



# Stratfield Mortimer Parish Council

## Minutes of the Finance and General Purposes Committee Meeting

held on Monday 2<sup>nd</sup> October 2017 @ 7:00 pm

at The Parish Council Office, 27 Victoria Road, Mortimer. RG7 3SH

### Present:

Councillors: Cllr. J. Earl (Chairman), Cllr. J. Bull, Cllr. M. Dennett, Cllr. D. Ives, Cllr. N. Kiley, Cllr. A. Richardson, Cllr. P. Wingfield.

Clerk: Haydn Selwyn-Jones – Parish Clerk

Public/Press: 1 member of the public and no members of the press present.

17/12	<b>Public Questions</b> None	
17/13	<b>To receive any apologies for absence</b> None	
17/14	<b>To receive any declarations of interest and dispensations</b> None	
17/15	<b>To receive and approve the August 2017 Financial Accounts for presentation to Full Council on Thursday 12<sup>th</sup> October 2017</b> It was requested that a monthly collection be made from Budgens for the Tennis Court Hire and that the invoices be raised for the Mortimer Tennis Club and the Mortimer Cricket Club. Subject to two further columns being added to show the Annual Budget for each nominal code and to show where income and expenditure exceed the annual budget, the August 2017 Financial Accounts were <b>APPROVED</b> for presentation to the Full Council on Thursday 12 <sup>th</sup> October 2017.	
17/16	<b>To receive and note Bank Reconciliation report from Cllr. J. Bull</b> Cllr. J. Bull provided a verbal report that he had inspected and confirmed the Bank Reconciliations in full accordance with the Financial Regulations up to 17 <sup>th</sup> August 2017 and found that all was in order, which was received and noted.	
17/17	<b>To receive an update on the SMPC Vision Morning 14<sup>th</sup> October 2017</b> Cllr. J. Earl explained that the concept of the Vision Morning as being a time of using the “right brain”, using a “Rich Picture” process, to develop thoughts on:- <ul style="list-style-type: none"> <li>• Where SMPC is now?</li> <li>• Where will SMPC be in 1 years’ time and 3 years’ time?</li> <li>• What needs to be different?</li> </ul> This was well received and Councillors need to be encouraged to attend.	
17/18	<b>To consider the budget process and aims for 2018-2019</b> Guidance needs to be given to Committees on looking to consider potential growth in budget items for activities and projects that would be of community benefit of some 20%-25%. Need to have outline budget proposals available for F&GP meeting on Monday 4 <sup>th</sup> December	
17/19	<b>To receive and approve updated Terms of Reference for the NDP</b>	

	<p><b>Community Projects Committee to provide delegated authority to spend budget funding in accordance with Standing Orders and Financial Regulations for presentation to Full Council on 12th October 2017</b></p> <p>Proposed by Cllr. J. Earl, seconded by Cllr. P. Wingfield, it was <b>AGREED</b> unanimously to <b>APPROVE</b> the updated Terms of Reference for the NDP Community Projects Committee for presentation to Full Council on 12<sup>th</sup> October 2017subject to the deletion of the last sentence of section ii and deletion of the last bullet point in section viii.</p>	
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The meeting closed at 7:45 pm.