting that the Fairground Committee had agreed a number of projects at its meeting on 31 August. Cllr Dennett read out the list and it was agreed that the only possible overlap was with the Fitness Trial and electrics for the tennis courts. Project 27. & 30. 'Identify Heritage Sites and Develop a Mortimer Heritage Trail' – Cllr. D. Ives (Liaising with Roads, Footpaths and Commons Committee) Cllr Carter reported that the Heritage Trial had been produced in print form, at present there were no numbers regarding uptake. Cllr Carter suggested that production of a folded paper version and the proposed display board showing	

	<p>the routes should wait feedback from the public, as there were some concerns that some of the information was incorrect.</p> <p>Item 6 – Schools – Cllr. P. Wingfield, Mr. T. Barber Though it was suggested that the Clerk should contact the Diocese to ensure that they knew that land was available for a school, it was agreed that the next stage should be to talk to the Head Teacher. Cllr Wingfield and Mr Barber would do this.</p> <p>Item 14 – Traffic Management – Cllr. P. Wingfield Cllr Wingfield reported that WBC would be doing some speed checks now that the zebra crossing had been installed and that future discussion should wait until results were available. Cllr Dennett reported that Cllr Ives would be deploying SID during September.</p> <p>Re-open: Project 17. – Provision of Footpath and Cycleway Connecting Mortimer and Burghfield – Cllr. P. Wingfield, Cllr D. Kilshaw In the absence of Cllr Kilshaw, this project was not discussed.</p> <p>The following two projects were not on the agenda but were raised for information only:</p> <p>Project 3 Tree Preservation Order Cllr Wingfield suggested that this project should now be re-instated and clarification of the correct procedure be sought as to how to approach the residents who owned the trees.</p> <p>Biodiversity and Green Space Projects Mr Barber tabled a paper outlining possible ways forward on these policies and projects stated in the NDP. It was suggested that this paper be put forward as an agenda item for the next Full Council meeting.</p>	
17/102	<p>Discuss the Full Council approval to use outside support for progressing Community Projects:</p> <ul style="list-style-type: none"> • Projects that could benefit such support It was agreed that all projects (listed below) required such support • What the support should be Each project listed below would require support from consultants; the important emphasis had to be on identifying an appropriate consultant for each project. Some consultancy could be obtained from national or local bodies, such as Sport England and Berkshire, Buckinghamshire and Oxfordshire Wildlife Trust). It was also important to encourage local volunteers with specific expertise to contribute to projects. • Potential cost implications Approximate potential costs of such support were estimated as: Sports and Leisure Facilities £7K, School £2K, Traffic Management £5K, Biodiversity £5K, Footpath to Burghfield £5K (Total £24,000) <p>As a separate item the Heritage Trail would probably require £2K for completion (printing, sign and development of apps).</p>	

	It was agreed that Cllr Dennett would prepare a paper on to seek full council approval for the committee to spend the above amounts to progress the projects.	
17/103	Project Fair proposal: Mr Barber tabled a paper regarding the possibility of running a Project fair in November. It was agreed that this was premature and that running events on specific projects when the brief for that project had been developed further was more likely to attract the public and volunteers.	
17/104	Minor matters for information only: Cllr Wingfield stated that a calendar of Council and Committee dates had been prepared and that this committee would meet every two months for the rest of the financial year. This had not yet been circulated to co-opted members as n he understood councillors had requested some more changes.	
17/105	Items for Communications The meeting on Sports Facilities on 10 th October	
17/106	Proposed agenda items: It was suggested that the November meeting should consider the strategy for developing projects, including vision, budgets and a three year plan.	
The meeting closed at 21.01		